



Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
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**FIRE CHIEF
T. MICHAEL BURTON**

**MINUTES
AUGUST 27, 2019
WORKSHOP AND REGULAR MEETINGS**

**Held at Indian Shores Municipal Building
19305 Gulf Blvd., 4th Floor, Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni, Vice Chair Lou Snelling, Commissioner David Gardella. A quorum was present with Chair Joe Bruni presiding. Assistant Chief John Mortellite, Attorney Jeff Albinson, and Finance Director David Martin were also present. Fire Chief Mike Burton and Secretary/Treasurer Larry Schear were excused.

ADDITIONS OR DELETIONS:

David Martin made a clarification on Discussion Item #19-20. He stated that the purpose of this item is to provide the Commission with the work papers of the living document of the tentative budget that is still in production, not to present the Tentative Budget itself. The Special Budget Hearing at which the formal Tentative Budget is scheduled to be adopted is September 9, 2019.

Firefighter Chris Crowley was not present for the service pin presentation.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS:

19-09 Fire Chief Performance Review

Discussion: Chair Joe Bruni instructed any Commissioners who have not yet completed the Fire Chief's performance review to complete and return it to Executive Assistant Kim Fugate as soon as possible.

19-20 Presentation of the Tentative Budget

Discussion: Finance Director David Martin stated that the financial work papers have been provided for review. If there are any questions, one-on-one meetings can be scheduled with Mr. Martin.

ADJOURNMENT

The meeting was adjourned at 7:04 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:04 p.m.

ADDITIONS OR DELETIONS TO AGENDA:

Attorney Jeff Albinson stated that he would like to give an update on the criminal case regarding the Truck 28 crash.

MONTHLY BUSINESS:

1. Approval of Minutes: July 16, 2019 Workshop and Regular Meetings

Discussion: No discussion.

A motion to approve the minutes of the July 16, 2019 Workshop and Regular Meetings.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SNELLING

All in favor, motion passed unanimously.

2. Treasurer's Report: July, 2019

Discussion: Finance Director David Martin stated all balance sheet accounts have been reconciled as of July 31, 2019. He reported the following: Consolidated government fund assets and liabilities are \$2.9 million; the investment program in accordance with District policy is \$2.8 million; current liabilities are within normal end-of-month limits at \$172,000; the capital projects fund revenues total \$47.3 thousand, with an additional \$20.6 thousand still pending payment; general fund, FEMA grant for Hurricane Irma, unbudgeted EMS revenues, greatly improving investment interest rates, TIPS participation, and a positive workers' compensation audit all contributed to a reduction in the \$249.2 thousand budget deficit. However, due to overtime caused by absences from FMLA, workers' compensation leave, and military leave, the revised projection has resulted in a deficit of \$28.2 thousand. The reserve ratio remains slightly ahead of GASB recommendations at 24.6%. See detailed Financial Report for further details.

A motion to approve the July, 2019 Treasurer's Reports.

MOTION: COMMISSIONER SNELLING SECOND: COMMISSIONER GARDELLA

All in favor, motion passed unanimously.

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE:

Kelly Cisarik – 448 Harbor Drive South, Indian Rocks Beach – Ms. Cisarik stated that the Charter indicates Commission vacancies should be filled as expeditiously as possible. She stated that Indian Rocks Beach will not be represented for most of the budget process and hopes it is handled more quickly in the future.

19-21 Vacant Seat 2 – Indian Rocks Beach – Candidate Interviews

The candidate interviews were moved up to this point of the meeting. The three candidates included David Ardman, Daniel Mynsberge, and Mark Moston. Each candidate was asked ten questions by Chair Joe Bruni individually.

REMARKS FROM THE AUDIENCE:

John Pfanstiehl – 448 Harbor Drive South, Indian Rocks Beach – Mr. Pfanstiehl stated that he hopes the candidates are given more consideration if they have attended previous PSFRD meetings. He added that he felt the Commission did a great job on the interviews, and also wants to mention that his interactions with Chief Burton have been positive.

Kelly Cisarik – 448 Harbor Drive South, Indian Rocks Beach – Ms. Cisarik stated that Mr. Mynsberge has attended some of the Pinellas County EMS Advisory Meetings. She stated that he attempted to attend one task force meeting that was canceled due to there not being a quorum, and that he has attended PSFRD Board meetings in the past.

REPORTS:

1. **COMMISSION:** None.

2. **ATTORNEY:** Mr. Albinson gave a recap on the truck crash and explained there is an estimated \$8,800 out of pocket costs for PSFRD not reimbursed by insurance policies. He stated that Ms. Costello pled guilty and has been ordered a DUI sentence. Mr. Albinson explained the restitution process and stated that Ms. Costello will pay \$200 per month in restitution while she is on probation, and the amount left over will be converted to a lien against her.

A motion to authorize Attorney Jeff Alibson to communicate with the Assistant State Attorney and defense lawyer to confirm PSFRD is willing to accept the restitution amount of approximately \$8,800 and will then consider that the final decision.

**MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SNELLING
All in favor, motion passed unanimously.**

3. **CHIEF'S REPORT:** Assistant Chief John Mortellite explained that Chief Burton is away on a family vacation, and he, himself, has recently returned from two trips – one being a two-day trip to Wisconsin to check out the repairs on Truck 28 which returned yesterday, and a trip to Texas with Firefighter Higley and District Chief Williams for an all hazards incident management unified command course. He added that District Chief Sidlauskas and Lieutenant Best have also attended this course, which is paid for completely by the Department of Homeland Security. He also mentioned that he and District

Chief Sidlauskas attended a designated infectious disease officer class in Ocala. Chief Mortellite stated that union negotiations are going well and should be nearing completion.

ACTION ITEMS:

19-11 Marine Contract with Pinellas County

Discussion: Assistant Chief Mortellite stated that Greg Woodrum informed him today that the County Attorney has signed off on the agreement and it is currently now on the County Administrator's desk. He expects a fully signed document by the end of this week. Attorney Albinson confirmed that he has reviewed the document and made appropriate changes.

19-22 ALS First Responder Agreement with Pinellas County

Discussion: Chief Mortellite stated that this is the renewal for the annual agreement and just needs to the Board's signature. He said that there is a minor change in that departments are reimbursed at a slightly higher rate now for CME instructors.

REMARKS FROM THE AUDIENCE:

Kelly Cisarik – 448 Harbor Drive South, Indian Rocks Beach – Ms. Cisarik asked if the new EMS agreement contains the new BLS provisions for priority dispatch. Chief Mortellite explained that is a separate agreement.

Mr. Albinson mentioned that he does not recall looking at the new first responder agreement. Mr. Martin stated that he believed he did, but it was some time ago and that it is just an extension of the addendum; it is a multi-year contract the Board signed last year. Mr. Albinson stated that he is fine with the agreement, but will review it again before October 1st.

A motion to authorize and enter into the ALS First Responder Agreement with Pinellas County.

**MOTION: COMMISSIONER SNELLING SECOND: COMMISSIONER GARDELLA
All in favor, motion passed unanimously.**

**19-23 FY 2018/2019 Budget Amendment #1
Approval of Purchase of Fireboat 27
Approval of Replacement of Marine 27
(Resolution 2019-02)**

Discussion: Attorney Albinson read Resolution 2019-02 in its entirety.

A motion to adopt Resolution 2019-02.

**MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER SNELLING
All in favor, motion passed unanimously.**

19-25 March 17, 2020 Workshop & Regular Meetings – Reschedule

Discussion: Ms. Fugate explained that the presidential primary election is scheduled for March 17, 2020, and all of the District’s meeting locations will be used as polling places; therefore, the meeting needs to be rescheduled.

There was a consensus among the Board members to reschedule the meeting to March 24, 2019.

**19-26 Shade Session – Collective Bargaining Agreement
(Shade Session #3)**

At this time, the Board entered into a Shade Session, which was called to order at 8:00 p.m.

The Shade Session ended and was adjourned at 8:10 p.m.

There being no further business to come before the Board, the meeting was adjourned in due form at 8:10 p.m.

APPROVED:

ATTEST:



Joseph Bruni, Chair



Kimberly G. Fugate, Executive Assistant

10/15/19

Date Approved