



Pinellas Suncoast Fire & Rescue

**304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

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www.psfrd.org**

**FIRE CHIEF
T. MICHAEL BURTON**

**MINUTES
OCTOBER 15, 2019
WORKSHOP AND REGULAR MEETINGS**

**Held at Indian Shores Municipal Building
19305 Gulf Blvd., 4th Floor, Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER AT 7:00 p.m.
PLEDGE OF ALLEGIANCE**

ROLL CALL: Commissioners answering roll call were Chair Joe Bruni, Vice Chair Lou Snelling, Secretary/Treasurer Larry Schear, Commissioner David Gardella, and Commissioner David Ardman. A quorum was present with Chair Joe Bruni presiding. Chief Mike Burton, Attorney Jeff Albinson, and Finance Director David Martin were also present.

ADDITIONS OR DELETIONS – None.

SERVICE PIN AWARDS – Chief Mike Burton presented Firefighter/EMT Kurt Crevier with a service pin for 5 years of service to the District, and to Firefighter/Paramedic Chris Crowley for 15 years of service.

GENERAL REMARKS FROM THE AUDIENCE: None.

DISCUSSION ITEMS: None.

ADJOURNMENT

The meeting was adjourned at 7:06 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:06 p.m.

Note: Action Item 19-21 was moved to the beginning of the Regular Meeting.

**19-21 Commission Seat 2 – Indian Rocks Beach
(Swearing In – David Ardman)**

Newly appointed Commissioner, David Ardman, took an Oath of Office and was sworn in as the new Commissioner representing Seat 2, Indian Rocks Beach.

ADDITIONS OR DELETIONS TO AGENDA:

**19-31 FY2018/2019 Budget Amendment #2
(Resolution 2019-07)**

Discussion: Finance Director David Martin discussed the purpose of the second FY2018/2019 budget amendment. Attorney Jeff Albinson read Resolution 2019-07 in its entirety.

A motion to approve FY2018/2019 Budget Amendment #2 and adopt Resolution 2019-07.

MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER SNELLING

All in favor, motion passed unanimously.

19-32 Commission Meeting Time

Discussion: Chair Joe Bruni proposed the potential of changing the 7:00 p.m. meeting time to better accommodate the needs of District employees and the public. There was consensus among the Board to change the start time of PSFRD Board of Fire Commissioners Meetings from 7:00 p.m. to 6:00 p.m.

A motion to change the start time of PSFRD Board of Fire Commissioners Meetings to 6:00 p.m.

MOTION: COMMISSIONER GARDELLA SECOND: COMMISSIONER ARDMAN

All in favor, motion passed unanimously.

MONTHLY BUSINESS:

1. Approval of Minutes: August 27, 2019 Workshop and Regular Meetings
September 9, 2019 Special Budget Meeting
September 25, 2019 Special Budget, Workshop, and Regular Meetings

Discussion: Secretary/Treasurer Larry Schear noted one typo on page 3 of the August 27th minutes.

A motion to approve the minutes of the August 27, 2019 Workshop and Regular Meetings (with correction), the September 9, 2019 Special Budget Meeting, and the September 25, 2019 Special Budget, Workshop, and Regular Meetings.

MOTION: COMMISSIONER SCHEAR SECOND: COMMISSIONER GARDELLA

All in favor, motion passed unanimously.

2. Treasurer's Report: September, 2019

Discussion: Secretary/Treasurer Larry Schear stated all balance sheet accounts have been reconciled as of September 30, 2019. He reported the following: Consolidated government fund assets and liabilities are \$2.3 million; the investment program in accordance with District policy is \$2 million; current liabilities are

within normal end-of-month limits at \$197,600; the capital projects fund revenues total \$62 thousand; general fund, FEMA grant for Hurricane Irma, unbudgeted EMS revenues, greatly improving investment interest rates, TIPS participation, and a positive workers' compensation audit all contributed to a reduction in the \$249.2 thousand budget deficit. The reserve ratio remains slightly ahead of GASB recommendations at 22.5%. The fiscal year ended with a deficit of \$124,800. See detailed Financial Report for further details.

A motion to approve the September, 2019 Treasurer's Reports.

**MOTION: COMMISSIONER SNELLING SECOND: COMMISSIONER GARDELLA
All in favor, motion passed unanimously.**

3. Correspondence: None.

GENERAL REMARKS FROM THE AUDIENCE: None.

REPORTS:

1. **COMMISSION:** Commissioner Schear inquired about land being sold in Clearwater; Chief Burton stated it could not benefit PSFRD as it is outside District boundaries.

Commissioner David Ardman thanked the other Commissioners, Chief Burton, and Kim Fugate for assistance during his appointment and orientation. Commissioner Ardman stated that he recently came across an RFP for Cooper City for new fire assessment rates; he will have Kim distribute to the other Commissioners for informational purposes. Commissioner Ardman also discussed that, after attending a recent meeting in Indian Rocks Beach, he has volunteered to be on a fireworks task force, organized by Gregg Mims.

2. **ATTORNEY:** Mr. Albinson stated that no restitution payments received yet in the Truck 28 crash case.

3. **CHIEF'S REPORT:** Chief Burton stated he recently attended an Indian Shores Town Council meeting, participated in the Indian Rocks Beach fireworks meeting, and attended the Belleair Beach City Council Meeting, which he will begin attending quarterly to present an update on District activities.

The Chief discussed that all repairs have been completed on Truck 28, training is being completed, and equipment is being loaded and mounted. Chief Burton stated that he held two orientation sessions with Commissioner Ardman. He also discussed that the quarterly Officers' Meeting was held recently with all District officers, and Mr. Albinson attended to address the issues of sexual harassment and discrimination in the workplace.

Chief Burton stated that both new boats have been ordered along with all required equipment. He added that the work order is underway for the boat lift, and it should be about two weeks until funding is received from the County. The dock lease agreement has also been executed with Indian Rocks Beach for the fire boat.

Regarding bargaining, Chief Burton stated that the Collective Bargaining Agreement was ratified by the Pinellas Suncoast Firefighters' Association. As contract items are operationalized, there have been some clarity issues which were rectified with a Letter of Understanding. Commissioner Gardella asked if the contract was in effect for three years; Chief Burton stated it was, with a reopener for a few items to open discussion next year.

ACTION ITEMS:

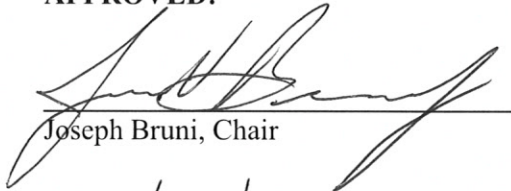
19-09 Fire Chief Performance Review

Discussion: Chair Joe Bruni confirmed all performance reviews were submitted and the results were emailed by Ms. Fugate. The Chair requested that he meet with Chief Burton to discuss pay and benefits, and that he brings those items back to the Board for discussion. There was consensus among the Commissioners.

REMARKS FROM THE AUDIENCE: None.

There being no further business to come before the Board, the meeting was adjourned in due form at 7:29 p.m.

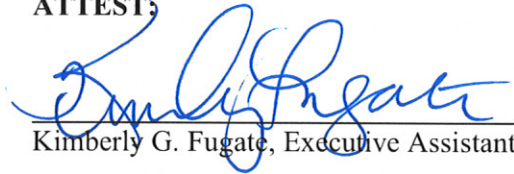
APPROVED:



Joseph Bruni, Chair

11/19/19
Date Approved

ATTEST:



Kimberly G. Fugate, Executive Assistant