



Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 595-5879
www.psfrd.org**

**FIRE CHIEF
T. MICHAEL BURTON**

**MINUTES
JUNE 19, 2018
WORKSHOP AND REGULAR MEETING**

**Held at the Indian Shores Municipal Center
19305 Gulf Blvd., Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni, Vice Chair Lou Snelling, Secretary/Treasurer Larry Schear, and Commissioner David Gardella. A quorum was present with Chair Joe Bruni presiding. Attorney Jeff Albinson and Fire Chief Mike Burton were also present. Commissioner Laura Martin and Finance Director David Martin were excused.

ADDITIONS OR DELETIONS: None.

SERVICE PIN AWARD – Chief Mike Burton recognized Mark Wilder for ten years of dedicated service to the District.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS:

17-28 Stakeholder Group

Discussion: Chief Mike Burton gave a summary of the activities of the Stakeholder Task Force. He stated that the last meeting included discussion of EMS and fire call activity to identify potential patterns that could benefit from different deployment models, but there were none. He explained that there was discussion on the cost to operate Station 26, as well as future plans for that station, and Chief Burton said that he made it clear that there are no current plans or funding to acquire land or build anything at this time. He added that they also had discussion regarding the new public safety facility that is planned to be built at the North Redington border. Since that meeting, he stated that project has went before the County Commission as part of a countywide capital improvement project and was approved to move forward with no discussion. Chief Burton stated that he feels that facility is approximately 18 to 24 months away, and that his concern is who will provide services from that facility, as it could cause serious concerns regarding the District's EMS funding, as he does not believe the County will fund an EMS unit in Indian

Shores as well as in the Redingtons. He said that there has been no discussion regarding the level of service, type of service, or who will provide the service.

Chief Burton stated that the Stakeholder Task Force reviewed the number of parcels in the District and their taxable values. At the group's request, Chief Burton provided two different funding models, the first being a \$30 flat fee increase each year for four years, and the other being a \$40 flat fee increase each year for four years, and there was considerable discussion on each. The group requested that he bring to the next meeting a model of a one-time, \$100 flat fee increase, and what that would generate over four years. He added that the \$30 and \$40 models provide considerable funding over the four years, but it would take a significant amount of time for that to start accumulating. Chief Burton added that there has not been any definitive discussion on when to pursue any of these options. The Chief stated that there was also discussion on the Data Driven Focus Group, particularly in one grid in Indian Rocks Beach where response time gaps exist due to the roadways.

Commissioner Schear asked if there was any discussion on an ad valorem funding model, to which Chief Burton stated that there has been considerable discussion regarding ad valorem, non-ad valorem, as well as a hybrid of both, but the ad valorem itself does not get much traction. He added that a \$100 flat fee increase would generate approximately \$1.2 million per year. Commissioner Schear stated that a November referendum is still possible, and Chief Burton agreed, but said his concern is the time available to pursue an informational effort to the communities. He added that there is a municipal election in the beach communities in March, which would help offset the cost of doing a special election for the entire District.

Regarding the public safety facility in North Redington Beach, Commissioner Gardella inquired as to who makes the decision regarding who will staff that facility, to which Chief Burton responded that he did not know, but he will continue to try to gather information on it.

Commissioner Schear asked if Chief Burton has thought any more about Station 26 at the end of its lease agreement this year, to which Chief Burton stated that he is currently exploring a short-term lease option, but is not yet ready to bring that forward.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:15 p.m.

ADDITIONS OR DELETIONS TO AGENDA: None.

MONTHLY BUSINESS:

1. Approval of Minutes: May 15, 2018 Workshop and Regular Meetings

A motion to approve the minutes of the May 15, 2018 Workshop and Regular Meetings.

MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER GARDELLA
All in favor, motion passed unanimously.

2. Treasurer's Report: May, 2018

Discussion: Secretary/Treasurer Larry Schear stated all balance sheet accounts have been reconciled as of May 31, 2018. He reported the following: Consolidated government fund assets and liabilities are \$3.6 million; the investment program in accordance with District policy is \$3.2 million; current liabilities are within normal end-of-month limits at \$85,800; the capital projects fund is slightly ahead of budget deficit due to additional impact fees; the general fund is producing positive effects due to staff changes and continual cost reductions, resulting with an additional \$55.6 thousand surplus for the year; and, the reserve ratio remains slightly ahead of GASB recommendations at 25.8%. Regarding the FEMA Hurricane Irma grant, the federal application and approval process has been completed. He explained that the State contract has been signed by PSFRD and routed through the appropriate channels for approval. It is too close to the end of the current fiscal year to include these funds in the current projections, but those projections will be updated as soon as the District is assured when and what payments will be made. See detailed Financial Report for further details.

A motion to approve the May, 2018 Treasurer's Report.

**MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SNELLING
All in favor, motion passed unanimously.**

3. Correspondence: Chief Burton read an e-mail from District Chief Lance Volpe from Seminole Fire Rescue, commending the crew of Truck 28 on their competence and professionalism on an incident involving an injured construction worker. The crew included Lieutenant Williams, Firefighter Granger, and Firefighter Howard.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. **COMMISSION:** Commissioner Schear stated that he finished the Certified District Official training program last week, which included a total of 25.5 hours over two years. He will prepare a presentation for the Board in the near future.

2. **ATTORNEY:** Attorney Albinson stated that he is working with Chief Burton on a couple projects, but that he did not have anything to report at the time.

3. **CHIEF'S REPORT:** Chief Burton recalled at the last meeting, the Board authorized him to send a request to the County regarding Penny 4 money for Truck 28. He confirmed that letter was sent and received by the County. He stated that the request was made in the amount of \$1,238,806, which is for the truck as it was ordered, as well as an additional \$65,000 in loose equipment.

Chief Burton stated that nearly all of the seasonal work related to hurricane season has been completed, including making contact with all special need registrants. He added that the District's fire prevention staff works hard on this endeavor.

Chief Burton stated that he will be attending a workshop on Monday regarding changes in Florida Statutes on worker's compensation and post-traumatic stress for first responders due to recent changes in state law and new training requirements.

Chief Burton explained that a written exam was administered last week for an open lieutenant position, and all four candidates passed the test. He said the remained of the process will be completed in the next couple weeks.

The Chief stated that he has been continuing his outreach efforts, recently having lunch with Mayor Queen from North Redington Beach, as well as Mayor Simon from Redington Beach. He added that he will try to meet with Mayor Henderson of Redington Shores in the coming weeks.

ACTION ITEMS:

18-06 Authorization to Move Funds from the General Operating Expenses to General Capital Expenses for Equipment for New Truck 28

Discussion: Chief Burton stated that this is the equipment referenced in the Penny 4 funding request to the County. He explained that the equipment purchase must happen now, so that when the truck arrives, it can be placed in service as quickly as possible. The funds exist in the operating budget, so it is not a budget amendment, but rather just a request to move those funds into the capital account. He also reiterated that the District hopes all of this money will be reimbursed by the Penny funding. Commissioner Schear asked if the amount being transferred is \$65,000; Chief Burton confirmed that is correct.

A motion to authorize the Chief to transfer the requested funds from General Operating Expenses to General Capital Expenses.

**MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER GARDELLA
All in favor, motion passed unanimously.**

18-07 Authorization to Sign Updated Statewide Mutual Aid Agreement with State of Florida Division of Emergency Management, Pending Attorney's Review (RESOLUTION 2018-01)

Discussion: Attorney Albinson stated that he reviewed the agreement and spoke with the Chief. He confirmed that he does not see any issue with the contract or with signing it. Chief Burton did state that a change that did not make it into the agenda packet is that he would like if the agreement was adopted by resolution, although it is not specifically required. He added that the agreement is over 20 years old, and the last update was approximately nine years ago. The agreement offers a mechanism to provide or receive mutual aid resources within the state, but does not obligate any department to provide any aid to any other department.

Attorney Albinson read Resolution 2018-01 in its entirety. Commissioner Schear stated that he is in favor of signing the agreement, and asked two technical questions regarding the fire boat and aerial ladder height.

A motion to adopt Resolution 2018-01 authorizing the Chief to sign the Statewide Mutual Aid Agreement.

**MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SCHEAR
All in favor, motion passed unanimously.**

REMARKS FROM THE AUDIENCE: None.

There being no further business to come before the Board, the meeting was adjourned in due form at 7:31 p.m.

APPROVED:



Joseph V. Bruni, Chair

ATTEST:



Kimberly G. Fugate, Executive Assistant

8/21/18

Date Approved