



Pinellas Suncoast Fire & Rescue

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FIRE CHIEF
T. MICHAEL BURTON

MINUTES FEBRUARY 16, 2021 WORKSHOP AND REGULAR MEETINGS

Indian Shores Municipal Building
19305 Gulf Blvd., Indian Shores, FL 33785

WORKSHOP MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

ROLL CALL: Commissioners answering roll call were Chair Joseph Bruni, Vice Chair David Ardman, Secretary/Treasurer Lawrence Schear, and Commissioner Louis Snelling. A quorum was present with Chair Joseph Bruni presiding. Attorney Jeff Albinson, Chief Mike Burton, and Finance Director David Martin were also present. Commissioner David Gardella was absent.

ADDITIONS OR DELETIONS: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS: None.

ADJOURNMENT – The Workshop was adjourned at 6:01 p.m.

REGULAR MEETING CALLED TO ORDER

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: January 19, 2021 Workshop and Regular Meetings

Discussion: None.

A motion to approve the minutes of the January 19, 2021 Workshop and Regular Meetings.

MOTION: COMMISSIONER ARDMAN SECOND: COMMISSIONER SCHEAR

All in favor, motion passed unanimously.

2. Treasurer's Report: January, 2021

Discussion: Secretary/Treasurer Lawrence Schear stated balance sheet accounts have been reconciled as of January 31, 2020. Consolidated government funds, assets, and liabilities are \$4.9 million; the investment program in accordance with District policy is \$4.6 million; current liabilities are within normal end-of-month limits, at \$118,700; the capital projects fund revenues total \$2,600; two utility vehicles have been moved to a future year to provide funding for an SCBA fill station at Station 27 to replace the Squad 26 compressor, and the Squad replacement engine is not scheduled to be delivered until next fiscal year, deferring \$470,000 of the capital budget into a 7 year lease amortization; general fund cost recoveries include \$28,900 for Hurricane Michael and \$338,400 for COVID-19. Income and expenditures are currently projected to be in line with the amended budget. Projected ending ratio remains slightly ahead of GASB recommendations at 27.2%, but is far less than the Commission's 45% objective. The projection does not include FEMA cost recoveries for Hurricane Sally or COVID-19 potential under the new DC Administration.

A motion to approve the January, 2021 Treasurer's Report.

MOTION: COMMISSIONER SNELLING SECOND: COMMISSIONER ARDMAN

All in favor, motion passed unanimously.

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. **COMMISSION:** Vice Chair Ardman apologized for the problem with the Tallahassee RFQ document and stated that he will re-send. He added that he has found a better example; the City of Longwood is looking for architectural and engineering services. He stated he will send to administration for distribution to the Commission.

Vice Chair Ardman stated that all normally scheduled events in Indian Rocks Beach are canceled through May.

Secretary/Treasurer Schear stated that the St. Patrick's Day event is canceled in Indian Shores. Secretary/Treasurer Schear also discussed a property location in Indian Shores for a new fire station, and discussed elevation as it relates to on-ramp and exit ramp requirements.

2. **ATTORNEY:** No report.

3. **CHIEF'S REPORT:** Chief Burton stated that some work has started in relation to the parking surveys in Indian Rocks Beach many months ago; there are additional parking signs at the beach access where the boat is launched. He stated that the City Manager keeps him in the loop, and added that they recently met to discuss the Optima report and the District's unmet needs. The Chief added that the Manager gave him some insights to research, and expressed long-term interest in a partnership with the District for the existing Station 27 site. He explained that obtaining Penny

funding is easier when it helps multiple government entities.

Chief Burton stated that he has been working on discussion points to meet individually with the four County Commissioners who have influence in the District.

Chief Burton stated that he has been working for the last two days at a vaccine site in central Pinellas, hosted by the County. He explained that this has been a successful effort to get the community vaccinated; an estimated 50 staff members from fire departments, Sunstar, temporary services, etc. have stepped up to make it possible. There were 800 people vaccinated on Monday, and 2,000 people vaccinated on Tuesday. Chief Burton stated that three District paramedics have signed up to take the training to become vaccinators or to prepare the vaccinations.

The Chief said he is working on promotional processes for District Chief and Lieutenant. Candidates will be introduced to the process via an orientation session Wednesday and Thursday. He added that there are currently three firefighter/paramedic vacancies as well, and interviews will be held at the end of February.

Secretary/Treasurer Schear asked Chief Burton if volunteers are still needed for the vaccine site. Chief Burton stated that he is not coordinating those efforts; however, he knew there had been discussion about CERT members potentially helping with parking, etc. The sites will run all through the summer.

Vice Chair Ardman asked Chief Burton if service pin presentations would resume soon, to which the Chief replied that they will soon, just in compliance with social distancing guidelines.

ACTION ITEMS:

21-03 Public Facilities Annual Notice of Change

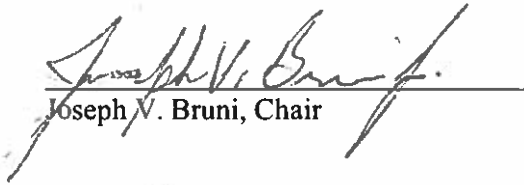
Discussion: Chief Burton stated that he is taking a different approach to the Public Facilities Annual Notice of Change. This year's document is more comprehensive and speaks more specifically about the District's buildings, deficits, and plans for the future. The Chief stated he felt it would be beneficial if such a public document painted a better picture of the District's unmet needs. The document is sent to all towns, as well as the County Clerk. Vice Chair Ardman commended the Chief on the document, and asked for confirmation that this is not to be a substitute for a facilities assessment. Chief Burton confirmed it is not; the Public Facilities reports are a requirement, and he just wanted to be sure that there were no conflicts. Vice Chair Ardman stated that deficiencies were not listed for Station 26; Chief Burton stated that the report is specifically for buildings that the District owns, but he will look into it.

A motion to adopt the Public Facilities Annual Notice of Change for 2021.

MOTION: COMMISSIONER ARDMAN SECOND: COMMISSIONER SNELLING

There being no further business to come before the Board, the meeting was adjourned in due form at 6:18 p.m.

APPROVED:



Joseph V. Bruni, Chair

ATTEST:



Kimberly G. Fugate, Executive Assistant

3/16/21

Date Approved