



Pinellas Suncoast Fire & Rescue

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FIRE CHIEF
T. MICHAEL BURTON

MINUTES MAY 18, 2021 WORKSHOP AND REGULAR MEETINGS

Indian Shores Municipal Building
19305 Gulf Blvd., 4th Floor, Indian Shores, FL 33785

WORKSHOP MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

ROLL CALL: Commissioners answering roll call were Vice Chair David Ardman, Secretary/Treasurer Lawrence Shear, Commissioner David Gardella, and Commissioner Louis Snelling. A quorum was present with Vice Chair Ardman presiding. Attorney Jeff Albinson, Chief Mike Burton, and Finance Director David Martin were also present. Chair Bruni was excused.

ADDITIONS OR DELETIONS: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS: None.

ADJOURNMENT – The Workshop was adjourned at 6:03 p.m.

REGULAR MEETING CALLED TO ORDER

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: April 20, 2021 Workshop and Regular Meetings

Discussion: None.

A motion to approve the minutes of the April 20, 2021 Workshop and Regular Meetings with the identified corrections.

MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER GARDELLA

All in favor, motion passed unanimously.

2. Treasurer's Report: April, 2021

Discussion: Secretary/Treasurer Lawrence Schear stated balance sheet accounts have been reconciled as of April 30, 2021. Consolidated government funds, assets, and liabilities are \$4.6 million; the investment program in accordance with District policy is \$4.3 million; current liabilities are within normal end-of-month limits, at \$100,600; the capital projects fund revenues total \$69,900; the new E-26 is still scheduled for a December delivery. The remaining capital purchase plan for the fiscal year includes an air compressor for Station 27, one utility vehicle (PS-900), and two apparatus support vehicles (DC-27 & PS-600). 71% of the PS-600 replacement vehicle cost will be funded by EMS. General fund cost recoveries include \$28,900 for Hurricane Michael and \$338,400 for COVID-19. Total operating costs are projected to be \$19.9k (0.3%) less than the amended budget. Projected ending ratio remains slightly ahead of GASB recommendations at 28.5%, but is far less than the Commission's 45% objective. The projection does not include FEMA cost recoveries for Hurricane Sally.

A motion to approve the April, 2021 Treasurer's Report.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SNELLING

All in favor, motion passed unanimously.

Finance Director David Martin stated that next month's report will show a difference in the unassigned ratio. Due to some confusion regarding what these numbers mean, he stated that he has transferred the fund balance into the assigned rolling stock reserve so that there is a clearer picture of where the District truly stands. He added that he is unable to include funds for station replacement, but he has been able to load up on rolling stock.

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. COMMISSION: Vice Chair Ardman stated that he signed up for the 2021 FASD annual conference that will take place June 16th and 17th. He added that he located another RFQ for fire station design in Highland Beach and will have it disseminated to the Commission.

2. ATTORNEY: Attorney Jeff Albinson stated that he is working with the Chief to reach a conclusion on an employment matter, and added that the Pinellas County Sheriff's Office has determined no criminal activity took place in the matter.

3. CHIEF'S REPORT: Fire Chief Mike Burton stated that, after a few months of no positive tests, two firefighters have tested positive for COVID-19 and will be out for 10-14 days. He discussed that the District Chief and Lieutenant promotional processes concluded in April but no

decisions have been made as of yet. Three new Firefighter/EMTs have started in the last three weeks: Logan Emry, Spencer Finkhousen, and Mary Miller. Chief Burton stated that he has a meeting with County Commissioner Peters coming up on June 9th, which will continue his meetings to apprise County Commissioners on the status of the District. The Chief informed the Commission that he has been invited to teach at the National Fire Academy July 10th through July 16th which he stated he feels is a great honor.

ACTION ITEMS: None.

A motion to adjourn the Regular Meeting.

MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER SNELLING

All in favor, motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned in due form at 6:18 p.m.

APPROVED:

ATTEST:



Joseph V. Bruni, Chair



Kimberly G. Fugate, Executive Assistant

6/15/21

Date Approved