

Pinellas Suncoast Fire & Rescue

Board of Fire Commissioners Meeting Agenda Packet



February 19, 2019



Pinellas Suncoast Fire & Rescue

304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587

(727) 595-1117 FAX: (727) 595-5879

www.psfrd.org

FIRE CHIEF
T. MICHAEL BURTON

MEETING NOTICE

THIS MEETING IS OPEN TO THE PUBLIC

February 19, 2019

The Workshop Meeting begins at 7:00 pm
The Regular Meeting begins immediately after the Workshop Meeting.

LOCATION:
INDIAN SHORES MUNICIPAL BUILDING
19305 GULF BOULEVARD, 4TH FLOOR, INDIAN SHORES, FL 33785

AGENDA

WORKSHOP MEETING

MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE

ADDITIONS OR DELETIONS TO AGENDA:

RECOGNITION OF STAKEHOLDER TASK FORCE MEMBERS

GENERAL REMARKS FROM THE AUDIENCE: *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the DISCUSSION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.¹*

DISCUSSION ITEMS: *Any member of the public may comment on any DISCUSSION ITEM list during this time. Please note the CHAIR will call for public input during the time the DISCUSSION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.²*

ADJOURNMENT

¹ Please see Note as to Public Input.

² Please see Note as to Public Input.

REGULAR MEETING

MEETING CALLED TO ORDER

ADDITIONS OR DELETIONS TO AGENDA:

MONTHLY BUSINESS:

1. Approval of Minutes: January 15, 2019 Workshop and Regular Meetings
2. Treasurer's Report: January, 2019
3. Correspondence

GENERAL REMARKS FROM THE AUDIENCE: *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the ACTION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker³.*

REPORTS:

1. COMMISSION
2. ATTORNEY
3. FIRE CHIEF

ACTION ITEMS: *Any member of the public may comment on any ACTION ITEM during this time. Please note the CHAIR will call for public comment during the time the ACTION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.⁴*

19-04 Bargaining Delegation	Fire Chief
19-05 Authorization to Accept County Funding for Marine 27 Replacement and Necessary Budget Amendment	Fire Chief

ADJOURNMENT

**NEXT MEETING: Workshop and Regular Meetings
March 19, 2019, 7:00 p.m., to be held at the
Belleair Beach City Hall, 444 Causeway Boulevard
Belleair Beach, FL 33786**

³ Please see Note as to Public Input.

⁴ Please see Note as to Public Input.

**Pinellas Suncoast Fire & Rescue District
Board of Fire Commissioners**

Public Meeting and Public Hearing Information

Requirements for Appeal

Persons are advised that if they wish to appeal any decision made at a meeting/hearing, they will need a record of the proceedings; and for such purpose, they may need to insure that a verbatim transcript of the meeting is made, which record includes the testimony and evidence upon which the appeal is made.

It is not the responsibility of the Secretary to provide the above-referenced verbatim record. The Secretary will provide an audio recording of the meeting, upon request and payment for the materials used for the recording.

Public Input

Persons wishing to speak during any Meeting or Public Hearing should try to complete a Citizen Comment Request Card at the entrance of the meeting room and submit the card to the Secretary to the Board. During each session, the Chair will call for Public Input at the appropriate times. The Board wishes to receive public input on all matters set for discussion on the agenda and on relevant topics that are not on the agenda. When recognized by the Chair and called to the podium, speakers should give their name and address for the record.

Persons may speak on an agenda item when the Board has finished their discussion on that item and prior to the vote. To speak on a non-agenda item, speakers will be called during the "General Remarks from the Audience" section of the agenda.

Please note that the Board reserves the right to adjust the time allotted to each speaker as the Chair deems proper to allow for meaningful input and a fair chance to be heard and to allow the Board fair time to undertake its duties and obligations.

When is the appropriate time to address my agenda item at a meeting?

When your non-agenda or agenda item comes up and our Chairperson call for Public Input, that means that the Board desires to take "public input". This is the time to get up and speak. While we understand that some of you might be nervous to speak in public, please note that every effort will be made to help you feel comfortable. When called to the podium, please come to the podium and try to speak so that your input can be heard by the entire Board as well as by the other persons present. Please give your name and address for the record and feel proud that you have participated in "government in the sunshine!"

Accommodations

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the Pinellas Suncoast Fire & Rescue District Administration at (727) 595-1117 ext. 100 no later than forty-eight (48) hours prior to the proceeding. If contact is made after that time the District may not have sufficient time to make special accommodations.

APPROVAL OF MINUTES

JANUARY 15, 2019



Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 595-5879
www.psfrd.org**

**FIRE CHIEF
T. MICHAEL BURTON**

**MINUTES
JANUARY 15, 2019
WORKSHOP AND REGULAR MEETINGS**

**Held at Indian Shores Municipal Building
19305 Gulf Boulevard, 4th Floor, Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni, Vice Chair Lou Snelling, Secretary/Treasurer Larry Schear, Commissioner Laura Martin, and Commissioner David Gardella. A quorum was present with Chair Joe Bruni presiding. Attorney Jeff Albinson, Fire Chief Mike Burton, and Finance Director David Martin were also present.

SERVICE PIN AWARD –

Chief Mike Burton recognized Lieutenant David Livernois for 20 years and Firefighter/EMT Steve Raisch for 5 years of dedicated service to the District.

MANAGING FIRE OFFICER CERTIFICATE PRESENTATION –

Chief Mike Burton recognized Robert Williams for completing the National Fire Academy's Managing Fire Officer program.

PROMOTIONS –

Chief Mike Burton recognized and presented newly promoted employees with their pins. Promotions included Robert Williams from Lieutenant to District Chief and Charles Morris from Firefighter to Lieutenant.

HONOR GUARD PRESENTATION OF AWARDS – Inspector Bob Hill, Inspector Marshall Eiss, and Steve Surface recognized all members of the PSFRD Honor Guard for their service.

ADDITIONS OR DELETIONS: Promotions and Honor Guard presentations were additions.

REMARKS FROM THE AUDIENCE:

Belleair Beach Mayor Leslie Notaro thanked everyone for attending the PSFRD Commission meeting at Belleair Beach's City Hall.

DISCUSSION ITEMS:

19-02 Responses to Harbor Drive

Fire Chief

Discussion: Chief Mike Burton stated that there was a question at a recent meeting regarding response times to Harbor Drive. He explained that he worked with a Pinellas County 911 data analyst to conduct a one year study on responses to Harbor Drive North and South, as well as three smaller connecting streets. He stated that 24 incidents occurred in 2018, 18 of which were in compliance with the Pinellas County standard of 7 minutes and 30 seconds; 6 were not. Of those 6, the target was missed by 7 seconds one time, 10 seconds two times, one call was non-emergency, and the other two were handled by outside agencies. He stated that PSFRD will continue to do all that it can with its limitations to keep those response times in check.

19-03 Cost Per Position Comparisons

Fire Chief

Discussion: Chief Burton stated there has been discussion regarding cost per EMS seat, which, he explained, is a metric derived by Pinellas County that has been out for a couple years. Chief Burton stated that he has consulted with Jim Fogarty, Director of Pinellas County Fire and Emergency Services, who explained that the "cost per EMS seat" metric is driven by a worksheet formula developed by the County which is only used to determine funding for advanced life support first responder care. He added that it is not now, nor was ever intended to be, an actual measure of the cost for those services. Chief Burton offered some additional ways to measure cost. He stated that he did a cost comparison of PSFRD to all other fire districts in Pinellas County – Palm Harbor, East Lake, and Lealman. He also stated that, for the comparison, he also looked at other municipal departments which are similar in size – Seminole, Safety Harbor, Dunedin, Largo, and Pinellas Park. For the comparison, three different cost matrixes were looked at – cost for total department positions (operating budget minus capital divided by cost per position in the department), cost per position in the emergency services, and cost per fire station. He added that it is fair to mention that those who work in fire districts are completely self-contained with no municipal support, meaning there is no human resources department, finance department, insurance department, or legal department. He continued to explain that fire districts are required to perform all of these functions in-house or contract out for service and, in PSFRD's case, all of the functions are performed in-house with the exception of legal. The study concluded that PSFRD is the lowest cost per fire station of the nine agencies. PSFRD is the lowest cost per operations position of all four fire districts. PSFRD is the fourth lowest in cost for fire and EMS operations positions of all nine agencies. Chief Burton concluded by stating that the cost per EMS seat is a valid measure for its purpose, but there are many other ways to measure cost.

ADJOURNMENT

The meeting was adjourned at 7:27 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:27 p.m.

ELECTION OF BOARD OFFICERS –

All Commissioner submitted their ballots which were tallied by Attorney Jeff Albinson. All Commissioners kept their current positions, as follows:

Chair – Joe Bruni
Vice Chair – Lou Snelling
Secretary/Treasurer – Lawrence Schear

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: December 18, 2018 Workshop and Regular Meetings
January 3, 2019 Special Meeting

Discussion: No discussion.

A motion to approve the minutes of the December 18, 2018 Workshop and Regular Meetings, and the January 3, 2019 Special Meeting.

MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER SNELLING

All in favor, motion passed unanimously.

2. Treasurer’s Report: December, 2018

Discussion: Secretary/Treasurer Schear stated all balance sheet accounts have been reconciled as of December 31, 2018. He reported the following: Consolidated government fund assets and liabilities are \$3.5 million; the investment program in accordance with District policy is \$3.3 million; current liabilities are within normal end-of-month limits; the capital projects fund revenues total \$29.2 thousand, based on impact fees received, with an additional \$20,000 still pending payment; general fund, FEMA grant for Hurricane Irma, unbudgeted EMS revenues, greatly improving investment interest rates, and a positive workers’ compensation audit all contributed to the 70.4% reduction in the \$249.2 thousand budget deficit. The reserve ratio remains slightly ahead of GASB recommendations at 24%. See detailed Financial Report for further details.

A motion to approve the December, 2018 Treasurer’s Reports.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER MARTIN

All in favor, motion passed unanimously.

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. **COMMISSION:** Secretary/Treasurer Larry Schear stated that a scrap metal collection fundraiser [for the PSFRD Honor Guard] is taking place this coming Saturday at Station 27.
2. **ATTORNEY:** None.
3. **CHIEF'S REPORT:** Chief Burton stated the damaged Truck 28 is back up in Wisconsin for repairs. The preliminary damage estimate of \$77,000 is without the truck being taken apart, so it does not disclose any of the internal damage. Chief Burton mentioned that he had a good conference call with the service manager and president of Ten-8 Fire Equipment who are overseeing the repairs, but it will still be several months before the truck will be back. He added that he was assured that the truck will be like new when it does come back. Commissioner Schear asked if the warranty will re-start when the truck is back; Chief Burton stated that he asked that question of the Chair of Ten-8 and is waiting for a response back; however, Chief Burton stated it is their contention that the truck will be nearly a year old when it comes back and has yet to respond to its first call, so it seems reasonable to reset those time certain elements of the warranty.

ACTION ITEMS:

19-01 Requesting a Referendum on the March 12, 2019 Ballot Resolution 2019-01 (Second Reading)

Fire Chief

Discussion: Attorney Jeff Albinson stated that Resolution 2019-01 was first read in its entirety as a courtesy at the December 18, 2019 meeting, and then had its first formal full reading at the Special Meeting on January 3rd. Attorney Albinson stated that the District received information today from the Supervisor of Elections that they are unable to include the ampersand in the District's name, and instead must use the word "and." He added that the District will follow up to confirm this, but if it is not possible to include the ampersand, it will not affect anything.

Attorney Albinson read Resolution 2019-01 by title only.

A motion to pass and adopt Resolution 2019-01, with the caveat that either an ampersand or the word "and" is acceptable in the ballot language.

**MOTION: COMMISSIONER MARTIN SECOND: COMMISSIONER SCHEAR
All in favor, motion passed unanimously.**

17-28 Stakeholder Task Force

Fire Chief

Discussion: Fire Chief Burton stated that a motion was made at the December 20, 2018 meeting of the Stakeholder Task Force to sunset the group contingent upon the Fire Commission's favorable review at the January 3, 2019 meeting, and a favorable outcome at this meeting, to move the resolution forward. This was also contingent upon the Commission agreeing that the body of work the group was commissioned to accomplish originally has been completed. Chief Burton thanked the members of the Stakeholder Taskforce for their many hours of service. Attorney Albinson confirmed there would need to be a motion to immediately sunset the Stakeholder Task Force, with the understanding that, should

another issue arise for the District that might need that kind of input, a new Task Force could be assembled in the same manner this one was assembled for those specific purposes related to funding. He added that the passing of Resolution 2019-01 confirms that their work has been completed and frees them from further obligation. Commissioners Schear and Gardella both thanked them for all of their efforts.

REMARKS FROM THE AUDIENCE:

Kelly Cisarik – Ms. Cisarik stated that it was her pleasure to serve on the Task Force. She explained that she hopes the referendum is successful and that it would be her pleasure to serve again, if needed. She stated that she feels, however, it would be a good idea to wait on sunseting the Task Force until the passing of the referendum.

Commissioner Schear stated that the pros and cons of sunseting the Task Force at this point in time have been discussed. He explained that, since the Task Force operates under the Sunshine Law, sunseting would provide a great benefit in informational and educational efforts, allowing members to work together. Attorney Albinson confirmed this, and said it would be especially beneficial if any two members had to meet together for some purpose.

A motion to sunset the PSFRD Stakeholder Task Force, effective immediately.

**MOTION: COMMISSIONER MARTIN SECOND: COMMISSIONER SCHEAR
All in favor, motion passed unanimously.**

Chief Burton stated that he would like to bring as many Stakeholder Task Force members as possible together for the next Commission Meeting to show his appreciation. Chair Bruni concurred and thanked the members for their hard work. He added that if the group needs to be reconvened in the future, it could be the same members.

There being no further business to come before the Board, the meeting was adjourned in due form at 7:50 p.m.

APPROVED:

ATTEST:

Joseph V. Bruni, Chair

Kimberly G. Fugate, Executive Assistant

Date Approved

TREASURER'S REPORT
JANUARY, 2019

**Fiscal Year 2018-2019 Financial Report
For The Period Ended January 31, 2019**



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PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
Fiscal Year 2018-2019 Financial Analysis Exception Report
For the Period Ending January 31, 2019

BALANCE SHEET

GOVERNMENTAL FUNDS REPORT (page 5)

Balance Sheet accounts are reconciled as of 01/31/19. The total asset value of both Funds is \$4.1 million, consisting of \$147.0 cash, \$27.2k accounts receivable, \$27.5k other current assets and a \$3.9 million low risk investment portfolio per FS 218.415(17), consisting of the following instruments:

A. MONEY MARKET

BB&T - \$1,005,809 at 159 basis points (up from 65 basis points last FY)

Seaside National Bank & Trust - \$1,273,980 at 175 basis points (up from 149 basis points last FY)

B. FIXED INCOME INVESTMENT PROGRAM (Current Portfolio)

1. Investment Pool:

Florida Safe - \$33,564 earning 259 basis points (up from 246 basis points last month)

2. Fixed Income:

FLSafe Term Series \$950,000 31 day, earning 265 basis points, maturing 02/28/19

FLSafe Term Series \$ 100,000 367 day, earning 235 basis points, maturing 07/01/19

FLSafe Term Series \$ 500,000 271 day, earning 260 basis points, maturing 08/26/19

Current liabilities are within normal month end limits for this time of year, consisting of \$62.0k accounts payable, accrued expenditures and outstanding impact fees due to the Capital Projects Fund.

Fund Balance reserves are projected to decrease by 6.5% (\$137.6k) over last fiscal year. Securing new sources of income, to provide sufficient funding for usual and customary inflationary cost factors and increase Fund Balance reserves for future capital expenditures remains our primary concern. Winning the March 2019 referendum is critical to replace the EMS funding decrease, supplant reserves diminished during the past ten years of non-growth revenues and keep up with customary operating expense escalations.

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

CONSOLIDATED GOVERNMENT FUNDS STATEMENT

(page 6)

Non-pass through revenue is 6.6% less than last fiscal year. This decrease is due to the County's EMS defunding of one half of a position in the Oakhurst area and a substantial decrease in impact fee income.

Our comprehensive cash and expense management programs remain guardedly engaged, providing prudent stewardship of the District's assets. We continuously search for ways to improve the efficiency and cost effectiveness of our operational processes, with an acute interest in strengthening our fund balance.

The projected \$137.6k consolidated deficit consists of \$68.2k from the General Fund and \$69.6k from the Capital Projects Fund. General Fund annual deficits cannot continue, demonstrating the critical importance of a favorable March 2019 referendum for the future of the District.

CAPITAL PROJECTS FUND STATEMENT

(page 7)

Revenue:

- Impact Fees earned to date are \$29.4k, with an additional \$23.4k in the pipeline. Additional project completions and payments will increase this revenue source accordingly.

Expenditures:

- The only planned expenditure, for the new ladder truck, was processed in October.
- No additional expenditures are planned for the remainder of the fiscal year.
- Although nothing will be realized until 2020, the extension of the "Pennies for Pinellas" program, as agreed to in the county EMS settlement agreement, will be an enormous benefit for some badly needed overdue capital project replacements.

Excess (Deficiency) of Revenues Over/Under Expenses:

- The projected deficit is \$29.4k less than originally budgeted and is expected to decrease as new construction projects get underway.

Fund Balance

- The current fund balance will provide the capital requirements for the next 3.26 years of truck lease payments.

February 15, 2019

GENERAL FUND STATEMENT

(page 8 to 11)

Revenue:

- The FEMA grant for Hurricane Irma was received in October. We were awarded 99.8% of our original request. This cuts our budgeted deficit in half for the year.
- Chief Burton's Cay County deployment to support the Hurricane Michael support efforts, incurred approximately \$29k in expenditures that are in the process for reimbursement by Tallahassee. Although these costs are in current expenditures, the compensation is not in the revenue projections, as it is not known how much will be approved for reimbursement nor if the funds will be released during the current fiscal year.
- Public Safety Assessment income is in line with the adopted budget.
- Contracted EMS funding is in line with the adopted budget. The favorable variance is reflective of unbudgeted CME pass-through overtime and other cost recoveries.
- Inspection Fees and Special Event incomes are 18.9% ahead of the adopted budget due to new project Plan Reviews.
- Interest earnings are 66.8% greater than budget, due to continued improvements in investment market opportunities and additional Money Market interest rate increases.
- Refunded expenses are ahead of the budget due to a favorable FY 2017-2018 Worker's Compensation insurance audit and prior year WC claim funds received.

Operating Expense:

Personnel Expense:

- "Personnel Services – Compensation" – is in line with the adopted budget.
- "Personnel Services – Benefits" – is in line with the adopted budget.

General Operating Expense:

- "Operating Expense" – expenditures are in line with the adopted budget.

Excess (Deficiency) of Revenues Over/Under Expenses:

- Unbudgeted revenues and pass-through funds have cut the projected budget deficit from \$249.2k to \$68.2k. Contingent expenditures that do not ensue will decrease the deficit position accordingly. Strict adherence to our income and cost control programs that are imbedded in our daily operations, is more critical than ever to aid in the reduction of this year's planned deficit that resulted from the County EMS funding reduction.

GENERAL FUND STATEMENT (con't)

(page 9 to 12)

Fund Balance

- The FY 2018 - 2019 budgeted deficit reduced the Fund Balance to \$1,467.1k. Current activities have provided an avenue to reduce this impact by \$181.0k with a potential (unused contingencies) for additional positive initiatives by the end of the fiscal year.
- The unassigned reserve ratio recommended by GASB is 17% of General Fund Operating Expenditures. The reserve balance represents the amount of budget available in the event of a catastrophic emergency. Our current FY 2018 - 2019 ratio projection is 24.1%. A long way from our reserve ratio objective of 45% required to maintain future apparatus and station replacements.

Note:

There are a number of contingent items in the projection to cover potential unforeseen events, such as unexpected employee termination pay-outs, lengthy firefighter injuries/ illnesses /surgeries, excessive deferred maintenance expenditures for our aging apparatus and facilities, a larger than planned FRS July increase and unexpected general operating expenditures. Any of these contingencies that do not develop, will positively impact the projected deficit and will likewise be reflected in future forecasts as we get closer to fiscal year end.

PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
January 31, 2019

(with comparative totals as of January 31, 2018)

<u>Ref</u>	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>	<u>Jan 31, 2018</u>
<u>ASSETS</u>				
1. Cash (Net of Inter-Fund "Pooled Cash")	(\$174,767)	\$321,739	\$146,972	\$125,291
2. Investments (PMA/FL SAFE & Local Gov't Trust Fund)	\$3,861,368	\$0	\$3,861,368	\$3,779,034
3. Accounts Receivable	\$24,546	\$0	\$24,546	\$25,718
Intergovernmental:				
4. State	\$2,700	\$0	\$2,700	\$1,780
5. County (Accrued EMS Funds)	\$0	\$0	\$0	\$0
6. Other Current Assets	\$27,531	\$0	\$27,531	\$2,759
TOTAL ASSETS	\$3,741,379	\$321,739	\$4,063,118	\$3,934,581
<u>LIABILITIES & FUND BALANCE</u>				
Liabilities:				
7. Accounts Payable	(\$28,526)	\$0	(\$28,526)	\$49,959
8. Accrued Expense, Salaries & Benefits	\$70,106	\$0	\$70,106	\$3,144
9. Due to Capital Projects Fund-Restricted	\$20,443	\$0	\$20,443	\$21,489
Total Liabilities	\$62,022	\$0	\$62,022	\$74,593
Fund Balance:				
10. Nonspendable Fund Balance	\$0	\$0	\$0	\$0
11. Restricted Fund Balance	\$0	\$321,739	\$321,739	\$332,855
12. Committed Fund Balance	\$0	\$0	\$0	\$0
13. Assigned Fund Balance	\$343,123	\$0	\$343,123	\$343,123
14. Unassigned Fund Balance	\$3,336,234	\$0	\$3,336,234	\$3,184,011
TOTAL LIABILITIES & FUND BALANCE	\$3,741,379	\$321,739	\$4,063,118	\$3,934,581

PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2017-2018 CONSOLIDATED GOVERNMENTAL FUNDS STATEMENT
As Of January 31, 2019
(with comparative totals for the fiscal year ended September 30, 2018)

<u>Ref</u>	Account Category	General Fund	Capital Projects	Total Governmental Funds	FY 2017 - 2018
<u>REVENUES</u>					
1.	Grants	\$125,617	\$0	\$125,617	\$0
2.	FEMA Proceeds	\$0	\$0	\$0	\$0
3.	Public Safety Assessment	\$3,586,633	\$0	\$3,586,633	\$3,608,379
4.	EMS Funding	\$1,550,772	\$0	\$1,550,772	\$1,849,860
5.	Plan & Inspection Fees	\$22,201	\$0	\$22,201	\$26,853
6.	Special Event Protective Services	\$0	\$0	\$0	\$0
7.	Impact Fees	\$0	\$29,378	\$29,378	\$91,492
8.	Insurance/Equipment Proceeds	\$992	\$0	\$992	\$2,571
9.	Interest/Investment Income	\$64,387	\$0	\$64,387	\$44,160
10.	Miscellaneous Revenues	\$0	\$0	\$0	\$0
11.	Fund Transfers	\$0	\$0	\$0	\$0
12.	Refunded Expenses (Partially Offset by "Expense Reimbursements")	\$22,794	\$0	\$22,794	\$30,265
13.	TOTAL REVENUES	\$5,373,395	\$29,378	\$5,402,773	\$5,653,580
<u>EXPENDITURES</u>					
Public Safety - Fire and EMS:					
14.	Expense Reimbursements (Offset by "Refunded Expenses")	\$14,128	\$0	\$14,128	\$20,622
15.	Personnel Services - Compensation	\$3,168,728	\$0	\$3,168,728	\$3,106,294
16.	Personnel Services - Benefits	\$1,613,719	\$0	\$1,613,719	\$1,642,126
17.	Impact Fee Expense	\$0	\$0	\$0	\$0
18.	Operating Expenses	\$645,013	\$0	\$645,013	\$685,776
19.	Capital Outlay	\$0	\$98,830	\$98,830	\$0
20.	TOTAL EXPENDITURES	\$5,441,587	\$98,830	\$5,540,417	\$5,454,818
21.	Excess (Deficiency) of Revenues Over (Under) Expenditures	(\$68,192)	(\$69,452)	(\$137,644)	\$198,762
Other Financing Sources:					
	Unassigned / Restricted Fund Balance	\$0	\$0	\$0	\$0
	General Fund	\$0	\$0	\$0	\$0
	Total Other Financing Sources	\$0	\$0	\$0	\$0
	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	(\$68,192)	(\$69,452)	(\$137,644)	\$198,762

PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET, ACTUAL AND VARIANCE
As Of January 31, 2019

<u>Ref</u>	Account Category	Adopted Budget	YTD Actual	Projection	Variance
REVENUES					
1.	Impact Fee Income	\$0	\$29,378	\$29,378	\$29,378
2.	Interest/Investment Income	\$0	\$0	\$0	\$0
3.	General Revenue Fund Reserve Transfers In	\$0	\$0	\$0	\$0
4.	TOTAL REVENUES	\$0	\$29,378	\$29,378	\$29,378

EXPENDITURES					
5.	Investment Expense	\$0	\$0	\$0	\$0
6.	Impact Fee Expense	\$0	\$0	\$0	\$0
7.	Capital Projects - Administration Division	\$0	\$0	\$0	\$0
8.	Capital Projects - Operations Division	\$98,830	\$98,830	\$98,830	\$0
9.	Capital Projects - EMS - Division	\$0	\$0	\$0	\$0
10.	Capital Projects - Prevention Division	\$0	\$0	\$0	\$0
11.	Capital Projects - Support Division	\$0	\$0	\$0	\$0
12.	TOTAL EXPENDITURES	\$98,830	\$98,830	\$98,830	\$0

13.	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	(\$98,830)	(\$69,452)	(\$69,452)	\$29,378
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Other Sources of Funds:

Restricted Fund Balance	\$280,000	\$0	\$0
General Fund	\$0	\$0	\$0
Total Other Sources of Funds	\$280,000	\$0	\$0

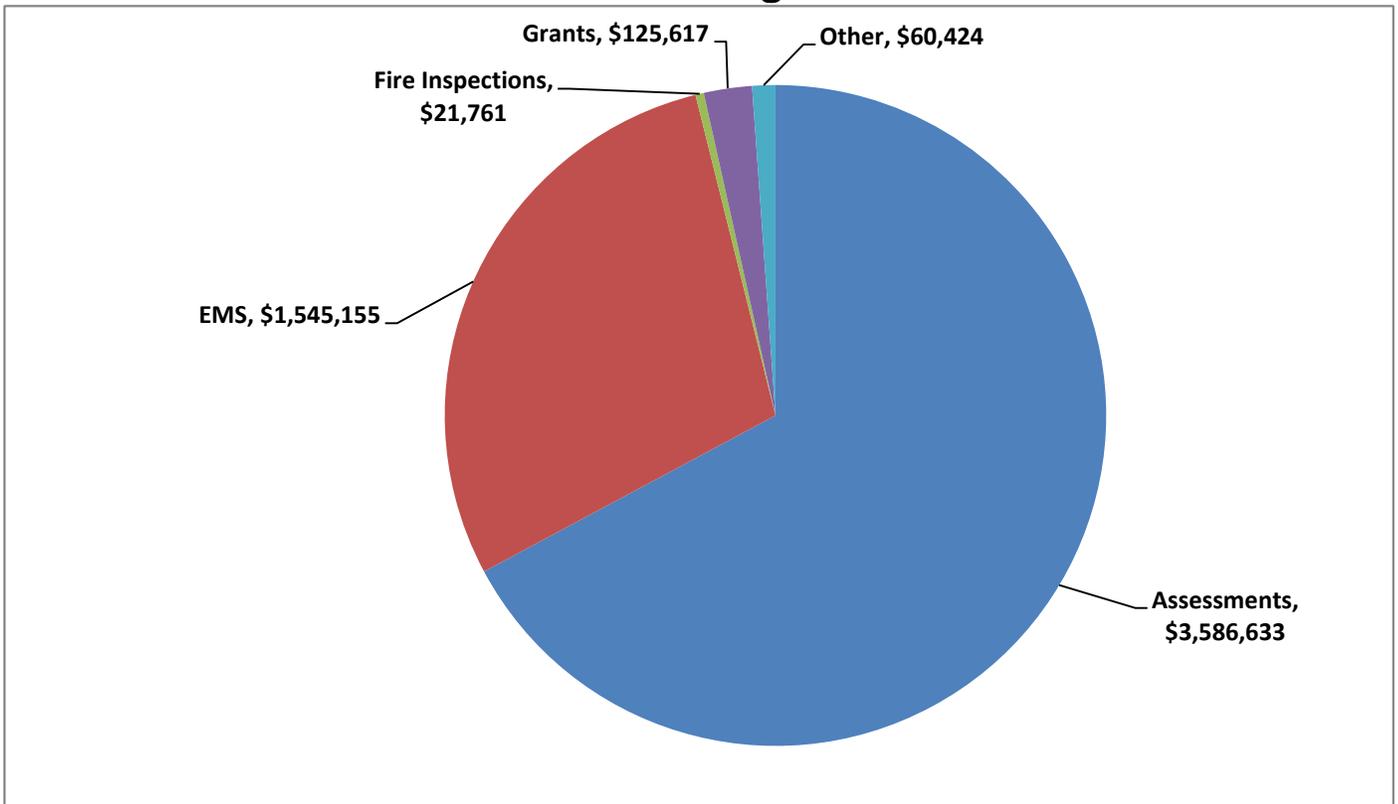
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	\$181,170	(\$69,452)	(\$69,452)
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Beginning Fund Balance **\$391,189**

Projected Ending Fund Balance **\$321,737**

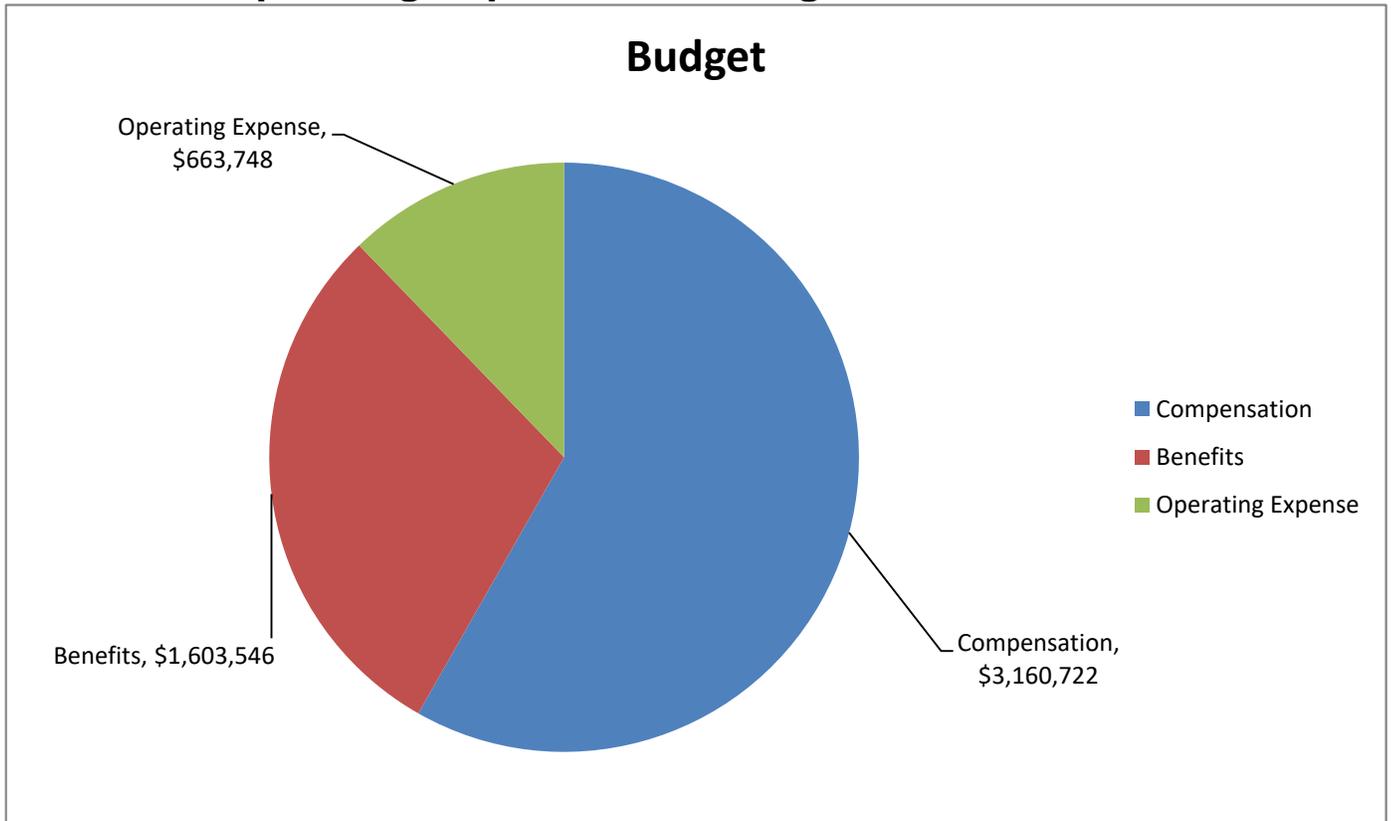
General Fund As Of January 31, 2019

Funding



Operating Expenditures Budget Versus Actual

Budget



PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET, ACTUAL AND VARIANCE
As Of January 31, 2019

Ref	Account Category	Amended Budget	YTD Actual	Projection	Projection To Budget	
					Variance	%
REVENUES						
1.	Grants	\$0	\$125,617	\$125,617	\$125,617	0.0%
2.	FEMA Proceeds	\$0	\$0	\$0	\$0	0.0%
3.	Public Safety Assessment	\$3,586,633	\$3,030,185	\$3,586,633	\$0	100.0%
4.	EMS Funding	\$1,535,205	\$534,478	\$1,550,772	\$15,567	101.0%
5.	Plan & Inspection Fees	\$18,680	\$11,631	\$22,201	\$3,521	118.9%
6.	Special Event Protective Services	\$0	\$0	\$0	\$0	0.0%
7.	Insurance/Equipment Proceeds	\$0	\$992	\$992	\$992	0.0%
8.	Interest/Investment Income	\$38,600	\$13,671	\$64,387	\$25,787	166.8%
9.	Miscellaneous Revenues	\$0	\$0	\$0	\$0	0.0%
10.	Refunded Expenses (Partially Offset by "Expense Reimbursements")	\$14,573	\$12,425	\$22,794	\$8,221	156.4%
11.	TOTAL REVENUES	\$5,193,691	\$3,729,000	\$5,373,395	\$179,704	103.5%

EXPENDITURES

Public Safety - Fire and EMS:

12.	Expense Reimbursements (Offset by "Refunded Expenses")	\$14,654	\$4,278	\$14,128	\$526	96.4%
13.	Personnel Services - Compensation	\$3,168,763	\$897,653	\$3,168,728	\$35	100.0%
14.	Personnel Services - Benefits	\$1,613,719	\$495,175	\$1,613,719	\$0	100.0%
15.	Operating Expenses	\$645,736	\$368,863	\$645,013	\$723	99.9%
16.	TOTAL EXPENDITURES	\$5,442,871	\$1,765,968	\$5,441,587	\$1,284	100.0%

17.	Excess (Deficiency) of Revenues Over (Under) Expenditures	(\$249,180)	\$1,963,032	(\$68,192)	\$180,988
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Other Financing Sources:

Unassigned Fund Balance	\$0	\$0	\$0
	\$0	\$0	\$0
Total Other Financing Sources	\$0	\$0	\$0

Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	(\$249,180)	\$1,963,032	(\$68,192)
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Beginning Fund Balance **\$1,716,325**

Projected Ending Fund Balance **\$1,648,133**

PINELLAS SUNCOAST FIRE & RESCUE DISTRICT

GENERAL FUND

JANUARY 2019 LINE ITEM ACTUAL AND PROJECTION

A/C	Account Category	YTD 01/31/19	Projection	Budget Report Line Reference
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Revenues

411000	Ad Valorem	\$0	\$0	
421100	Grants	\$125,617	\$125,617	1.
434000	FEMA Proceeds	\$0	\$0	2.
442200	Public Safety	\$3,564,663	\$5,137,405	3. & 4.
442300	Plan & Inspection Fees	\$11,631	\$22,201	5.
442400	Special Event Protective Services	\$0	\$0	6.
455000	Insurance Proceeds	\$992	\$992	7
458000	Equipment Proceeds	\$0	\$0	
461000	Interest Income	\$61	\$61	8.
462000	Investment Interest	\$13,611	\$64,326	
469100	Other Miscellaneous Revenues	\$0	\$0	9.
499900	Refunded Expenses (Offset by A/C 500000)	\$12,425	\$22,794	10.
TOTAL REVENUES		\$3,729,000	\$5,373,395	11.

Expenses

500000	Expense Reimbursements (Offset by A/C 499900)	\$4,278	\$14,128	12.
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Compensation:

622011	Salary	\$782,810	\$2,865,253	13.
622121	Relief Staffing	\$0	\$0	
622125	Bonus - Employees	\$0	\$0	
622140	FLSA and Overtime Pay	\$97,890	\$272,344	
622142	Drivers Pay	\$4,328	\$15,089	
622143	Acting Officers Pay	\$1,391	\$4,806	
622144	Uniform Allowance	\$11,235	\$11,235	
Total Compensation		\$897,653	\$3,168,728	

Benefits:

622210	F.I.C.A.	\$60,636	\$241,426	14.
622220	Retirement	\$207,902	\$712,333	
622230	Health Care	\$184,601	\$574,073	
622231	A.D.& D.	\$1,556	\$4,754	
622232	FSA	\$332	\$996	
622239	Unemployment Compensation	\$0	\$0	
622240	Worker's Compensation	\$40,149	\$80,137	
Total Personnel Benefits		\$495,175	\$1,613,719	

Total Personnel

\$1,392,827	\$4,782,446
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PINELLAS SUNCOAST FIRE & RESCUE DISTRICT

GENERAL FUND

JANUARY 2019 LINE ITEM ACTUAL AND PROJECTION

A/C	Account Category	YTD 01/31/19	Projection	Budget Report Line Reference
Operating Expenses:				
622310	Advertising & Public Relations	\$232	\$1,732	15.
622320	Books & Publications	\$0	\$857	
622330	Communications	\$2,936	\$8,430	
622340	Dues / Subscriptions	\$1,843	\$5,199	
622350	Education	\$10,956	\$20,190	
622360	Election / Referendum	\$0	\$0	
622365	Emergency Operation Center	\$778	\$778	
622370	Facility Expense	\$20,356	\$69,737	
622400	General Office Expense	\$5,000	\$10,885	
622420	Insurance Liability	\$41,811	\$70,213	
622450	Interest Expense	\$0	\$379	
622460	Investment Expense	\$0	\$0	
622475	Information Technology	\$10,460	\$31,545	
622480	Miscellaneous Expenses	\$0	\$0	
622490	Professional Services	\$9,345	\$31,745	
622500	Public Education	\$4,002	\$5,000	
622515	Community Events	\$35	\$250	
622520	Assessment Collection	\$205,604	\$228,405	
622550	Travel	\$0	\$3,723	
622570	Para Medic Transport	\$54	\$54	
622610	General Personnel Expense	\$3,505	\$45,570	
622620	Shop Tools	\$0	\$250	
622630	Equipment <\$1,000	\$0	\$550	
622640	Equipment >\$1,000	\$0	\$0	
622710	Apparatus / Equipment Testing	\$329	\$5,329	
622720	Apparatus Fuel & Lubricants	\$10,113	\$30,892	
622725	EMS License & Permits	\$2,845	\$2,845	
622730	Apparatus Repairs	\$32,540	\$61,297	
622760	Equipment Repairs	\$6,119	\$9,159	
623000	Grant - Expense	\$0	\$0	
628000	General Fund Transfers Out	\$0	\$0	
Total Operating Expense		\$368,863	\$645,013	
TOTAL EXPENDITURES		\$1,765,968	\$5,441,587	16.
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		\$1,963,032	(\$68,192)	17.