

Pinellas Suncoast Fire & Rescue

Board of Fire Commissioners Meeting Agenda Packet



July 17, 2018



Pinellas Suncoast Fire & Rescue

304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587
(727) 595-1117 FAX: (727) 595-5879
www.psfrd.org

FIRE CHIEF
T. MICHAEL BURTON

MEETING NOTICE THIS MEETING IS OPEN TO THE PUBLIC

July 17, 2018

The Workshop Meeting Begins at 7:00 pm
The Regular Meeting Begins Immediately After the Workshop Meeting

LOCATION:
INDIAN SHORES MUNICIPAL CENTER
19305 GULF BLVD., 4TH FLOOR, INDIAN SHORES, FL 33785

AGENDA

WORKSHOP MEETING

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS OR DELETIONS TO AGENDA:

SERVICE PIN AWARD – Firefighter/Paramedic Charlie Morris for 5 Years of Service

GENERAL REMARKS FROM THE AUDIENCE: *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the DISCUSSION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.¹*

DISCUSSION ITEMS: *Any member of the public may comment on any DISCUSSION ITEM list during this time. Please note the CHAIR will call for public input during the time the DISCUSSION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.²*

17-28 Stakeholder Group

Fire Chief

ADJOURNMENT

¹ Please see Note as to Public Input.

² Please see Note as to Public Input.

REGULAR MEETING

MEETING CALLED TO ORDER

ADDITIONS OR DELETIONS TO AGENDA:

MONTHLY BUSINESS:

1. Approval of Minutes: June 19, 2018 Workshop and Regular Meetings
2. Treasurer's Report: June, 2018
3. Correspondence

GENERAL REMARKS FROM THE AUDIENCE: *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the ACTION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker³.*

REPORTS:

1. COMMISSION
2. ATTORNEY
3. FIRE CHIEF

ACTION ITEMS: *Any member of the public may comment on any ACTION ITEM during this time. Please note the CHAIR will call for public comment during the time the ACTION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.⁴*

18-08 Budget Meeting Scheduling

Fire Chief

ADJOURNMENT

NEXT MEETING: Workshop & Regular Meeting August 21, 2018, 7:00 p.m., to be held at the Indian Shores Municipal Building, 4th Floor

**Pinellas Suncoast Fire & Rescue District
Board of Fire Commissioners**

Public Meeting and Public Hearing Information

³ Please see Note as to Public Input.

⁴ Please see Note as to Public Input.

Requirements for Appeal

Persons are advised that if they wish to appeal any decision made at a meeting/hearing, they will need a record of the proceedings; and for such purpose, they may need to insure that a verbatim transcript of the meeting is made, which record includes the testimony and evidence upon which the appeal is made.

It is not the responsibility of the Secretary to provide the above-referenced verbatim record. The Secretary will provide an audio recording of the meeting, upon request and payment for the materials used for the recording.

Public Input

Persons wishing to speak during any Meeting or Public Hearing should try to complete a Citizen Comment Request Card at the entrance of the meeting room and submit the card to the Secretary to the Board. During each session, the Chair will call for Public Input at the appropriate times. The Board wishes to receive public input on all matters set for discussion on the agenda and on relevant topics that are not on the agenda. When recognized by the Chair and called to the podium, speakers should give their name and address for the record.

Persons may speak on an agenda item when the Board has finished their discussion on that item and prior to the vote. To speak on a non-agenda item, speakers will be called during the "General Remarks from the Audience" section of the agenda.

Please note that the Board reserves the right to adjust the time allotted to each speaker as the Chair deems proper to allow for meaningful input and a fair chance to be heard and to allow the Board fair time to undertake its duties and obligations.

When is the appropriate time to address my agenda item at a meeting?

When your non-agenda or agenda item comes up and our Chairperson call for Public Input, that means that the Board desires to take "public input". This is the time to get up and speak. While we understand that some of you might be nervous to speak in public, please note that every effort will be made to help you feel comfortable. When called to the podium, please come to the podium and try to speak so that your input can be heard by the entire Board as well as by the other persons present. Please give your name and address for the record and feel proud that you have participated in "government in the sunshine!"

Accommodations

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the Pinellas Suncoast Fire &

Rescue District Administration at (727) 595-1117 ext. 100 no later than forty-eight (48) hours prior to the proceeding. If contact is made after that time the District may not have sufficient time to make special accommodations.

ACTION ITEM 17-28
STAKEHOLDER GROUP

Draft Meeting Minutes

June 19, 2018



Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 595-5879
www.psfrd.org**

**FIRE CHIEF
T. MICHAEL BURTON**

**MINUTES
JUNE 19, 2018
WORKSHOP AND REGULAR MEETING**

**Held at the Indian Shores Municipal Center
19305 Gulf Blvd., Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni, Vice Chair Lou Snelling, Secretary/Treasurer Larry Schear, and Commissioner David Gardella. A quorum was present with Chair Joe Bruni presiding. Attorney Jeff Albinson and Fire Chief Mike Burton were also present. Commissioner Laura Martin and Finance Director David Martin were excused.

ADDITIONS OR DELETIONS: None.

SERVICE PIN AWARD – Chief Mike Burton recognized Mark Wilder for ten years of dedicated service to the District.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS:

17-28 Stakeholder Group

Discussion: Chief Mike Burton gave a summary of the activities of the Stakeholder Task Force. He stated that the last meeting included discussion of EMS and fire call activity to identify potential patterns that could benefit from different deployment models, but there were none. He explained that there was discussion on the cost to operate Station 26, as well as future plans for that station, and Chief Burton said that he made it clear that there are no current plans or funding to acquire land or build anything at this time. He added that they also had discussion regarding the new public safety facility that is planned to be built at the North Redington border. Since that meeting, he stated that project has went before the County Commission as part of a countywide capital improvement project and was approved to move forward with no discussion. Chief Burton stated that he feels that facility is approximately 18 to 24 months away, and that his concern is who will provide services from that facility, as it could cause serious concerns regarding the District's EMS funding, as he does not believe the County will fund an EMS unit in Indian

Shores as well as in the Redingtons. He said that there has been no discussion regarding the level of service, type of service, or who will provide the service.

Chief Burton stated that the Stakeholder Task Force reviewed the number of parcels in the District and their taxable values. At the group's request, Chief Burton provided two different funding models, the first being a \$30 flat fee increase each year for four years, and the other being a \$40 flat fee increase each year for four years, and there was considerable discussion on each. The group requested that he bring to the next meeting a model of a one-time, \$100 flat fee increase, and what that would generate over four years. He added that the \$30 and \$40 models provide considerable funding over the four years, but it would take a significant amount of time for that to start accumulating. Chief Burton added that there has not been any definitive discussion on when to pursue any of these options. The Chief stated that there was also discussion on the Data Driven Focus Group, particularly in one grid in Indian Rocks Beach where response time gaps exist due to the roadways.

Commissioner Schear asked if there was any discussion on an ad valorem funding model, to which Chief Burton stated that there has been considerable discussion regarding ad valorem, non-ad valorem, as well as a hybrid of both, but the ad valorem itself does not get much traction. He added that a \$100 flat fee increase would generate approximately \$1.2 million per year. Commissioner Schear stated that a November referendum is still possible, and Chief Burton agreed, but said his concern is the time available to pursue an informational effort to the communities. He added that there is a municipal election in the beach communities in March, which would help offset the cost of doing a special election for the entire District.

Regarding the public safety facility in North Redington Beach, Commissioner Gardella inquired as to who makes the decision regarding who will staff that facility, to which Chief Burton responded that he did not know, but he will continue to try to gather information on it.

Commissioner Schear asked if Chief Burton has thought any more about Station 26 at the end of its lease agreement this year, to which Chief Burton stated that he is currently exploring a short-term lease option, but is not yet ready to bring that forward.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:15 p.m.

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: May 15, 2018 Workshop and Regular Meetings

A motion to approve the minutes of the May 15, 2018 Workshop and Regular Meetings.

**MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER GARDELLA
All in favor, motion passed unanimously.**

2. Treasurer's Report: May, 2018

Discussion: Secretary/Treasurer Larry Schear stated all balance sheet accounts have been reconciled as of May 31, 2018. He reported the following: Consolidated government fund assets and liabilities are \$3.6 million; the investment program in accordance with District policy is \$3.2 million; current liabilities are within normal end-of-month limits at \$85,800; the capital projects fund is slightly ahead of budget deficit due to additional impact fees; the general fund is producing positive effects due to staff changes and continual cost reductions, resulting with an additional \$55.6 thousand surplus for the year; and, the reserve ratio remains slightly ahead of GASB recommendations at 25.8%. Regarding the FEMA Hurricane Irma grant, the federal application and approval process has been completed. He explained that the State contract has been signed by PSFRD and routed through the appropriate channels for approval. It is too close to the end of the current fiscal year to include these funds in the current projections, but those projections will be updated as soon as the District is assured when and what payments will be made. See detailed Financial Report for further details.

A motion to approve the May, 2018 Treasurer's Report.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SNELLING

All in favor, motion passed unanimously.

3. Correspondence: Chief Burton read an e-mail from District Chief Lance Volpe from Seminole Fire Rescue, commending the crew of Truck 28 on their competence and professionalism on an incident involving an injured construction worker. The crew included Lieutenant Williams, Firefighter Granger, and Firefighter Howard.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. COMMISSION: Commissioner Schear stated that he finished the Certified District Official training program last week, which included a total of 25.5 hours over two years. He will prepare a presentation for the Board in the near future.

2. ATTORNEY: Attorney Albinson stated that he is working with Chief Burton on a couple projects, but that he did not have anything to report at the time.

3. CHIEF'S REPORT: Chief Burton recalled at the last meeting, the Board authorized him to send a request to the County regarding Penny 4 money for Truck 28. He confirmed that letter was sent and received by the County. He stated that the request was made in the amount of \$1,238,806, which is for the truck as it was ordered, as well as an additional \$65,000 in loose equipment.

Chief Burton stated that nearly all of the seasonal work related to hurricane season has been completed, including making contact with all special need registrants. He added that the District's fire prevention staff works hard on this endeavor.

Chief Burton stated that he will be attending a workshop on Monday regarding changes in Florida Statutes on worker's compensation and post-traumatic stress for first responders due to recent changes in state law and new training requirements.

Chief Burton explained that a written exam was administered last week for an open lieutenant position, and all four candidates passed the test. He said the remainder of the process will be completed in the next couple weeks.

The Chief stated that he has been continuing his outreach efforts, recently having lunch with Mayor Queen from North Redington Beach, as well as Mayor Simon from Redington Beach. He added that he will try to meet with Mayor Henderson of Redington Shores in the coming weeks.

ACTION ITEMS:

18-06 Authorization to Move Funds from the General Operating Expenses to General Capital Expenses for Equipment for New Truck 28

Discussion: Chief Burton stated that this is the equipment referenced in the Penny 4 funding request to the County. He explained that the equipment purchase must happen now, so that when the truck arrives, it can be placed in service as quickly as possible. The funds exist in the operating budget, so it is not a budget amendment, but rather just a request to move those funds into the capital account. He also reiterated that the District hopes all of this money will be reimbursed by the Penny funding. Commissioner Schear asked if the amount being transferred is \$65,000; Chief Burton confirmed that is correct.

A motion to authorize the Chief to transfer the requested funds from General Operating Expenses to General Capital Expenses.

**MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER GARDELLA
All in favor, motion passed unanimously.**

18-07 Authorization to Sign Updated Statewide Mutual Aid Agreement with State of Florida Division of Emergency Management, Pending Attorney's Review (RESOLUTION 2018-01)

Discussion: Attorney Albinson stated that he reviewed the agreement and spoke with the Chief. He confirmed that he does not see any issue with the contract or with signing it. Chief Burton did state that a change that did not make it into the agenda packet is that he would like if the agreement was adopted by resolution, although it is not specifically required. He added that the agreement is over 20 years old, and the last update was approximately nine years ago. The agreement offers a mechanism to provide or receive mutual aid resources within the state, but does not obligate any department to provide any aid to any other department.

Attorney Albinson read Resolution 2018-01 in its entirety. Commissioner Schear stated that he is in favor of signing the agreement, and asked two technical questions regarding the fire boat and aerial ladder height.

A motion to adopt Resolution 2018-01 authorizing the Chief to sign the Statewide Mutual Aid Agreement.

**MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SCHEAR
All in favor, motion passed unanimously.**

REMARKS FROM THE AUDIENCE: None.

There being no further business to come before the Board, the meeting was adjourned in due form at 7:31 p.m.

APPROVED:

ATTEST:

Joseph V. Bruni, Chair

Kimberly G. Fugate, Executive Assistant

Date Approved

DRAFT

Treasurer's Report
June, 2018

**Fiscal Year 2017-2018 Financial Report
For The Period Ended June 30, 2018**



INDEX

<u>Description</u>	<u>Page</u>
WRITTEN REPORT	1 - 4
BALANCE SHEET - GOVERNMENTAL FUNDS	5
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE, CONSOLIDATED FUNDS STATEMENT	6
 <i>BUDGET, ACTUAL AND VARIANCE STATEMENTS</i>	
CAPITAL PROJECTS FUND:	
INCOME & EXPENDITURE GRAPHS.....	7
FUND STATEMENT.....	8
 GENERAL FUND:	
INCOME & EXPENDITURE GRAPHS.....	9
FUND STATEMENT.....	10
 GENERAL FUND LINE ITEM DETAILS	 11 - 12

PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
Fiscal Year 2017-2018 Financial Analysis Exception Report
For the Period Ending June 30, 2018

BALANCE SHEET

GOVERNMENTAL FUNDS REPORT (page 5)

Balance Sheet accounts are reconciled as of 06/30/18. The total asset value of both Funds is \$3.2 million, consisting of \$32.4k cash, \$24.8k accounts receivable, \$0.7k other current assets and a \$3.2 million low risk investment portfolio per FS 218.415(17), consisting of the following instruments:

A. MONEY MARKET

BB&T - \$ 605,176 at 65 basis points

Seaside National Bank & Trust - \$1,007,493 at 149 basis points

B. FIXED INCOME INVESTMENT PROGRAM (Current Portfolio)

1. Investment Pool:

Florida Safe - \$ 189,900 earning 201 basis points (Up from 195 basis points last month)

2. Fixed Income:

FLSafe Term Series \$ 1,200,000 30 day, earning 215 basis points, maturing 07/27/18

FLSafe Term Series \$ 75,000 two year, earning 90 basis points, maturing 10/01/18

FLSafe Term Series \$ 100,000 367 day, earning 235 basis points, maturing 07/01/19

Current liabilities are within normal month end limits for this time of year, consisting of \$72.6k accounts payable, \$1.2k accrued benefits and \$19.1k due to the Capital Projects Fund.

Fund Balance reserves are projected to increase by 11.1% (\$211.6k) with continued potential to increase as we move through to the last quarter of the fiscal year, identifying new cost saving opportunities and benefiting from unused contingencies. Achieving new sources of funding, to increase Fund Balance reserves for future capital expenditures, remains our primary concern. The “Community Based Stakeholder’s Task Force” identification of additional funding strategies is critical to carry the fire district into the future.

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

CONSOLIDATED GOVERNMENT FUNDS STATEMENT

(page 6)

Non-pass through revenue is projected to be 6.9% greater than last fiscal year. This increase is due to the County's full funding of our EMS expenditures this fiscal year and substantial increase in investment earnings.

Our comprehensive cash and expense management programs remain guardedly engaged, providing prudent stewardship of the District's assets. We continuously search for ways to improve the efficiency of our operational processes, with an acute interest in strengthening our unassigned reserves.

The \$211.6k consolidated surplus is the combination of the General Fund surplus (\$140.6k) and the Capital Projects Fund surplus (\$71.0k). However, as stated in the past, this surplus provides less than essential Fund Balance to adequately assign reserves for future capital acquisitions.

CAPITAL PROJECTS FUND STATEMENT

(page 7 and 8)

Revenue:

- The FY 2017 – 2018 Impact Fee income earned to date exceeds the adopted budget by \$51.0k. There is \$19.1k new construction project invoices in place that would add to this favorable budget variance if received by the end of the fiscal year.

Expenditures:

- The \$300.0k expenditure down payment for the replacement of engine 27 has been withdrawn, as there are insufficient Fund Balance reserves to prudently pursue the actual acquisition cost for an engine replacement. This capital project will be reintroduced subsequent to the constructive results of the stakeholder's committee recommendations.
- Although nothing will be realized until 2020, the extension of the "Pennies for Pinellas" program will be an enormous help with some capital projects that were agreed to in the county EMS settlement agreement.

Excess (Deficiency) of Revenues Over/Under Expenses:

- The projected \$71.0k impact fees increase reserves (Restricted Fund Balance) by 23.7% which will improve proportionately with any additional payments received for new construction projects during the fourth quarter.

GENERAL FUND STATEMENT

(page 9 to 12)

Revenue:

- Public Safety Assessment Fee receipts exceed the budget due to a positive tax sale this year.
- EMS funding is 1.7% ahead of the budget due to CME “pass through” expense refunds and prior year EMS overhead funds received this fiscal year.
- Inspection Fees and Special Event incomes are in accordance with the budget.
- Interest earnings are projected to be 37.1% greater than budget, due to improved investment market opportunities.
- Refunded expenses are projected ahead of the budget due to an exchange of Fire Code books with Treasure Island’s fire service, approval for this year’s Worker’s Compensation insurance provider TIPS program to match funds spent on safety, plus IRS and vendor refunds.

Operating Expense:

Personnel Expense:

- “Personnel Services – Compensation” – expenditures are in line with the budget.
- “Personnel Services – Benefits” – expenditures are in line with the budget.

General Operating Expense:

- “Operating Expense” – expenditures are projected to be 0.1% less than budget. Decreased needs in professional services and reductions in general expenditures have been offset by the need to add capital equipment to the new truck acquisition.

Note: Current expense contingency projections are sufficient to address unforeseen possibilities, such as overtime caused from personnel sickness or injury, new changes in family health care requirements, unanticipated personnel pay-outs and general operating emergencies.

Excess (Deficiency) of Revenues Over/Under Expenses:

- The current projection calls for a \$75.4k increase in the planned surplus, even though our expense programs have an element for contingencies to cover compensation, benefit and operating expense overages that might occur due to unpredictable events. Our income and cost control programs are imbedded in the daily operations, but cannot provide adequate excess revenue over expenditures to sufficiently maintain a “Net Change in Unassigned Fund Balance” essential for future capital expenditure additions and replacements.

GENERAL FUND STATEMENT (con't)

(page 9 to 12)

Fund Balance

- The projected surplus increases the Fund Balance to \$1,749.7k.

- The unassigned reserve ratio recommended by GASB is 17% of General Fund Operating Expenditures. The reserve balance represents the amount of budget available in the event of a catastrophic emergency. Our projected FY 2017 - 2018 ratio is currently projected at 26.1%, demonstrating the need for the inflow of additional revenues to reach our reserve ratio objective of 45%. The loss of ad valorem tax income forces administration to make some tough decisions to carry on its business affairs and serve our communities, at our committed service levels.

Note:

The FEMA grant award, announced during a previous Commission meeting, has not been included in this projection for timing purposes. We have confidence we will receive the award, however we are not assured of the time of receipt being this or next fiscal year. The grant has just been introduced at the State audit level which is expected to be completed this quarter.

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2018**

(with comparative totals as of June 30, 2017)

<u>Ref</u>	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>	<u>Jun 30, 2017</u>
<u>ASSETS</u>				
1. Cash (Net of Inter-Fund "Pooled Cash")	(\$338,307)	\$370,706	\$32,399	\$167,939
2. Investments (PMA/FL SAFE & Local Gov't Trust Fund)	\$3,175,002	\$0	\$3,175,002	\$3,431,621
3. Accounts Receivable	\$21,008	\$0	\$21,008	\$16,811
Intergovernmental:				
4. State	\$0	\$0	\$0	\$0
5. County (Accrued EMS Funds)	\$3,761	\$0	\$3,761	\$0
6. Other Current Assets	\$677	\$0	\$677	\$193,464
TOTAL ASSETS	<u>\$2,862,141</u>	<u>\$370,706</u>	<u>\$3,232,847</u>	<u>\$3,809,836</u>
<u>LIABILITIES & FUND BALANCE</u>				
Liabilities:				
7. Accounts Payable	\$72,575	\$0	\$72,575	\$63,304
8. Accrued Expense, Salaries & Benefits	\$1,243	\$0	\$1,243	\$3,106
9. Due to Capital Projects Fund-Restricted	\$19,068	\$0	\$19,068	\$15,268
Total Liabilities	<u>\$92,886</u>	<u>\$0</u>	<u>\$92,886</u>	<u>\$81,678</u>
Fund Balance:				
10. Nonspendable Fund Balance	\$0	\$0	\$0	\$0
11. Restricted Fund Balance	\$0	\$370,706	\$370,706	\$774,243
12. Committed Fund Balance	\$0	\$0	\$0	\$134,374
13. Assigned Fund Balance	\$343,123	\$0	\$343,123	\$678,125
14. Unassigned Fund Balance	\$2,426,132	\$0	\$2,426,132	\$2,141,416
TOTAL LIABILITIES & FUND BALANCE	<u>\$2,862,141</u>	<u>\$370,706</u>	<u>\$3,232,847</u>	<u>\$3,809,836</u>

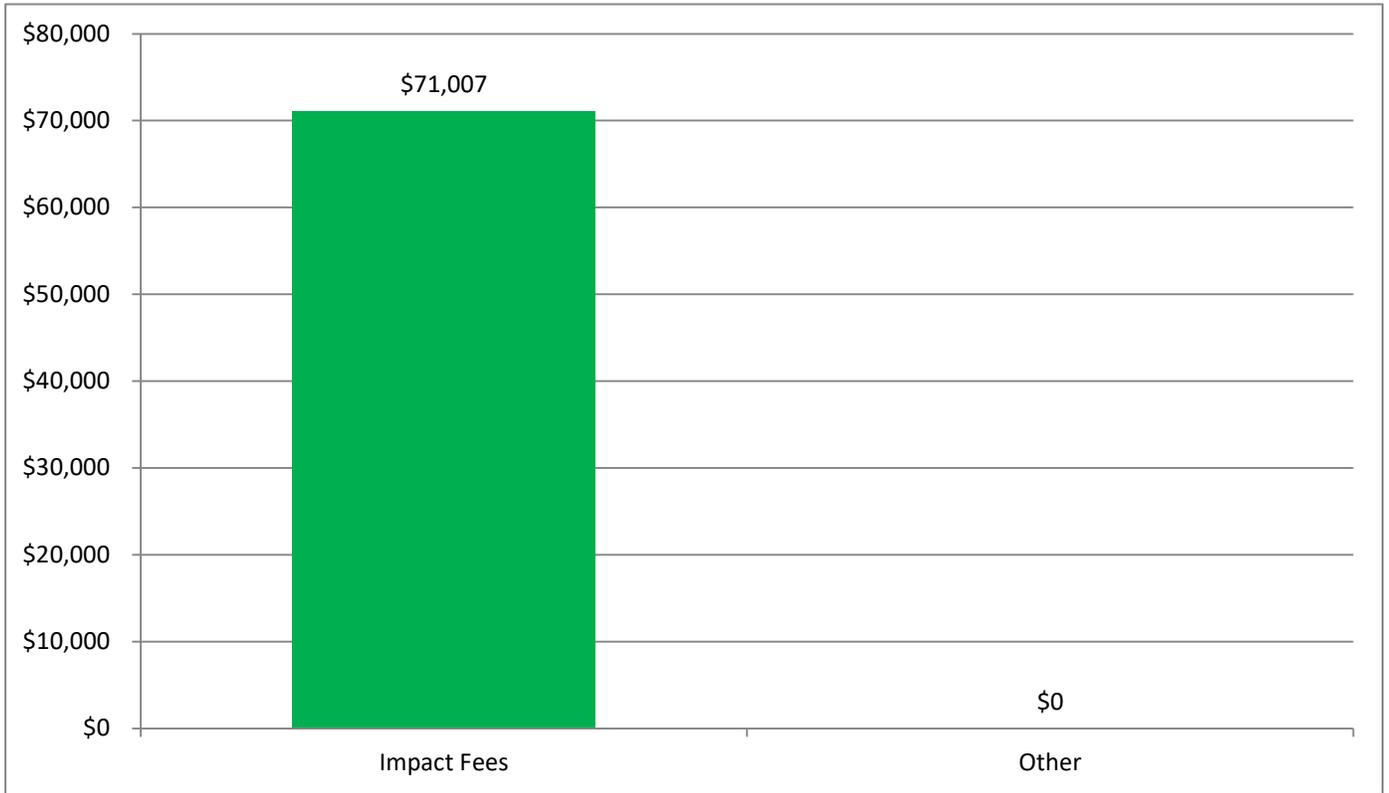
PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2017-2018 CONSOLIDATED GOVERNMENTAL FUNDS STATEMENT
As Of June 30, 2018

(with comparative totals for the fiscal year ended September 30, 2017)

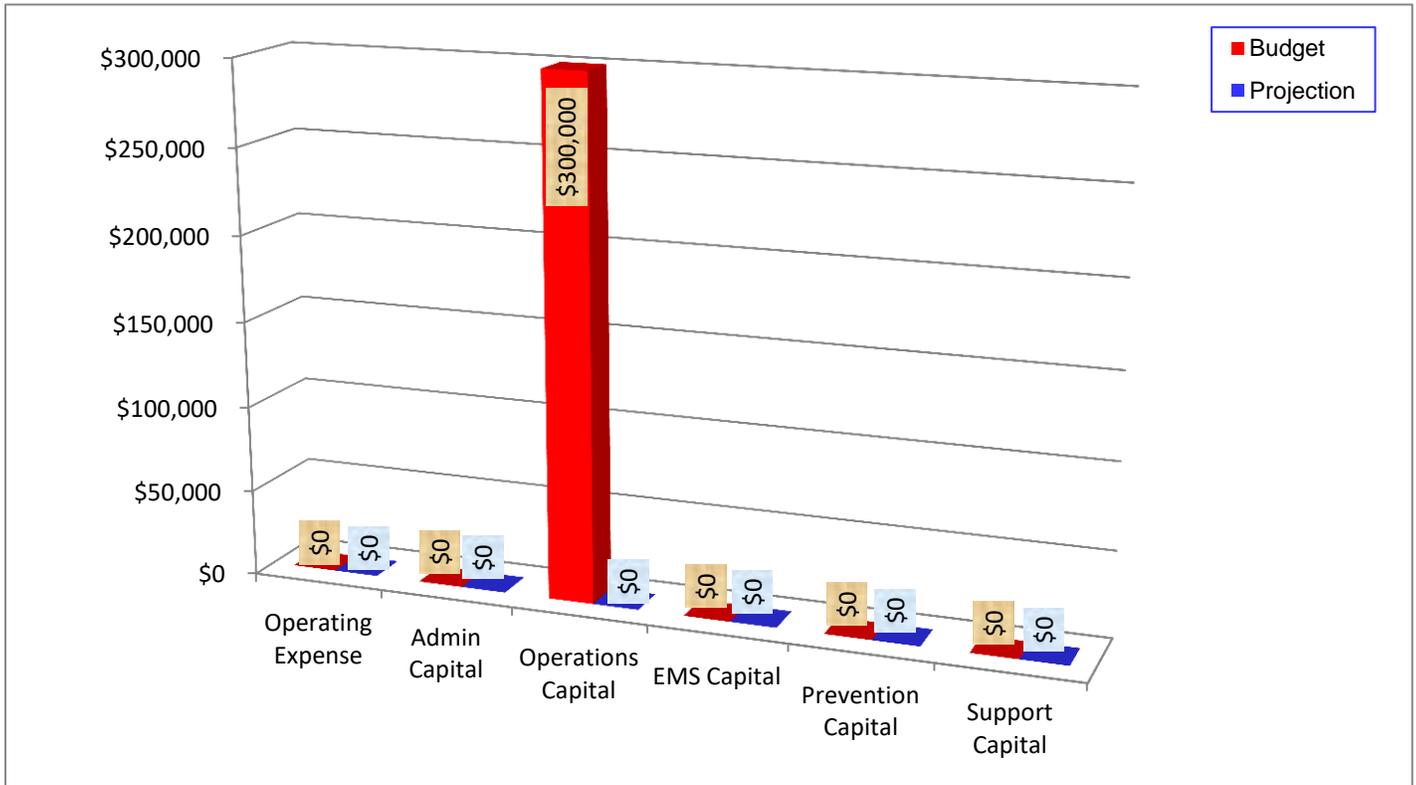
<u>Ref</u>	Account Category	General Fund	Capital Projects	Total Governmental Funds	FY 2016 - 2017
<u>REVENUES</u>					
1.	Grants	\$0	\$0	\$0	\$148,637
2.	FEMA Proceeds	\$0	\$0	\$0	\$0
3.	Public Safety Assessment	\$3,608,379	\$0	\$3,608,379	\$3,622,049
4.	EMS Funding	\$1,835,475	\$0	\$1,835,475	\$1,280,527
5.	Plan & Inspection Fees	\$29,141	\$0	\$29,141	\$27,749
6.	Special Event Protective Services	\$0	\$0	\$0	\$1,662
7.	Impact Fees	\$0	\$71,007	\$71,007	\$115,685
8.	Insurance/Equipment Proceeds	\$2,571	\$0	\$2,571	\$3,500
9.	Interest/Investment Income	\$43,247	\$0	\$43,247	\$27,653
10.	Miscellaneous Revenues	\$0	\$0	\$0	\$375
11.	Fund Transfers	\$0	\$0	\$0	\$0
12.	Refunded Expenses (Partially Offset by "Expense Reimbursements")	\$26,709	\$0	\$26,709	\$31,362
13.	TOTAL REVENUES	\$5,545,524	\$71,007	\$5,616,531	\$5,259,200
<u>EXPENDITURES</u>					
Public Safety - Fire and EMS:					
14.	Expense Reimbursements (Offset by "Refunded Expenses")	\$20,619	\$0	\$20,619	\$19,419
15.	Personnel Services - Compensation	\$3,091,573	\$0	\$3,091,573	\$2,932,274
16.	Personnel Services - Benefits	\$1,594,496	\$0	\$1,594,496	\$1,478,729
17.	Impact Fee Expense	\$0	\$0	\$0	\$15,000
18.	Operating Expenses	\$698,213	\$0	\$698,213	\$1,110,020
19.	Capital Outlay	\$0	\$0	\$0	\$530,474
20.	TOTAL EXPENDITURES	\$5,404,901	\$0	\$5,404,902	\$6,085,917
21.	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$140,623	\$71,007	\$211,629	(\$826,717)
Other Financing Sources:					
	Unassigned / Restricted Fund Balance	\$0	\$0	\$0	\$826,717
	General Fund	\$0	\$0	\$0	\$0
	Total Other Financing Sources	\$0	\$0	\$0	\$826,717
	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	\$140,623	\$71,007	\$211,629	\$0

Capital Projects Fund As Of June 30, 2018

Funding



Capital Expenditures Budget Versus Actual



PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET, ACTUAL AND VARIANCE
As Of June 30, 2018

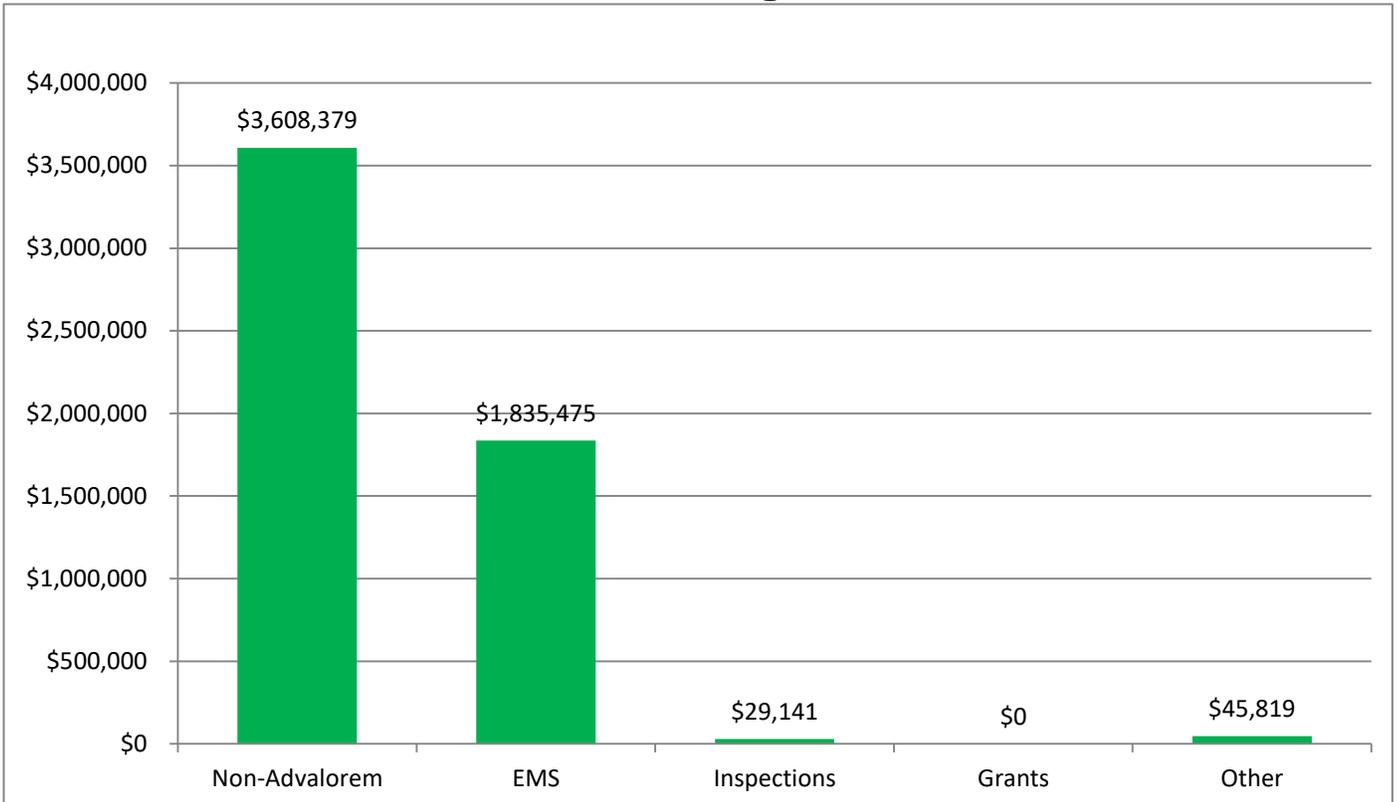
<u>Ref</u>	Account Category	Adopted Budget	YTD Actual	Projection	Variance
REVENUES					
1.	Impact Fee Income	\$20,000	\$71,007	\$71,007	\$51,007
2.	Interest/Investment Income	\$0	\$0	\$0	\$0
3.	General Revenue Fund Reserve Transfers In	\$0	\$0	\$0	\$0
4.	TOTAL REVENUES	\$20,000	\$71,007	\$71,007	\$51,007
EXPENDITURES					
5.	Investment Expense	\$0	\$0	\$0	\$0
6.	Impact Fee Expense	\$0	\$0	\$0	(\$0)
7.	Capital Projects - Administration Division	\$0	\$0	\$0	\$0
8.	Capital Projects - Operations Division	\$300,000	\$0	\$0	\$300,000
9.	Capital Projects - EMS - Division	\$0	\$0	\$0	\$0
10.	Capital Projects - Prevention Division	\$0	\$0	\$0	\$0
11.	Capital Projects - Support Division	\$0	\$0	\$0	\$0
12.	TOTAL EXPENDITURES	\$300,000	\$0	\$0	\$300,000
13.	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	(\$280,000)	\$71,007	\$71,007	(\$248,992)
Other Sources of Funds:					
	Restricted Fund Balance	\$280,000	\$0	\$0	
	General Fund	\$0	\$0	\$0	
	Total Other Sources of Funds	\$280,000	\$0	\$0	
	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	\$0	\$71,007	\$71,007	

Beginning Fund Balance **\$299,698**

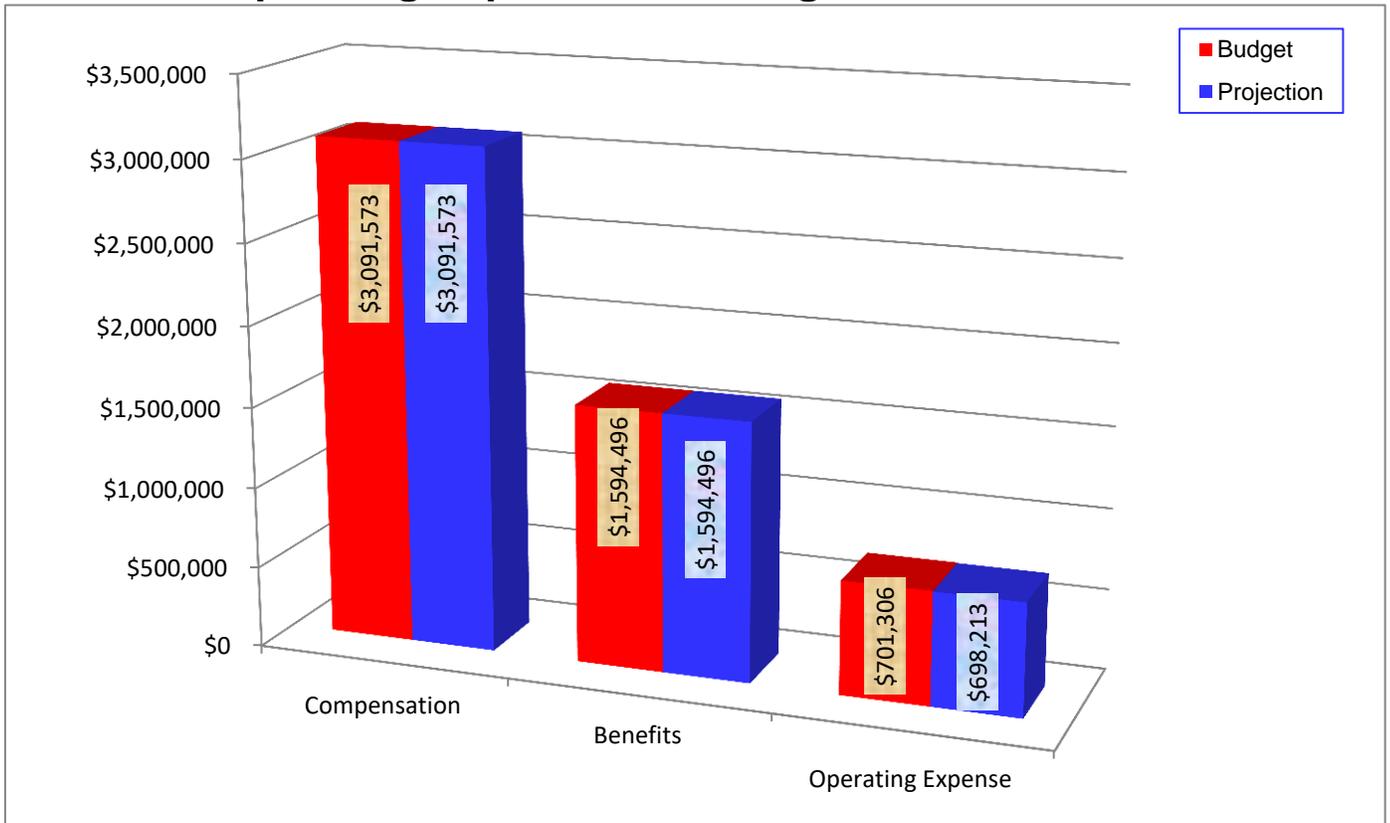
Projected Ending Fund Balance **\$370,705**

General Fund As Of June 30, 2018

Funding



Operating Expenditures Budget Versus Actual



PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET, ACTUAL AND VARIANCE
As Of June 30, 2018

Ref	Account Category	Amended Budget	YTD Actual	Projection	Projection To Budget	
					Variance	%
REVENUES						
1.	Grants	\$0	\$0	\$0	\$0	0.0%
2.	FEMA Proceeds	\$0	\$0	\$0	\$0	0.0%
3.	Public Safety Assessment	\$3,590,247	\$3,608,379	\$3,608,379	\$18,132	100.5%
4.	EMS Funding	\$1,805,387	\$1,384,329	\$1,835,475	\$30,088	101.7%
5.	Plan & Inspection Fees	\$29,141	\$24,271	\$29,141	\$0	100.0%
6.	Special Event Protective Services	\$0	\$0	\$0	\$0	0.0%
7.	Insurance/Equipment Proceeds	\$2,571	\$2,571	\$2,571	\$0	100.0%
8.	Interest/Investment Income	\$31,554	\$28,946	\$43,247	\$11,693	137.1%
9.	Miscellaneous Revenues	\$0	\$0	\$0	\$0	0.0%
10.	Refunded Expenses (Partially Offset by "Expense Reimbursements")	\$14,400	\$13,991	\$26,709	\$12,309	185.5%
11.	TOTAL REVENUES	\$5,473,300	\$5,062,488	\$5,545,524	\$72,224	101.3%

EXPENDITURES

Public Safety - Fire and EMS:

12.	Expense Reimbursements (Offset by "Refunded Expenses")	\$20,676	\$15,243	\$20,619	\$57	99.7%
13.	Personnel Services - Compensation	\$3,091,573	\$2,174,480	\$3,091,573	\$0	100.0%
14.	Personnel Services - Benefits	\$1,594,496	\$1,201,820	\$1,594,496	\$0	100.0%
15.	Operating Expenses	\$701,306	\$512,682	\$698,213	\$3,093	99.6%
16.	TOTAL EXPENDITURES	\$5,408,051	\$3,904,225	\$5,404,901	\$3,150	99.9%

17.	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$65,249	\$1,158,263	\$140,623	\$75,374	
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Other Financing Sources:

Unassigned Fund Balance	\$0	\$0	\$0
	\$0	\$0	\$0
Total Other Financing Sources	\$0	\$0	\$0

Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	\$65,249	\$1,158,263	\$140,623
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Beginning Fund Balance **\$1,609,055**

Projected Ending Fund Balance **\$1,749,678**

PINELLAS SUNCOAST FIRE & RESCUE DISTRICT

GENERAL FUND

JUNE 2018 LINE ITEM ACTUAL AND PROJECTION

A/C	Account Category	YTD 06/30/18	Projection	Budget Report Line Reference
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Revenues

411000	Ad Valorem	\$0	\$0	
421100	Grants	\$0	\$0	1.
434000	FEMA Proceeds	\$0	\$0	2.
442200	Public Safety	\$4,992,708	\$5,443,854	3. & 4.
442300	Plan & Inspection Fees	\$24,271	\$29,141	5.
442400	Special Event Protective Services	\$0	\$0	6.
455000	Insurance Proceeds	\$2,571	\$2,571	7
458000	Equipment Proceeds	\$0	\$0	
461000	Interest Income	\$3,765	\$3,765	8.
462000	Investment Interest	\$25,181	\$39,482	
469100	Other Miscellaneous Revenues	\$0	\$0	9.
499900	Refunded Expenses (Offset by A/C 500000)	\$13,991	\$26,709	10.
TOTAL REVENUES		\$5,062,488	\$5,545,524	11.

Expenses

500000	Expense Reimbursements (Offset by A/C 499900)	\$15,243	\$20,619	12.
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Compensation:

622011	Salary	\$1,957,335	\$2,767,933	13.
622121	Relief Staffing	\$0	\$0	
622125	Bonus - Employees	\$0	\$32,250	
622140	FLSA and Overtime Pay	\$192,134	\$260,658	
622142	Drivers Pay	\$10,112	\$14,281	
622143	Acting Officers Pay	\$3,664	\$5,216	
622144	Uniform Allowance	\$11,235	\$11,235	
Total Compensation		\$2,174,480	\$3,091,573	

Benefits:

622210	F.I.C.A.	\$150,835	\$212,319	14.
622220	Retirement	\$499,473	\$667,867	
622230	Health Care	\$458,614	\$611,953	
622231	A.D.& D.	\$3,892	\$5,203	
622232	FSA	\$245	\$489	
622239	Unemployment Compensation	\$0	\$0	
622240	Worker's Compensation	\$88,762	\$96,665	
Total Personnel Benefits		\$1,201,820	\$1,594,496	

Total Personnel

\$3,376,300	\$4,686,069
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PINELLAS SUNCOAST FIRE & RESCUE DISTRICT

GENERAL FUND

JUNE 2018 LINE ITEM ACTUAL AND PROJECTION

A/C	Account Category	YTD 06/30/18	Projection	Budget Report Line Reference
Operating Expenses:				
622310	Advertising & Public Relations	\$577	\$877	15.
622320	Books & Publications	\$768	\$857	
622330	Communications	\$6,363	\$8,480	
622340	Dues / Subscriptions	\$3,579	\$5,054	
622350	Education	\$17,848	\$18,523	
622360	Election / Referendum	\$0	\$0	
622365	Emergency Operation Center	\$668	\$668	
622370	Facility Expense	\$29,453	\$41,433	
622400	General Office Expense	\$9,052	\$13,399	
622420	Insurance Liability	\$63,394	\$68,733	
622450	Interest Expense	\$744	\$744	
622460	Investment Expense	\$0	\$0	
622475	Information Technology	\$23,470	\$31,394	
622480	Miscellaneous Expenses	\$0	\$0	
622490	Professional Services	\$29,671	\$54,754	
622500	Public Education	\$4,674	\$5,000	
622515	Community Events	\$63	\$138	
622520	Assessment Collection	\$225,326	\$227,827	
622550	Travel	\$3,552	\$4,877	
622570	Para Medic Transport	\$0	\$0	
622610	General Personnel Expense	\$23,441	\$49,062	
622620	Shop Tools	\$22	\$22	
622630	Equipment <\$1,000	\$347	\$597	
622640	Equipment >\$1,000	\$0	\$77,000	
622710	Apparatus / Equipment Testing	\$4,196	\$4,596	
622720	Apparatus Fuel & Lubricants	\$22,568	\$30,619	
622725	EMS License & Permits	\$0	\$0	
622730	Apparatus Repairs	\$35,709	\$45,709	
622760	Equipment Repairs	\$7,197	\$7,851	
623000	Grant - Expense	\$0	\$0	
628000	General Fund Transfers Out	\$0	\$0	
Total Operating Expense		\$512,682	\$698,213	
TOTAL EXPENDITURES		\$3,904,225	\$5,404,901	16.
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		\$1,158,263	\$140,623	17.

ACTION ITEM 18-08
BUDGET MEETING SCHEDULE