



**FIRE CHIEF
T. MICHAEL BURTON**

Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
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**MINUTES
JUNE 16, 2020
WORKSHOP AND REGULAR MEETINGS**

**Meeting held at Belleair Beach City Hall
444 Causeway Blvd., Belleair Beach, FL 33786**

**WORKSHOP MEETING CALLED TO ORDER AT 6:00 PM
MOMENT OF SILENCE**

ROLL CALL: Commissioners answering roll call were Vice Chair Lou Snelling, Secretary/Treasurer Lawrence Schear, Commissioner David Gardella, and Commissioner David Ardman. A quorum was present with Chair Joe Bruni presiding. Attorney Jeff Albinson, Chief Mike Burton, and Finance Director David Martin were also present. Chair Joe Bruni was excused.

ADDITIONS OR DELETIONS: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS: None.

ADJOURNMENT

The meeting was adjourned.

REGULAR MEETING CALLED TO ORDER

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: May 19, 2020 Workshop and Regular Meetings

Discussion: No discussion.

A motion to approve the minutes of the May 19, 2020 Workshop and Regular Meetings.

MOTION: COMMISSIONER ARDMAN SECOND: COMMISSIONER SCHEAR

All in favor, motion passed unanimously.

2. Treasurer's Report: May, 2020

Discussion: Secretary/Treasurer Schear stated all balance sheet accounts have been reconciled. Consolidated government funds, assets, and liabilities are \$3.8 million; the investment program in accordance with District policy is \$3.6 million; current liabilities are within normal end-of-month limits, at \$114,200; the capital projects fund revenues total \$7.6 thousand; general fund revenues are in line with the adopted budget, and unbudgeted CME pass-through funding offsets the related overtime expenditures, and a budget amendment is pending; due to COVID-19, inspections are on hold, affecting fees and investment interest rates continue to weaken; due to the COVID-19 expenditures, the reserve ratio has decreased a bit, but remains slightly ahead of GASB recommendations at 24.2%. Our fiscal general year fund protection does not include the FEMA cost recoveries for Hurricane Michael or COVID-19.

A motion to approve the May, 2020 Treasurer's Reports.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER ARDMAN

All in favor, motion passed unanimously.

3. Correspondence: Secretary/Treasurer Schear read two pieces of correspondence.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. **COMMISSION:** Secretary/Treasurer Schear gave an update on Indian Shores and the November election. Commissioner Ardmán discussed weekly progress meetings regarding Gulf Boulevard. He stated also that Indian Rocks Beach rescheduled the June 9th City Commission meeting until June 30th. A public information campaign will begin regarding the ban on fireworks for the Fourth of July. Secretary/Treasurer Schear added Indian Shores also has a ban on fireworks, and is also going to hold a beach clean-up on July 5th.

2. **ATTORNEY:** No report.

3. **CHIEF'S REPORT:** Chief Burton stated that the fire boat training is almost completed, and the boat lift has been installed; just waiting on the final electrical hookup. Regarding the enhancement request made to the County for the half position for Truck 28, although the District's rationale seems to be accepted for the change, the request was not approved; however, no enhancement requests were approved County-wide if there was a financial element to the request. Chief Burton stated that the County's explanation was, "deferred to funding limitations," and hopes it may still be a reality in the upcoming year.

Regarding COVID-19, Chief Burton explained the District is gradually returning to a "new normal;" however, due to an increase in positive cases and concern from the Medical Director, the District will re-implement some items as a precautionary measure, including daily wellness checks. Employee service pins have been deferred for several meetings, due to virtual meetings and social distancing limitation; the goal is to present these in July, as well as re-institute the Oath of Office to those who have been missed.

Chief Burton stated Collective Bargaining was held last week at Belleair Beach to begin negotiating the four items allowed in the contract reopener, including wages, healthcare costs, and two incentives. The Association's bargaining team brought forward no proposals and the next meeting will be on June 22nd.

Chief Burton confirmed he attended a meeting regarding the fireworks ban, and that he will be out on the Fourth of July to help with education efforts.

Commissioner Gardella asked what the instructions are for the next Collective Bargaining session; Chief Burton stated that he hopes the Association brings forward a proposal. Chief Burton also confirmed that he provided a contract comparison document he had created during the Stakeholder Group and informed the Association's bargaining team that he expected a similar comparison from them, if they choose to do contract comparisons. If not, the District intends to continue with the contract as-is.

ACTION ITEMS:

20-12 CAFR Presentation

Discussion: Finance Director David Martin presented the Comprehensive Annual Financial Report (CAFR). He confirmed the year was successful and the audit was clean. He informed the Commissioners that they may keep their copies of the CAFR or return them for future public records requests. There are no audit adjustments.

20-13 Budget Meetings

Discussion: Finance Director David Martin expressed the importance of a quorum at budget meetings and urged all Commissioners to ensure they will be able to attend all upcoming budget hearings.

There being no further business to come before the Board, the meeting was adjourned in due form at 6:26 p.m.

APPROVED:



Joseph V. Bruni, Chair

ATTEST:



Kimberly G. Fugate, Executive Assistant

7/21/2020

Date Approved