

# Pinellas Suncoast Fire & Rescue District Board of Fire Commissioners



April 19, 2022



# *Pinellas Suncoast Fire & Rescue*

304 FIRST STREET  
INDIAN ROCKS BEACH, FLORIDA 33785-2587

(727) 595-1117 FAX: (727) 250-0111  
[www.psfrd.org](http://www.psfrd.org)

FIRE CHIEF  
JEFFREY DAVIDSON

## **MEETING NOTICE** **THIS MEETING IS OPEN TO THE PUBLIC**

April 19, 2022

The Workshop Meeting begins at 6:00 pm  
The Regular Meeting begins immediately after the Workshop Meeting

**LOCATION:**  
**BELLEAIR BEACH CITY HALL**  
444 Causeway Blvd.  
Belleair Beach, FL 33786

### **AGENDA**

#### **WORKSHOP MEETING**

**MEETING CALLED TO ORDER**  
**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**ADDITIONS OR DELETIONS TO AGENDA:**

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**SERVICE PIN – FIREFIGHTER/EMT JOSHUA COLEY – 10 YEARS**

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**GENERAL REMARKS FROM THE AUDIENCE:** *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the DISCUSSION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3-minute time limit per speaker.<sup>1</sup>*

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**DISCUSSION ITEMS:** *Any member of the public may comment on any DISCUSSION ITEM list during this time. Please note the CHAIR will call for public input during the time the DISCUSSION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>2</sup>*

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**ADJOURNMENT**

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<sup>1</sup> Please see Note as to Public Input.

<sup>2</sup> Please see Note as to Public Input.

**REGULAR MEETING**

**MEETING CALLED TO ORDER**

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**ADDITIONS OR DELETIONS TO AGENDA:**

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**MONTHLY BUSINESS:**

1. Approval of Minutes: March 16, 2022 Workshop and Regular Meetings
2. Treasurer's Report: March, 2022
3. Correspondence

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**GENERAL REMARKS FROM THE AUDIENCE:** *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the ACTION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker<sup>3</sup>.*

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**REPORTS:**

1. COMMISSION
2. ATTORNEY
3. FIRE CHIEF

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**ACTION ITEMS:** *Any member of the public may comment on any ACTION ITEM during this time. Please note the CHAIR will call for public comment during the time the ACTION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>4</sup>*

**22-07 Community Project Funding (CPF) Grant  
(Letter of Support)**

**Fire Chief**

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**ADJOURNMENT**

**NEXT MEETING: Workshop & Regular Meetings, May 17, 2022, at  
6:00 p.m. at the Indian Shores Municipal Center.**

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**Pinellas Suncoast Fire & Rescue District  
Board of Fire Commissioners**

**Public Meeting and Public Hearing Information**

**Requirements for Appeal**

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<sup>3</sup> Please see Note as to Public Input.

<sup>4</sup> Please see Note as to Public Input.

Persons are advised that if they wish to appeal any decision made at a meeting/hearing, they will need a record of the proceedings; and for such purpose, they may need to insure that a verbatim transcript of the meeting is made, which record includes the testimony and evidence upon which the appeal is made.

It is not the responsibility of the Secretary to provide the above-referenced verbatim record. The Secretary will provide an audio recording of the meeting, upon request and payment for the materials used for the recording.

### **Public Input**

Persons wishing to speak during any Meeting or Public Hearing should try to complete a Citizen Comment Request Card at the entrance of the meeting room and submit the card to the Secretary to the Board. During each session, the Chair will call for Public Input at the appropriate times. The Board wishes to receive public input on all matters set for discussion on the agenda and on relevant topics that are not on the agenda. When recognized by the Chair and called to the podium, speakers should give their name and address for the record.

Persons may speak on an agenda item when the Board has finished their discussion on that item and prior to the vote. To speak on a non-agenda item, speakers will be called during the "General Remarks from the Audience" section of the agenda.

Please note that the Board reserves the right to adjust the time allotted to each speaker as the Chair deems proper to allow for meaningful input and a fair chance to be heard and to allow the Board fair time to undertake its duties and obligations.

### **When is the appropriate time to address my agenda item at a meeting?**

When your non-agenda or agenda item comes up and our Chairperson call for Public Input, that means that the Board desires to take "public input". This is the time to get up and speak. While we understand that some of you might be nervous to speak in public, please note that every effort will be made to help you feel comfortable. When called to the podium, please come to the podium and try to speak so that your input can be heard by the entire Board as well as by the other persons present. Please give your name and address for the record and feel proud that you have participated in "government in the sunshine!"

### **Accommodations**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the Pinellas Suncoast Fire & Rescue District Administration at (727) 595-1117 ext. 100 no later than forty-eight (48) hours prior to the proceeding. If contact is made after that time the District may not have sufficient time to make special accommodations.



# *Pinellas Suncoast Fire & Rescue*

**304 FIRST STREET  
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 250-0111  
www.psfrd.org**

**FIRE CHIEF  
JEFFREY DAVIDSON**

**MINUTES  
MARCH 16, 2022  
WORKSHOP AND REGULAR MEETINGS**

**BELLEAIR BEACH CITY HALL  
444 Causeway Blvd.  
Belleair Beach, FL 33786**

**WORKSHOP MEETING CALLED TO ORDER  
PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Commissioners answering roll call were Chair Joseph Bruni, Vice Chair Louis Snelling, Secretary/Treasurer Lawrence Schear, and Commissioner David Gardella. A quorum was present with Chair Joseph Bruni presiding. Attorney Jeff Albinson, Fire Chief Jeffrey Davidson, and Finance Director Erin Brooks were also present.

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**ADDITIONS OR DELETIONS:** None.

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**GENERAL REMARKS FROM THE AUDIENCE:**

**Kelly Cisarik** – 448 Harbor Drive South, Indian Rocks Beach – Ms. Cisarik congratulated Betsey McKenna on her appointment to Commissioner.

Ms. Cisarik discussed concerns about the recent Public Facilities Annual Notice of Change. She discussed District needs, such as additional funding for Truck 28, an additional half or full paramedic position, and the relocation of Station 28. She stated that she thought that the District was making progress with its relationship with the County, as well as on a solution for Station 28; however, she noted that the 2020 Optima report indicated that the County would be best served by moving Station 28 north and west. She suggested the Fire Chief schedule another meeting with County EMS and the County's real estate department. She added that there is no language in the Charter which prohibits building a fire station, or an EOC, outside of the District's boundaries, and suggested four options.

Fire Chief Davidson stated that the District recently submitted its EMS funding request for the upcoming year, to include funding for three full seats, which was supported by all of the County Fire Chiefs at a recent meeting. He added that he was also instructed by County staff to submit for the funding owed to us via the settlement agreement for Truck 28, as well as a new fire station. The funding for the truck totals just over \$1.3 million and, while the settlement agreement allows for \$3 million for the station build, that amount would no longer be sufficient given current pricing. The Chief was told that the County has now earmarked \$4.6 million to put toward that project. As

far as properties are concerned, Chief Davidson said that he has learned that the 4H property was never available; however, Mr. Hare and Mr. Fogarty stated that they are working with the County’s real estate department to research properties for the District. Further discussion ensued on issues with other potential properties for Station 28, and added that he feels that the station needs to be built within the District’s boundaries to best serve its citizens. Additional discussion ensued regarding Stations 28 and 31, call volume concerns, as well as traffic concerns in Indian Rocks Beach and Indian Shores. Chief Davidson thanked Ms. Cisarik for her involvement with and suggestions for the District.

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**DISCUSSION ITEMS:** None.

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**ADJOURNMENT**

The Workshop was adjourned at 6:19 p.m.

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**REGULAR MEETING CALLED TO ORDER**

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**ADDITIONS OR DELETIONS TO AGENDA:** None.

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**ACTION ITEMS:**

**21-27 Commission Seat 2**

*Discussion:* [This item was moved to take place before monthly business.] Chair Joseph Bruni administered the Oath of Office for newly appointed Fire Commissioner for Indian Rocks Beach, Elizabeth “Betsey” McKenna.

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**MONTHLY BUSINESS:**

1. Approval of Minutes: February 15, 2022 Workshop and Regular Meetings

*Discussion:* None.

**A motion to approve the minutes of the February 15, 2022  
Workshop and Regular Meetings.**

**MOTION: COMMISSIONER SCHEAR      SECOND: COMMISSIONER SNELLING**

**All in favor, motion passed unanimously.**

2. Treasurer’s Report: February, 2022

*Discussion:* Secretary/Treasurer Lawrence Schear stated balance sheet accounts have been reconciled as of February 28, 2022. Consolidated government funds, assets, and liabilities are

\$4.76 million; the investment program in accordance with District policy is \$4.53 million; current liabilities are within normal end-of-month limits, at \$107,000; the capital projects fund revenues total \$16,800; a 2010 Pierce Velocity fire truck (P-28) was purchased in February. The general fund is currently on track with the adopted budget. The projected FY2021-2022 Unassigned Fund Balance to Operating Expense ratio is 14.9%; FGFOA's recommended ratio is 17%.

**A motion to approve the February, 2022 Treasurer's Report.**

**MOTION: COMMISSIONER      SECOND: COMMISSIONER**

**All in favor, motion passed unanimously.**

3. Correspondence: Secretary/Treasurer Schear read one piece of correspondence – commendation for Squad 26 personnel for a recent EMS call.

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**GENERAL REMARKS FROM THE AUDIENCE:** None.

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**REPORTS:**

1. **COMMISSION:** Secretary/Treasurer Schear stated that he attended the Indian Shores Council Meeting last week and invited everyone in attendance to the washdown ceremony.

Commissioner Gardella informed the Board that the City of Belleair Beach has a new Mayor.

2. **ATTORNEY:** Attorney Jeff Albinson stated that everything he needs to discuss will be handled in the action items portion of the meeting, as well as the shade session.

3. **CHIEF'S REPORT:** Fire Chief Jeff Davidson stated that the dedication ceremony is this Saturday. The Chief discussed the process of designing and customizing the new Squad 2 and commended the apparatus committee for their efforts.

Chief Davidson said that the District has hired Shawn Clark to fill a recent Firefighter/Paramedic vacancy; he comes to the District from Madeira Beach Fire and is currently in the preliminary on-boarding process.

Fire Chief Davidson stated that PSFRD is made up of an amazing group of individuals. He stated that he and other personnel attended the Rotary breakfast earlier that morning, at which time he was able to speak to attendees about the department. He further discussed crews' exceptional actions at recent incidents and stated that he would like to present personnel with unit citations at the upcoming meetings of the Indian Rocks Beach City Commission as well as the Indian Shores Town Council.

Chief Davidson discussed that District Administrator Kim Fugate is in communication with City of Indian Rocks Beach personnel regarding the potential to resolve scheduling conflicts so that the District could hold meetings at their facility.

Chief Davidson stated that he would like to meet individually with each Fire Commissioner in the next few weeks. He explained that he and Finance Director Erin Brooks have been working diligently on a 20-year projection that he would like to share and discuss with each Commissioner.

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**ACTION ITEMS:**

**22-04 Generator Grant**

*Discussion:* Fire Chief Davidson stated that this was a grant previously approved by the Commission to be written a few years ago, which has since been awarded. He would like permission from the Board to accept the award, which is through the Emergency Management Mitigation Bureau. This grant will provide a generator for the facility at Indian Rocks Christian School which PSFRD utilizes as its EOC and will still be used as a backup EOC once the District is able to build an EOC of its own. The project cost is approximately \$200,000, 75% of which is provided through federal funding, and the remaining 25% paid for by the church. Chief Davidson stated that an LOU is being finalized with the church, Attorney Albinson will review it, and then the Board's approval will be submitted to the State.

**A motion to move forward with approval for the generator grant.**

**MOTION: COMMISSIONER SCHEAR      SECOND: COMMISSIONER GARDELLA**

**All in favor, motion passed unanimously.**

**22-05 Paramedic Pay Letter of Understanding (LOU)**

*Discussion:* Chief Davidson explained that its employees are the District's most valuable assets. He added that administration also has a great working relationship with Union's executive board, and they have been working together on drafting this LOU. Chief Davidson explained that when an employee is hired as a paramedic, they are required to go through a 3-month EMS Academy through the County, but they are still paid as a paramedic during that time. When an employee is hired as an EMT, but goes to school and graduates as a paramedic, they are not currently paid as a paramedic while they attend the 3-month EMS Academy. This LOU will pay employees in this situation as a paramedic during that 3-month period, which currently equates to \$1,250; and, if they do not successfully pass this training, their pay will revert back to the EMT rate. Chief Davidson stated that he feels this change to the Collective Bargaining Agreement is worth the cost in morale, as well as will encourage other personnel to go to school to become a paramedic. Snelling – shouldn't start and stop. If someone is hired as a medic, they still have to go through the 3 months but they still get paid. No difference. Discussion ensued.

**A motion to approve the Paramedic Pay Letter of Understanding.**

**MOTION: COMMISSIONER SNELLING      SECOND: COMMISSIONER SCHEAR**

**All in favor, motion passed unanimously.**

**22-06 Shade Session: EEOC Matter**

The shade session began at 6:58pm. Audio recording will be available once the case has been closed.

The regular meeting resumed at 7:14pm.

**A motion to approve the settlement agreement as presented by Attorney Jeff Albinson during the shade session.**

**MOTION: COMMISSIONER SNELLING      SECOND: COMMISSIONER SCHEAR**

**All in favor, motion passed unanimously.**

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There being no further business to come before the Board, the meeting was adjourned in due form at 7:15 p.m.

**APPROVED:**

**ATTEST:**

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Joseph V. Bruni, Chair

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Kimberly G. Fugate, District Administrator

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Date Approved

**Fiscal Year 2021-2022 Financial Report  
For The Month Ended March 31, 2022**



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**BALANCE SHEET**

**GOVERNMENTAL FUNDS REPORT** (page 5)

Balance Sheet accounts are reconciled as of 3/31/2022. The total asset value of both Funds is \$4.51 million, consisting of \$161k cash, \$69k accounts receivable and a \$4.28 million low risk investment portfolio per FS 218.415(17), consisting of the following instruments:

**A. MONEY MARKET FUNDS**

Truist (BB&T) - \$1,024,263 earning 5 basis points

Seaside National Bank - \$1,028,832 earning 10 basis points

**B. FIXED INCOME INVESTMENT PROGRAM (Current Portfolio)**

*1. Local Government Investment Pool (LGIP):*

Florida Safe - \$2,225,387, earning 15.7 basis points

*2. Fixed Income:*

FL Safe Term Series     \$0

Current liabilities are within normal month end limits for this time of year, consisting of \$101k accounts payable, \$2k accrued expenditures and \$12k due to the Capital Projects Fund.

Erosion of the 2019 new assessment rates continue, as normal inflationary costs increase without revenue growth. This problematic position results in insufficient reserves required to fund the replacement cost of the “Capital Expenditure Plan” for facilities, equipment and rolling stock as their life spans age out. The District’s future, demands appropriate funding to support normal and customary inflationary cost increases, while maintaining sufficient assigned fund balance essential for capital acquisitions. A mix of fixed and variable sources of income is the prerequisite formula for the District’s long term continued survival.

Projected operating revenue decreases 0.3% (\$20.0k) over last fiscal year. This is the result of assessment reductions from single family home razing’s to be replaced with new condo construction projects. This assessment loss is temporary as completed condo units are sold and placed back on the assessment roll.

# **STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

## **CONSOLIDATED GOVERNMENT FUNDS STATEMENT**

(page 6)

Our comprehensive cash and expense management programs remain guardedly engaged, providing prudent stewardship of the District's assets. Although we continuously search for ways to improve the efficiency and cost effectiveness of our operational processes, we have all but exhausted new cost cutting measures to any significant extent. However, we are always looking for new opportunities to trim expenditures without sacrificing our service to the community, while exploring new ways to strengthen our Fund Balance reserves.

The FY 2021 - 2022 consolidated \$614.3k deficit consists of a \$614.3k Capital Projects Fund deficit and a projected General Fund break-even, which includes contingencies that should cover whatever surprises are in store for the remainder of the fiscal year.

To fulfill fund balance assignments for capital replacements, an annual surplus is required. In light of this, it remains critical that we do not repeat the 2008 to 2018 years of stagnant funding. Readiness planning for emergency disaster situations and stabilizing the District's future funding sources is instrumental to our lasting solvency through a source of blended income resources, consisting of a fair apportionment of District wide Ad valorem tax and property assessment.

## **CAPITAL PROJECTS FUND REPORT**

(page 7)

### **Revenue:**

- Impact Fees earned in March were \$3,063. Projects completed during the remainder of the year will aid in funding the restricted capital purchases, thereby decreasing the amount of funds required from the General Fund Unassigned Fund Balance to fund this year's capital acquisitions. However, new construction projects are few, so the resulting Impact Fees generated will be minimal as compared to previous years.

### **Expenditures:**

- Installation of the compressor and SCBA fill station replacing the fixed unit on the retiring Squad-26 began this month. Costs incurred to date are \$2,143. There was an issue with delivery that is delaying the final installation and vendor payment.
- Additional planned capital expenditures for this fiscal year included a \$200k down payment for the E-27 Engine replacement with an expected delivery during FY 2022 - 2023. Due to manufacturing delays, this engine is currently on a two year build schedule. We entered into a lease agreement during February to finance the engine over a period of seven years with zero down payment. Annual lease payments are scheduled to commence on 10/17/2023.

## CAPITAL PROJECTS FUND REPORT (con't)

(page 7)

### Excess (Deficiency) of Revenues Over/Under Expenses:

- The FY 2021 - 2022 \$614.3k projected deficit is slightly less than the \$622.9k adopted budget.

### Fund Balance

- The FY 2021 – 2022 projection is for a \$0 Restricted Fund Balance by fiscal year end.

## GENERAL FUND STATEMENT

(page 8 to 11)

### Revenue:

- Public Safety Assessment income is in line with the adopted budget.
- Contracted EMS funding is in line with the amended budget. However, the county CME education and Peak Transport pass through programs may produce a budget variance, in one way or another, as it is not possible to speculate on the actual overtime hours required to deliver the class instructions and support the peak transportation needs over a 12 month period. Therefore, there may be a need for a budget amendment for one or both programs at the end of the fiscal year.
- Routine fire inspections are getting back on track that may produce additional income to exceed the budget.
- Investment incomes continue to erode, due to the near zero interest earnings and the reduction in available cash for investments caused by underfunded capital outlays and customary inflationary cost increases.
- Refunded expenses currently exceed the budget on account of a larger than expected Workers Compensation audit refund received during March in the amount of \$8,632.
- The County has been invoiced \$50,000 for the agreed upon support for the EMS utility vehicle purchased this year. This amount is reflected as a receivable from the County in the General Fund and was included in EMS Funding revenue for the month of February 2022.

## GENERAL FUND STATEMENT (con't)

(page 8 to 11)

### Operating Expenditures:

Personnel Expense:

- “Personnel Services – Compensation” – is in line with the adopted budget.
- “Personnel Services – Benefits” – is in line with the adopted budget.

General Operating Expense:

- “Operating Expense” – is in line with the adopted budget. Please note, the projection includes sufficient budget contingencies to accommodate any number of unpredictable expenditures, except disaster recovery expenditures.

### Excess (Deficiency) of Revenues Over/Under Expenses:

- FY 2021 – 2022 calls for a planned break-even. Any unused contingencies will increase this to a surplus accordingly. However, we will still be short of the \$495k annual assignment of fund balance required to protect future capital acquisition reserves.

### Fund Balance

- The Unassigned Fund Balance ratio recommended by FGFOA, and supported by GASB, is 17% of normal and customary General Fund Operating Expenditures. The Unassigned Fund Balance represents the amount of budget available in the event of a catastrophic emergency. The rolling stock Assigned Fund Balance reserves, required for apparatus retirement replacement is \$321,412 per year. The Unassigned Fund Balance to Operating Expense ratio is projected to decrease to 14.9% in FY 2021 - 2022. This ratio does not provide any CEP provisions for any Assigned Fund Balance reserves for FY 2021 - 2022. We are seeking grant revenue for station replacements and continuing our discussions with the County for additional funding.

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**March 31, 2022**  
(with comparative totals as of March 31, 2021)

| <u>Ref</u>  | <u>General Fund</u> | <u>Capital Projects Fund</u> | <u>Total Governmental Funds</u> | <u>Mar 31, 2021</u> | <b>Change from Prior Year</b> |              |
|---|---------------------|------------------------------|---------------------------------|---------------------|-------------------------------|--------------|
| <b><u>ASSETS</u></b>                                  |                     |                              |                                 |                     |                               |              |
| 1. Cash (Net of Inter-Fund "Pooled Cash")             | \$351,577           | (\$190,467)                  | \$161,110                       | \$130,754           | \$30,357                      | 23.2%        |
| 2. Investments (PMA/FL SAFE & Local Gov't Trust Fund) | \$4,278,481         | \$0                          | \$4,278,481                     | \$4,474,598         | (\$196,117)                   | -4.4%        |
| 3. Accounts Receivable                                | \$12,782            | \$0                          | \$12,782                        | \$17,363            | (\$4,581)                     | -26.4%       |
| Intergovernmental:                                    |                     |                              |                                 |                     |                               |              |
| 4. State  | \$0                 | \$0                          | \$0                             | \$3,158             | (\$3,158)                     | -100.0%      |
| 5. County (Accrued EMS Funds)                         | \$52,086            | \$0                          | \$52,086                        | \$17,160            | \$34,926                      | 203.5%       |
| 6. IRS  | \$0                 | \$0                          | \$0                             | \$0                 | \$0                           | 0.0%         |
| 7. Other Current Assets                               | \$4,441             | \$0                          | \$4,441                         | \$19                | \$4,423                       | 23662.4%     |
| <b>TOTAL ASSETS</b>                                   | <b>\$4,699,367</b>  | <b>(\$190,467)</b>           | <b>\$4,508,901</b>              | <b>\$4,643,051</b>  | <b>(\$134,151)</b>            | <b>-2.9%</b> |
| <b><u>LIABILITIES &amp; FUND BALANCE</u></b>          |                     |                              |                                 |                     |                               |              |
| <b>Liabilities:</b>                                   |                     |                              |                                 |                     |                               |              |
| 8. Accounts Payable                                   | \$101,086           | \$0                          | \$101,086                       | \$93,651            | \$7,435                       | 7.9%         |
| 9. Accrued Expense, Salaries & Benefits               | \$2,222             | \$0                          | \$2,222                         | \$2,338             | (\$116)                       | -5.0%        |
| 10. Due to Capital Projects Fund-Restricted           | \$12,072            | \$0                          | \$12,072                        | \$17,103            | (\$5,031)                     | -29.4%       |
| <b>Total Liabilities</b>                              | <b>\$115,380</b>    | <b>\$0</b>                   | <b>\$115,380</b>                | <b>\$113,092</b>    | <b>\$2,288</b>                | <b>2.0%</b>  |
| <b>Fund Balance:</b>                                  |                     |                              |                                 |                     |                               |              |
| 11. Nonspendable Fund Balance                         | \$0                 | \$0                          | \$0                             | \$0                 | \$0                           | 0.0%         |
| 12. Restricted Fund Balance                           | \$0                 | (\$190,467)                  | (\$190,467)                     | \$66,219            | (\$256,686)                   | -387.6%      |
| 13. Committed Fund Balance                            | \$0                 | \$0                          | \$0                             | \$0                 | \$0                           | 0.0%         |
| 14. Assigned Fund Balance                             | \$1,091,980         | \$0                          | \$1,091,980                     | \$681,537           | \$410,443                     | 60.2%        |
| 15. Unassigned Fund Balance                           | \$3,492,007         | \$0                          | \$3,492,007                     | \$3,782,203         | (\$290,196)                   | -7.7%        |
| <b>TOTAL LIABILITIES &amp; FUND BALANCE</b>           | <b>\$4,699,367</b>  | <b>(\$190,467)</b>           | <b>\$4,508,901</b>              | <b>\$4,643,051</b>  | <b>(\$134,151)</b>            | <b>-2.9%</b> |

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE PROJECTIONS**  
**FISCAL YEAR 2021-2022 CONSOLIDATED GOVERNMENTAL FUNDS**

As of March 31, 2022

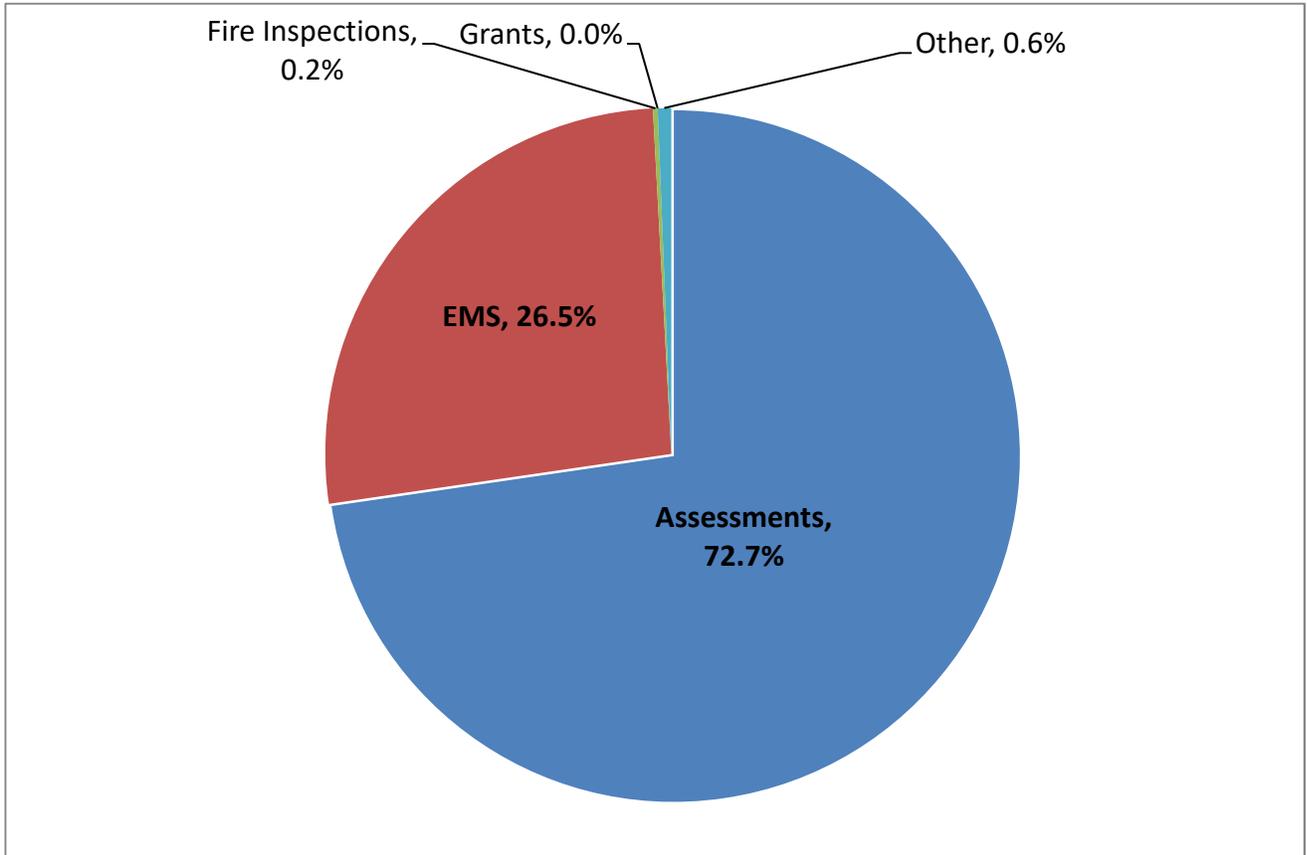
(with comparative totals for the fiscal year ended September 31, 2021)

| <u>Ref</u>                           | Account Category  | General Fund       | Capital Projects   | Total Governmental Funds | FY 2020 - 2021     |
|--------------------------------------|---|--------------------|--------------------|--------------------------|--------------------|
| <b><u>REVENUES</u></b>               |   |                    |                    |                          |                    |
| 1.                                   | Grants  | \$0                | \$0                | \$0                      | \$0                |
| 2.                                   | FEMA Proceeds   | \$0                | \$0                | \$0                      | \$367,314          |
| 3.                                   | Public Safety Assessment  | \$4,896,985        | \$0                | \$4,896,985              | \$4,936,563        |
| 4.                                   | EMS Funding   | \$1,783,706        | \$0                | \$1,783,706              | \$1,758,237        |
| 5.                                   | Plan & Inspection Fees  | \$14,500           | \$0                | \$14,500                 | \$19,098           |
| 6.                                   | Special Event Protective Services                                   | \$0                | \$0                | \$0                      | \$0                |
| 7.                                   | Impact Fees   | \$0                | \$19,899           | \$19,899                 | \$95,741           |
| 8.                                   | Insurance/Equipment Proceeds  | \$36,640           | \$0                | \$36,640                 | \$0                |
| 9.                                   | Interest/Investment Income  | \$5,355            | \$0                | \$5,355                  | \$6,638            |
| 10.                                  | Miscellaneous Revenues  | \$1,443            | \$0                | \$1,443                  | \$1,000            |
| 11.                                  | Fund Transfers  | \$0                | \$0                | \$0                      | \$0                |
| 12.                                  | Refunded Expenses<br>(Partially Offset by "Expense Reimbursements") | \$58,061           | \$0                | \$58,061                 | \$67,192           |
| 13.                                  | <b>TOTAL REVENUES</b>   | <b>\$6,796,690</b> | <b>\$19,899</b>    | <b>\$6,816,589</b>       | <b>\$7,251,782</b> |
| <b><u>EXPENDITURES</u></b>           |   |                    |                    |                          |                    |
| <b>Public Safety - Fire and EMS:</b> |   |                    |                    |                          |                    |
| 14.                                  | Expense Reimbursements<br>(Offset by "Refunded Expenses")           | \$41,745           | \$0                | \$41,745                 | \$25,608           |
| 15.                                  | Personnel Services - Compensation                                   | \$3,721,980        | \$0                | \$3,721,980              | \$3,690,843        |
| 16.                                  | Personnel Services - Benefits                                       | \$2,172,286        | \$0                | \$2,172,286              | \$1,999,478        |
| 17.                                  | Impact Fee Expense  | \$0                | \$25,000           | \$25,000                 | \$0                |
| 18.                                  | Operating Expenses  | \$852,523          | \$0                | \$852,523                | \$846,442          |
| 19.                                  | Capital Outlay  | \$0                | \$597,903          | \$597,903                | \$268,830          |
| 20.                                  | <b>TOTAL EXPENDITURES</b>   | <b>\$6,788,534</b> | <b>\$622,903</b>   | <b>\$7,411,437</b>       | <b>\$6,831,201</b> |
| 21.                                  | <b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>    | <b>\$8,156</b>     | <b>(\$603,004)</b> | <b>(\$594,848)</b>       | <b>\$420,581</b>   |
| <b>Other Financing Sources:</b>      |   |                    |                    |                          |                    |
|                                      | Unassigned / Restricted Fund Balance                                | \$8,156            | \$97,890           | \$106,046                | \$354,583          |
|                                      | Fund to Fund Transfers  | (\$355,910)        | \$355,910          | \$0                      |                    |
|                                      | Lease Financing   | \$0                | \$169,103          | \$169,103                |                    |
|                                      | <b>Total Other Financing Sources</b>                                | <b>(\$347,754)</b> | <b>\$622,903</b>   | <b>\$275,149</b>         | <b>\$354,583</b>   |
|                                      | <b>Change in Fund Balance</b>                                       | <b>(\$347,754)</b> | <b>(\$77,991)</b>  | <b>(\$425,745)</b>       | <b>\$420,581</b>   |
|                                      | <b>FY 2021 - 2022 Beginning Fund Balance</b>                        | <b>\$2,452,314</b> | <b>\$97,890</b>    | <b>\$2,550,204</b>       | <b>\$2,129,633</b> |
|                                      | <b>FY 2021 - 2022 Projected Ending Fund Balance</b>                 | <b>\$2,104,560</b> | <b>\$19,899</b>    | <b>\$2,124,459</b>       | <b>\$2,550,214</b> |

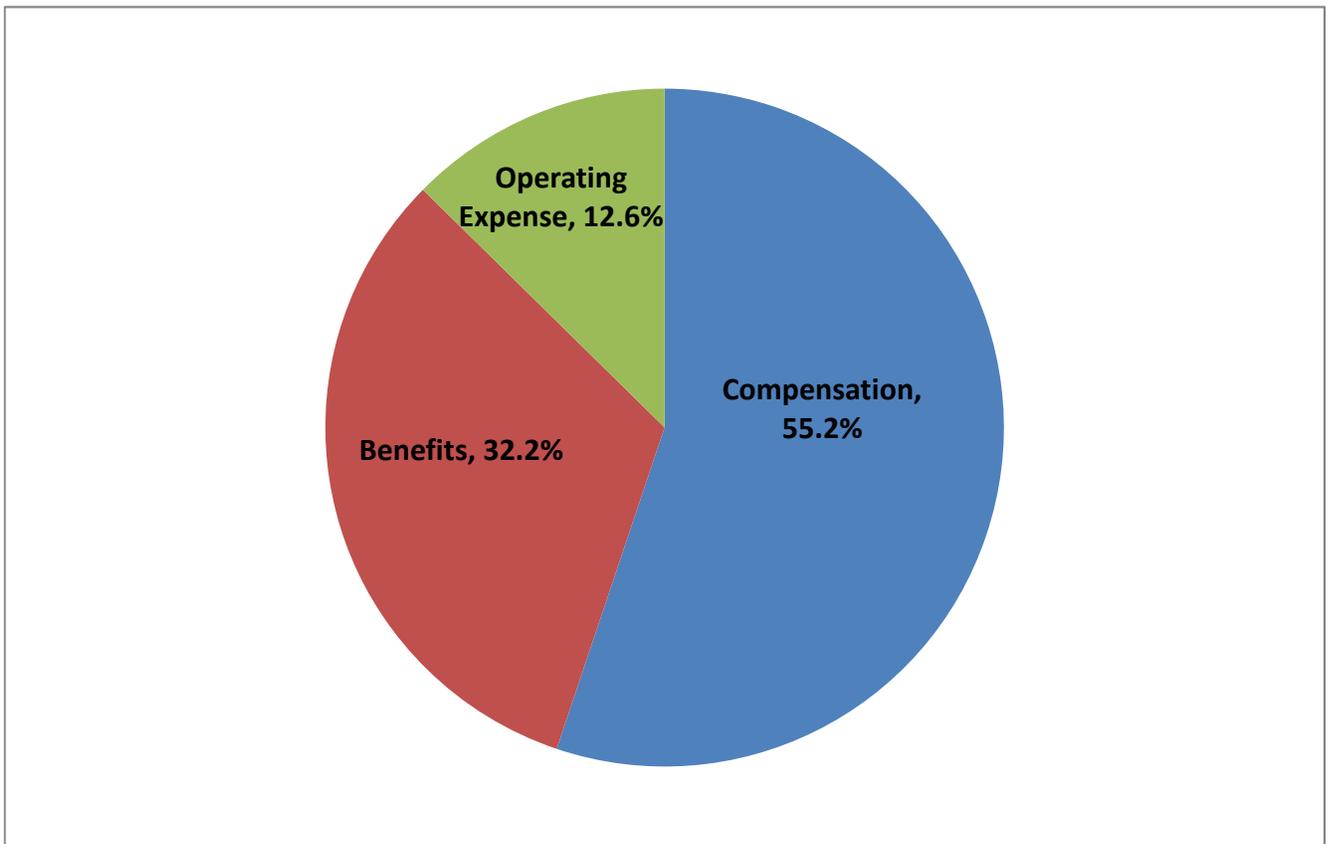
**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**  
**CAPITAL PROJECTS FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET, ACTUAL AND VARIANCE**  
**As of March 31, 2022**

| <u>Ref</u>                     | Account Category   | Amended<br>Budget  | YTD Actual         | Projection         | Projection<br>To Budget<br>Variance |
|--------------------------------|--|--------------------|--------------------|--------------------|-------------------------------------|
| <b>REVENUES</b>                |  |                    |                    |                    |                                     |
| 1.                             | Impact Fee Income  | \$0                | \$19,899           | \$19,899           | \$19,899                            |
|                                |  | \$0                | \$0                | \$0                | \$0                                 |
| 2.                             | <b>TOTAL REVENUES</b>  | <b>\$0</b>         | <b>\$19,899</b>    | <b>\$19,899</b>    | <b>\$19,899</b>                     |
| <b>EXPENDITURES</b>            |  |                    |                    |                    |                                     |
| 3.                             | Impact Fee Expense   | \$25,000           | \$0                | \$25,000           | \$0                                 |
| 4.                             | Capital Projects - Administration Division   | \$0                | \$0                | \$0                | \$0                                 |
| 5.                             | Capital Projects - Operations Division   | \$494,103          | \$254,624          | \$494,103          | \$0                                 |
| 6.                             | Capital Projects - EMS - Division  | \$70,000           | \$53,632           | \$70,000           | \$0                                 |
| 7.                             | Capital Projects - Prevention Division   | \$0                | \$0                | \$0                | \$0                                 |
| 8.                             | Capital Projects - Support Division  | \$33,800           | \$0                | \$33,800           | \$0                                 |
| 9.                             | <b>TOTAL EXPENDITURES</b>  | <b>\$622,903</b>   | <b>\$308,256</b>   | <b>\$622,903</b>   | <b>\$0</b>                          |
| 10.                            | <b>Excess (Deficiency) of Revenues and Other Financing<br/>Sources Over (Under) Expenditures</b> | <b>(\$622,903)</b> | <b>(\$288,357)</b> | <b>(\$603,004)</b> | <b>\$19,899</b>                     |
| <b>Other Sources of Funds:</b> |  |                    |                    |                    |                                     |
|                                | Restricted Fund Balance  | \$97,890           |                    | \$97,890           |                                     |
|                                | General Fund Reserve Transfers   | \$355,910          |                    | \$355,910          |                                     |
|                                | Lease Financing  | \$169,103          |                    | \$169,103          |                                     |
|                                | <b>Total Other Sources of Funds</b>  | <b>\$622,903</b>   |                    | <b>\$622,903</b>   |                                     |
|                                | <b>Change in Fund Balance</b>  | <b>(\$97,890)</b>  |                    | <b>(\$77,991)</b>  |                                     |
|                                | Beginning Fund Balance   | \$97,890           |                    | \$97,890           |                                     |
|                                | Projected Ending Fund Balance  | \$0                |                    | \$19,899           |                                     |

**General Fund Projections  
March 31, 2022  
REVENUES**



**EXPENDITURES**



**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET, ACTUAL AND VARIANCE**  
**As of March 31, 2022**

| Ref                                  | Account Category   | Amended            |                    | Projection To Budget |                |               |
|--------------------------------------|--|--------------------|--------------------|----------------------|----------------|---------------|
|                                      |  | Budget             | YTD Actual         | Projection           | Variance       | %             |
| <b>REVENUES</b>                      |  |                    |                    |                      |                |               |
| 1.                                   | Grants   | \$0                | \$0                | \$0                  | \$0            | 0.0%          |
| 2.                                   | FEMA Proceeds  | \$0                | \$0                | \$0                  | \$0            | 0.0%          |
| 3.                                   | Public Safety Assessment   | \$4,896,985        | \$4,584,882        | \$4,896,985          | \$0            | 100.0%        |
| 4.                                   | EMS Funding  | \$1,783,706        | \$911,218          | \$1,783,706          | \$0            | 100.0%        |
| 5.                                   | Plan & Inspection Fees   | \$14,500           | \$1,330            | \$14,500             | \$0            | 100.0%        |
| 6.                                   | Special Event Protective Services  | \$0                | \$0                | \$0                  | \$0            | 0.0%          |
| 7.                                   | Insurance/Equipment Proceeds   | \$36,640           | \$19,931           | \$36,640             | \$0            | 100.0%        |
| 8.                                   | Interest/Investment Income   | \$5,355            | \$1,486            | \$5,355              | \$0            | 100.0%        |
| 9.                                   | Miscellaneous Revenues   | \$1,443            | \$1,443            | \$1,443              | \$0            | 100.0%        |
| 10.                                  | Refunded Expenses<br><b>(Partially Offset by "Expense Reimbursements")</b> | \$49,905           | \$29,499           | \$58,061             | \$8,156        | 116.3%        |
| 11.                                  | <b>TOTAL REVENUES</b>  | <b>\$6,788,534</b> | <b>\$5,549,789</b> | <b>\$6,796,690</b>   | <b>\$8,156</b> | <b>100.1%</b> |
| <b>EXPENDITURES</b>                  |  |                    |                    |                      |                |               |
| <b>Public Safety - Fire and EMS:</b> |  |                    |                    |                      |                |               |
| 12.                                  | Expense Reimbursements<br><b>(Offset by "Refunded Expenses")</b>           | \$41,745           | \$20,002           | \$41,745             | \$0            | 100.0%        |
| 13.                                  | Personnel Services - Compensation  | \$3,721,980        | \$1,743,772        | \$3,721,980          | \$0            | 100.0%        |
| 14.                                  | Personnel Services - Benefits  | \$2,172,286        | \$1,092,158        | \$2,172,286          | \$0            | 100.0%        |
| 15.                                  | Operating Expenses   | \$852,523          | \$562,677          | \$852,523            | (\$0)          | 100.0%        |
| 16.                                  | <b>TOTAL EXPENDITURES</b>  | <b>\$6,788,534</b> | <b>\$3,418,609</b> | <b>\$6,788,534</b>   | <b>(\$0)</b>   | <b>100.0%</b> |
| 17.                                  | <b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>           | <b>\$0</b>         | <b>\$2,131,180</b> | <b>\$8,156</b>       | <b>\$8,156</b> |               |
| <b>Other Financing Sources:</b>      |  |                    |                    |                      |                |               |
|                                      | County Settlement  | \$0                |                    | \$0                  |                |               |
|                                      | Unassigned Fund Balance  | \$0                |                    | \$8,156              |                |               |
|                                      | Fund Transfers to Capital Projects Fund                                    | (\$355,910)        |                    | (\$355,910)          |                |               |
|                                      | <b>Total Other Financing Sources</b>                                       | <b>(\$355,910)</b> |                    | <b>(\$347,754)</b>   |                |               |
|                                      | <b>Change in Fund Balance</b>  | <b>(\$355,910)</b> |                    | <b>(\$347,754)</b>   |                |               |
|                                      | Beginning Fund Balance   | \$2,452,314        |                    | \$2,452,314          |                |               |
|                                      | Projected Ending Fund Balance  | \$2,096,404        |                    | \$2,104,560          |                |               |

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**

**GENERAL FUND**

**MARCH 2022 LINE ITEM ACTUAL**

| <b>A/C</b> | <b>Account Category</b> | <b>YTD 3/31/22</b> | <b>Projection</b> | <b>Budget Report Line Reference</b> |
|------------|-------------------------|--------------------|-------------------|-------------------------------------|
|------------|-------------------------|--------------------|-------------------|-------------------------------------|

**Revenues**

|                       |  |                    |                    |         |
|-----------------------|--|--------------------|--------------------|---------|
| 411000                | Ad Valorem   | \$0                | \$0                |         |
| 421100                | Grants   | \$0                | \$0                | 1.      |
| 434000                | FEMA Proceeds                                      | \$0                | \$0                | 2.      |
| 442200                | Public Safety                                      | \$5,496,100        | \$6,680,691        | 3. & 4. |
| 442300                | Plan & Inspection Fees                             | \$1,330            | \$14,500           | 5.      |
| 442400                | Special Event Protective Services                  | \$0                | \$0                | 6.      |
| 455000                | Insurance Proceeds                                 | \$0                | \$0                | 7       |
| 458000                | Equipment Proceeds                                 | \$19,931           | \$36,640           |         |
| 461000                | Interest Income                                    | \$0                | \$3,095            | 8.      |
| 462000                | Investment Interest                                | \$1,486            | \$2,260            |         |
| 469100                | Other Miscellaneous Revenues                       | \$1,443            | \$1,443            | 9.      |
| <b>499900</b>         | Refunded Expenses<br><b>(Offset by A/C 500000)</b> | \$29,499           | \$58,061           | 10.     |
| <b>TOTAL REVENUES</b> |  | <b>\$5,549,789</b> | <b>\$6,796,690</b> | 11.     |

**Expenses**

|               |   |          |          |     |
|---------------|---|----------|----------|-----|
| <b>500000</b> | Expense Reimbursements<br><b>(Offset by A/C 499900)</b> | \$20,002 | \$41,745 | 12. |
|---------------|---|----------|----------|-----|

**Compensation:**

|                           |                          |                    |                    |     |
|---------------------------|--------------------------|--------------------|--------------------|-----|
| 622011                    | Salary                   | \$1,496,789        | \$3,177,715        | 13. |
| 622121                    | Relief Staffing          | \$0                | \$0                |     |
| 622125                    | Bonus - Employees        | \$0                | \$0                |     |
| 622127                    | Certification Incentives | \$5,800            | \$11,900           |     |
| 622128                    | Longevity Bonus          | \$18,500           | \$18,500           |     |
| 622129                    | Sick Leave Incentive     | \$10,755           | \$10,748           |     |
| 622140                    | FLSA and Overtime Pay    | \$195,585          | \$422,083          |     |
| 622141                    | CME Overtime Pay         | \$4,317            | \$41,385           |     |
| 622142                    | Drivers Pay              | \$0                | \$17,100           |     |
| 622143                    | Acting Officers Pay      | \$0                | \$10,200           |     |
| 622144                    | Uniform Allowance        | \$12,025           | \$12,350           |     |
| <b>Total Compensation</b> |                          | <b>\$1,743,772</b> | <b>\$3,721,980</b> |     |

**Benefits:**

|                                 |                           |                    |                    |     |
|---------------------------------|---------------------------|--------------------|--------------------|-----|
| 622210                          | F.I.C.A.                  | \$125,281          | \$280,216          | 14. |
| 622220                          | Retirement                | \$466,574          | \$887,910          |     |
| 622230                          | Health Care               | \$408,481          | \$845,840          |     |
| 622231                          | A.D.& D.                  | \$2,389            | \$5,040            |     |
| 622232                          | FSA                       | \$484              | \$1,090            |     |
| 622233                          | Cancer Co-pays            | \$0                | \$0                |     |
| 622234                          | Mental Health Services    | \$0                | \$10,000           |     |
| 622239                          | Unemployment Compensation | \$0                | \$0                |     |
| 622240                          | Worker's Compensation     | \$88,950           | \$142,190          |     |
| <b>Total Personnel Benefits</b> |                           | <b>\$1,092,158</b> | <b>\$2,172,286</b> |     |

**Total Personnel**

|                    |                    |
|--------------------|--------------------|
| <b>\$2,835,930</b> | <b>\$5,894,266</b> |
|--------------------|--------------------|

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**

**GENERAL FUND**

**MARCH 2022 LINE ITEM ACTUAL**

| <b>A/C</b>   | <b>Account Category</b>        | <b>YTD 3/31/22</b> | <b>Projection</b>  | <b>Budget Report Line Reference</b> |
|--|--------------------------------|--------------------|--------------------|-------------------------------------|
| <b>Operating Expenses:</b>                                       |                                |                    |                    |                                     |
| 622310   | Advertising & Public Relations | \$1,004            | \$4,630            | 15.                                 |
| 622320   | Books & Publications           | \$0                | \$230              |                                     |
| 622330   | Communications                 | \$6,678            | \$13,150           |                                     |
| 622340   | Dues / Subscriptions           | \$4,435            | \$5,924            |                                     |
| 622350   | Education                      | \$6,978            | \$22,470           |                                     |
| 622360   | Election / Referendum          | \$0                | \$0                |                                     |
| 622365   | Emergency Operation Center     | \$0                | \$1,000            |                                     |
| 622370   | Facility Expense               | \$49,486           | \$85,860           |                                     |
| 622400   | General Office Expense         | \$17,771           | \$25,416           |                                     |
| 622420   | Insurance Liability            | \$65,704           | \$84,610           |                                     |
| 622450   | Interest Expense               | \$48               | \$48               |                                     |
| 622460   | Investment Expense             | \$94               | \$92               |                                     |
| 622475   | Information Technology         | \$20,943           | \$54,445           |                                     |
| 622480   | Miscellaneous Expenses         | \$0                | \$0                |                                     |
| 622490   | Professional Services          | \$17,107           | \$56,025           |                                     |
| 622500   | Public Education               | \$5,324            | \$6,000            |                                     |
| 622515   | Community Events               | \$21               | \$50               |                                     |
| 622520   | Assessment Collection          | \$266,160          | \$276,815          |                                     |
| 622550   | Travel                         | \$1,383            | \$5,050            |                                     |
| 622570   | Para Medic Transport           | \$0                | \$0                |                                     |
| 622610   | General Personnel Expense      | \$10,589           | \$51,935           |                                     |
| 622620   | Shop Tools                     | \$230              | \$570              |                                     |
| 622630   | Equipment <\$1,000             | \$0                | \$25,493           |                                     |
| 622640   | Equipment >\$1,000             | \$0                | \$0                |                                     |
| 622710   | Apparatus / Equipment Testing  | \$4,355            | \$6,290            |                                     |
| 622720   | Apparatus Fuel & Lubricants    | \$22,344           | \$36,350           |                                     |
| 622725   | EMS License & Permits          | \$0                | \$0                |                                     |
| 622730   | Apparatus Repairs              | \$60,838           | \$81,265           |                                     |
| 622760   | Equipment Repairs              | \$1,185            | \$8,805            |                                     |
| <b>Total Operating Expense</b>                                   |                                | <b>\$562,677</b>   | <b>\$852,523</b>   |                                     |
| <b>TOTAL EXPENDITURES</b>  |                                | <b>\$3,418,609</b> | <b>\$6,788,534</b> | 16.                                 |
| <b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b> |                                | <b>\$2,131,180</b> | <b>\$8,156</b>     | 17.                                 |



# *Pinellas Suncoast Fire & Rescue*

**304 FIRST STREET  
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 250-0111  
[www.psfrd.org](http://www.psfrd.org)**

April 6, 2022

U.S. Congressman Charlie Crist  
U.S. House of Representatives  
215 Cannon House Office Building  
Washington, DC 20515-0913

Congressman Crist,

On behalf of the Pinellas Suncoast Fire & Rescue District (PSFRD) Board of Fire Commissioners, is my pleasure to write this letter in support of the District's request for congressional Community Project Funding (CPF) to build an Emergency Operations Center (EOC) for inclusion in the upcoming Fiscal Year 2023 appropriation bills.

PSFRD is an independent special fire district which serves the areas of Pinellas County including Indian Rocks Beach, Indian Shores, Belleair Beach, Belleair Shore, and the unincorporated Oakhurst areas of Largo and Seminole. The District does not currently have an EOC, and its headquarters is located in a station which is in desperate need of repairs/replacement, and must be evacuated during hurricanes. PSFRD is the primary responding fire department to an area of the Gulf Coast which is particularly prone to hurricanes and natural disasters.

The Board fully understands this project is not feasible with the District's current financial constraints, as its budget is based solely on non-ad valorem, flat rate assessments, with no mechanism for an increase without voter approval. This funding is crucial for the success of this project, and the District has the Board's full support to move forward with this grant opportunity to help support its mission to better protect the lives and safety of its citizens.

Please feel free to reach out to me if there is any additional information that would be helpful to you.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Bruni", is written over a horizontal line. Below the line, the name "Joseph Bruni, Chair" is printed.

Joseph Bruni, Chair

PSFRD Board of Commissioners