



Pinellas Suncoast Fire & Rescue

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FIRE CHIEF
T. MICHAEL BURTON

**MINUTES
JULY 17, 2018
WORKSHOP AND REGULAR MEETING**

**Held at the Indian Shores Municipal Center
19305 Gulf Blvd., Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni and Commissioner David Gardella. A quorum was not present with Chair Joe Bruni presiding. Attorney Jeff Albinson, Fire Chief Mike Burton, and Finance Director David Martin were also present. Vice Chair Lou Snelling, Secretary/Treasurer Larry Schear, and Commissioner Laura Martin were absent.

ADDITIONS OR DELETIONS: None.

SERVICE PIN AWARD – Chief Mike Burton recognized Firefighter/Paramedic Charlie Morris for five years of dedicated service to the District.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS:

17-28 Stakeholder Group

Discussion: Chief Burton stated that the Stakeholder Group will meet on the following Thursday, and he said that there has been indication from the group that they will be closing in on a recommendation to bring forward at the next meeting. He mentioned that the group has had great attendance and participation. He added that the group seems to be learning toward a recommendation of increasing the flat fee during a spring election.

ADJOURNMENT

The meeting was adjourned at 7:06 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:06 p.m.

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: June 19, 2018 Workshop and Regular Meetings

Discussion: The meeting minutes will be deferred until the next meeting with a quorum.

2. Treasurer's Report: June, 2018

Discussion: The treasurer's report will be deferred until the next meeting with a quorum.

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

Kelly Cisarik – [Did not state address] – Ms. Cisarik stated that she hopes the District will receive funding from Pinellas County for the ladder truck. She also stated that she would like to see a legal opinion regarding the Charter and how it relates to replacement vehicles, as she is concerned about purchasing the ladder truck with those funds. She added that she would feel better if the money that came from Pinellas County went back into the capital fund for use for station improvement or replacement.

REPORTS:

1. **COMMISSION:** None.

2. **ATTORNEY:** Attorney Albinson stated that he has been working with Chief Burton on a personnel matter, and they have put together some materials for general employment purposes. He stated the matter seems to be well under control.

3. **CHIEF'S REPORT:** Chief Burton stated that the concern of using impact fee funds for Truck 28 was discussed at a Stakeholder Group meeting, and he has requested a formal written opinion from the auditor. He stated he feels it is a reasonable concern which requires a firm answer, and the auditor's opinion will then be brought to counsel, and stated that he wanted both perspectives.

Chief Burton reiterated that he and Mr. Albinson have been working through a difficult personnel matter, but is confident with his assistance it will be taken care of very soon.

Chief Burton explained that a fire lieutenant vacancy exists, and last week concluded the promotional process to fill that vacancy. He explained that there were four candidates, and three evaluators from three different agencies were brought in to review the candidates. The candidates include Charlie Morris, Brandon Anderson, Doug Higley, and Tim Burnham.

ACTION ITEMS:

18-08 Budget Meeting Scheduling

Discussion: Chief Burton asked for Chair’s concurrence in absence of quorum regarding scheduling meetings for the budgeting process, as the dates are fairly rigid. Chief Burton proposed a first budget hearing to be held on August 21, 2018, before the scheduled workshop and regular meetings. He added that Mr. Martin will deliver the tentative budget to the commissioners a few days prior to the meeting, which is for discussion purposes and public input only. He then recommended a date of September 6, 2018, to adopt the tentative budget, and a date of September 26, 2018, to adopt the final budget, neither of which are regularly scheduled meeting dates. The regularly scheduled date is September 18, 2018, which can be rescheduled to either of the aforementioned September dates. Chair Bruni agreed to the date recommendations, and to reschedule the regular meeting to September 26th, and instructed staff to advertise accordingly.

Chief Burton stated that, from a budget perspective, there are potential revenue sources that could materialize in the next fiscal year, but those are unknown at this time, so the preliminary draft budgets projects a deficit of between \$300,000 and \$400,000 for next year. Mr. Martin stated that the decrease in EMS funding alone is \$261,000. He added that he plans on discussing options to increase assessments on the commercial side at the next Stakeholder Group meeting to potentially generate additional revenue.

REMARKS FROM THE AUDIENCE: None.

There being no further business to come before the Board, the meeting was adjourned in due form at 7:17 p.m.

APPROVED:

ATTEST:


Joseph V. Bruni, Chair


Kimberly G. Fugate, Executive Assistant

8/21/18
Date Approved