



Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

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**FIRE CHIEF
T. MICHAEL BURTON**

**MINUTES
APRIL 16, 2019
WORKSHOP AND REGULAR MEETINGS**

**Held at Indian Shores Municipal Building
19305 Gulf Blvd., 4th Floor, Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni, Vice Chair Lou Snelling, Secretary/Treasurer Larry Schear, Commissioner Laura Martin, and Commissioner David Gardella. A quorum was present with Chair Joe Bruni presiding. Assistant Chief John Mortellite, Attorney Jeff Albinson, and Finance Director David Martin were also present. Fire Chief Mike Burton was excused.

AUDITOR'S FORMAL PRESENTATION – Jeanine Bittinger with Davidson, Jamieson, and Cristini presented the District's 2018/2019 Comprehensive Annual Financial Report (CAFR).

ADDITIONS OR DELETIONS: Chief Bruni would like to discuss conducting a review of Fire Chief Burton's contract.

REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS:

19-09 Review of Chief Burton's Contract (Addition)

Discussion: Finance Director David Martin explained that the Chief's contract is typically due for review in July, but Chief Burton had opted not to pursue that last year. Mr. Martin stated that he agrees Chief Burton has done a remarkable job and recommends that the Commission do something to reflect what he has achieved. Mr. Martin will provide any documents the Commission will need.

ADJOURNMENT

The meeting was adjourned at 7:11 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:11 p.m.

ADDITIONS OR DELETIONS TO AGENDA:

A motion to approve the Auditor's Formal Report.

MOTION: COMMISSIONER MARTIN SECOND: COMMISSIONER SCHEAR

All in favor, motion passed unanimously.

MONTHLY BUSINESS:

1. Approval of Minutes: March 19, 2019 Workshop and Regular Meetings

Discussion: No discussion.

A motion to approve the minutes of the March 19, 2019 Workshop and Regular Meetings.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER MARTIN

All in favor, motion passed unanimously.

2. Treasurer's Report: March, 2019

Discussion: Secretary/Treasurer Schear stated all balance sheet accounts have been reconciled as of March 31, 2019. He reported the following: Consolidated government fund assets and liabilities are \$3.7 million; the investment program in accordance with District policy is \$3.7 million; current liabilities are within normal end-of-month limits at \$204,700; the capital projects fund revenues total \$30.3 thousand, with an additional \$20,300 still pending payment; general fund, FEMA grant for Hurricane Irma, unbudgeted EMS revenues, greatly improving investment interest rates, and a positive workers' compensation audit all contributed to a projected 100% reduction in the \$249.2 thousand budget deficit. The reserve ratio remains slightly ahead of GASB recommendations at 25.4%. See detailed Financial Report for further details.

A motion to approve the March, 2019 Treasurer's Reports.

MOTION: COMMISSIONER MARTIN SECOND: COMMISSIONER GARDELLA

All in favor, motion passed unanimously.

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. **COMMISSION:** Secretary/Treasurer Larry Schear discussed a CPR class held for Indian Shores town staff.

2. **ATTORNEY:** Attorney Albinson discussed that he has been working with Chief Burton regarding collective bargaining. He stated that nothing has been agreed to as of yet, and the next session is April 23rd. Attorney Albinson discussed the proposals that were presented and potential future issues. He stated that both he and Chief Burton are optimistic that the parties will begin reaching agreements soon. Attorney Albinson confirmed that Ryan Olding is the union president and chief negotiator; Assistant Chief John Mortellite confirmed that Firefighter Brandon Anderson and Lieutenant Todd Grantham have also been on the negotiating team.

3. **CHIEF’S REPORT:** Assistant Chief John Mortellite summarized that the District has been meeting with the Association.

Chief Mortellite stated that he recently took an executive strategic planning class at the National Fire Academy, and that Chief Burton is currently there taking a class on safety program operations.

He stated that there is no significant update on the new Truck 28, but it is still in line waiting on parts which are expected to be delivered next week.

Assistant Chief Mortellite stated that he has been working with HCA and Largo Medical Center regarding recognizing crews and one bystander who helped a gentleman who went into cardiac arrest while jogging in Indian Shores earlier in the month.

ACTION ITEMS:

19-08 Reschedule of September Meeting Date and Addition of Special Meetings

Discussion: Executive Assistant Kim Fugate explained that rescheduling of September meetings must take place to meet requirements relating to adopting the non-ad valorem assessment roll and budget.

A motion to hold a Special Meeting on Monday, September 9th at 7:00 p.m., and a Special Meeting on Wednesday, September 25th at 7:00 p.m., with Workshop and Regular Meetings to follow.

MOTION: COMMISSIONER GARDELLA


SECOND: COMMISSIONER SCHEAR

All in favor, motion passed unanimously.

REMARKS FROM THE AUDIENCE: None.

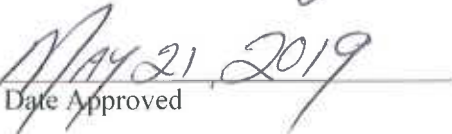
There being no further business to come before the Board, the meeting was adjourned in due form at 7:41 p.m.

APPROVED:


Louis Snelling, Vice Chair

ATTEST:


Kimberly G. Fugate, Executive Assistant


Date Approved