



# Pinellas Suncoast Fire & Rescue

304 FIRST STREET  
INDIAN ROCKS BEACH, FLORIDA 33785-2587

(727) 595-1117 FAX: (727) 595-5879  
www.psfrd.org

FIRE CHIEF  
T. MICHAEL BURTON

## MEETING NOTICE THIS MEETING IS OPEN TO THE PUBLIC

November 17, 2020

The Workshop Meeting begins at 6:00 pm  
The Regular Meeting begins immediately after the Workshop Meeting.

LOCATION:  
BELLEAIR BEACH CITY HALL  
444 Causeway Blvd., Belleair Beach, FL 33786

### AGENDA

#### WORKSHOP MEETING

MEETING CALLED TO ORDER  
PLEDGE OF ALLEGIANCE

ROLL CALL

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#### ADDITIONS OR DELETIONS TO AGENDA:

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**GENERAL REMARKS FROM THE AUDIENCE:** Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the DISCUSSION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>1</sup>

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**DISCUSSION ITEMS:** Any member of the public may comment on any DISCUSSION ITEM list during this time. Please note the CHAIR will call for public input during the time the DISCUSSION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>2</sup>

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20-29 Donation – Indian Rocks Beach Resident

Commissioner Ardman

20-30 Adjustment of Capital Purchases

Fire Chief

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#### ADJOURNMENT

<sup>1</sup> Please see Note as to Public Input.

<sup>2</sup> Please see Note as to Public Input.

**REGULAR MEETING**

**MEETING CALLED TO ORDER**

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**ADDITIONS OR DELETIONS TO AGENDA:**

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**MONTHLY BUSINESS:**

1. Approval of Minutes: October 20, 2020 Workshop and Regular Meetings
2. Treasurer's Report: October, 2020
3. Correspondence

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**GENERAL REMARKS FROM THE AUDIENCE:** *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the ACTION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker<sup>3</sup>.*

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**REPORTS:**

1. COMMISSION
2. ATTORNEY
3. FIRE CHIEF

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**ACTION ITEMS:** *Any member of the public may comment on any ACTION ITEM during this time. Please note the CHAIR will call for public comment during the time the ACTION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>4</sup>*

**20-31 FY20/21 Budget Amendment #1  
(Resolution 2020-06)**

**Finance Director**

**20-32 Squad 26 Replacement**

**Fire Chief**

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**ADJOURNMENT**

**NEXT MEETING: Workshop and Regular Meetings,  
December 15, 2020 at 6:00 p.m., to be held at  
Indian Shores Municipal Building.**

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<sup>3</sup> Please see Note as to Public Input.

<sup>4</sup> Please see Note as to Public Input.

**Pinellas Suncoast Fire & Rescue District  
Board of Fire Commissioners**

**Public Meeting and Public Hearing Information**

**Requirements for Appeal**

Persons are advised that if they wish to appeal any decision made at a meeting/hearing, they will need a record of the proceedings; and for such purpose, they may need to insure that a verbatim transcript of the meeting is made, which record includes the testimony and evidence upon which the appeal is made.

It is not the responsibility of the Secretary to provide the above-referenced verbatim record. The Secretary will provide an audio recording of the meeting, upon request and payment for the materials used for the recording.

**Public Input**

Persons wishing to speak during any Meeting or Public Hearing should try to complete a Citizen Comment Request Card at the entrance of the meeting room and submit the card to the Secretary to the Board. During each session, the Chair will call for Public Input at the appropriate times. The Board wishes to receive public input on all matters set for discussion on the agenda and on relevant topics that are not on the agenda. When recognized by the Chair and called to the podium, speakers should give their name and address for the record.

Persons may speak on an agenda item when the Board has finished their discussion on that item and prior to the vote. To speak on a non-agenda item, speakers will be called during the "General Remarks from the Audience" section of the agenda.

Please note that the Board reserves the right to adjust the time allotted to each speaker as the Chair deems proper to allow for meaningful input and a fair chance to be heard and to allow the Board fair time to undertake its duties and obligations.

**When is the appropriate time to address my agenda item at a meeting?**

When your non-agenda or agenda item comes up and our Chairperson call for Public Input, that means that the Board desires to take "public input". This is the time to get up and speak. While we understand that some of you might be nervous to speak in public, please note that every effort will be made to help you feel comfortable. When called to the podium, please come to the podium and try to speak so that your input can be heard by the entire Board as well as by the other persons present. Please give your name and address for the record and feel proud that you have participated in "government in the sunshine!"

### **Accommodations**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the Pinellas Suncoast Fire & Rescue District Administration at (727) 595-1117 ext. 100 no later than forty-eight (48) hours prior to the proceeding. If contact is made after that time the District may not have sufficient time to make special accommodations.

**RESOLUTION 2020-06**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PINELLAS SUNCOAST FIRE & RESCUE DISTRICT, AMENDING THE 2020/2021 ADOPTED BUDGET AS APPROVED BY RESOLUTION 2020-04, PROVIDING FOR THE INTER-FUND BUDGET TRANSFER RESULTING FROM THE BOARD OF FIRE COMMISSIONERS' APPROVED \$5,000 MINIMUM CAPITALIZATION THRESHOLD, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Fiscal Year 2020/2021 Capital Projects Fund adopted budget includes capital expenditures less than \$5,000 that is now considered a General Fund operating expenditure under Florida DFS Rule 691-73.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PINELLAS SUNCOAST FIRE & RESCUE DISTRICT, THAT:**

**SECTION 1.** The Fiscal Year 2020/2021 Adopted Budget is hereby amended as follows:

**BUDGET ADJUSTMENTS – FY 2020/2021**

<b><u>GENERAL FUND</u></b>		<b><u>CAPITAL PROJECTS FUND</u></b>	
Scanners: 622476 – IT Equipment	\$ 4,500	6270042 – Prevention Office Equip.	(\$4,500)
TIC's: 622633 – Fire Equipment	\$ 2,500	6270025 – Ops-Fire Equipment	(\$2,500)
Radios: 622631 – Comm. Equip.	<u>\$21,000</u>	6270024 – Ops-Comm. Equip	(\$4,200)
		6270034 – EMS-Comm. Equip	<u>(\$16,800)</u>
<b>Total Amended General Fund</b>	<b><u>\$28,000</u></b>	<b>Total Amended Cap. Proj. Fund</b>	<b><u>(\$28,000)</u></b>

**SECTION 2.** This Resolution shall become effective upon the day of adoption.

PASSED AND ADOPTED on this 17<sup>th</sup> Day of November, 2020.

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**

**BOARD OF COMMISSIONERS**

**ATTEST:**

\_\_\_\_\_  
Joseph V. Bruni  
Chair

\_\_\_\_\_  
Lawrence Schear  
Secretary/Treasurer

**PINELLAS SUNCOAST FIRE & RESCUE DISTRICT**  
**FISCAL YEAR 2020-2021 AMENDED BUDGET**  
**CONSOLIDATED GOVERNMENTAL FUNDS**

Account Category	General Fund	Capital Projects Fund	FY 2020-2021 Amended Budget
<b>REVENUES</b>			
Advalorem Income	\$0	\$0	\$0
Grants	\$0	\$0	\$0
FEMA Proceeds	\$0	\$0	\$0
Fire Assessment Fee	\$4,845,330	\$0	\$4,845,330
EMS Funding	\$1,776,476	\$0	\$1,776,476
Pinellas County Settlement Funds	\$0	\$0	\$0
Plan & Inspection Fees	\$10,780	\$0	\$10,780
Special Event Protective Service	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0
Insurance/Equipment Proceeds	\$0	\$0	\$0
Interest/Investment Income	\$16,098	\$0	\$16,098
Miscellaneous Revenues	\$0	\$0	\$0
Refunded Expenses (Partially Offset by "Expense Reimbursements")	\$17,751	\$0	\$17,751
<b>TOTAL REVENUES</b>	<b>\$6,666,435</b>	<b>\$0</b>	<b>\$6,666,435</b>
<b>EXPENDITURES</b>			
<b>Public Safety - Fire and EMS:</b>			
Expense Reimbursements (Offset by "Refunded Expenses")	\$17,751	\$0	\$17,751
Personnel Services - Compensation	\$3,554,800	\$0	\$3,554,800
Personnel Services - Benefits	\$2,107,841	\$0	\$2,107,841
Impact Fee Expense	\$0	\$0	\$0
Operating Expenses	\$880,608	\$0	\$880,608
Capital Outlay	\$0	\$976,830	\$976,830
<b>TOTAL FUND EXPENDITURES</b>	<b>\$6,561,000</b>	<b>\$976,830</b>	<b>\$7,537,830</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$105,434</b>	<b>(\$976,830)</b>	<b>(\$871,396)</b>
<b>Other Financing Sources:</b>			
Unassigned / Restricted Fund Balance	\$0	\$270,979	\$270,979
Fund Transfers to Capital Projects Fund	(\$205,851)	\$500,000	\$294,149
<b>Total Other Financing Sources</b>	<b>(\$205,851)</b>	<b>\$770,979</b>	<b>\$565,128</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$100,417)</b>	<b>(\$270,979)</b>	<b>(\$371,396)</b>
Beginning Fund Balance	\$1,858,654	\$270,979	\$2,129,633
Ending Fund Balance	\$1,758,237	\$0	\$1,758,237

## PINELLAS SUNCOAST FIRE &amp; RESCUE DISTRICT

## FY 2020-2021 AMENDED BUDGET

## GENERAL FUND

	FY 2020-2021			
	ADOPTED Budget	Amend-ment 1	Amend-ment 2	Amended Budget
<b>Revenues:</b>				
Advalorem Income	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0
FEMA Proceeds	\$0	\$0	\$0	\$0
Fire Assessment Fee	\$4,845,330	\$0	\$0	\$4,845,330
EMS Funding	\$1,776,476	\$0	\$0	\$1,776,476
Pinellas County Settlement Funds	\$0	\$0	\$0	\$0
Plan & Inspection Fees	\$10,780	\$0	\$0	\$10,780
Special Event Protective Service	\$0	\$0	\$0	\$0
Insurance/Equipment Proceeds	\$0	\$0	\$0	\$0
Interest/Investment Income	\$16,098	\$0	\$0	\$16,098
Miscellaneous Revenues	\$0	\$0	\$0	\$0
Refunded Expenses	\$17,751	\$0	\$0	\$17,751
<b>Total Revenues</b>	<b>\$6,666,435</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,666,435</b>
<b>Expenditures:</b>				
Expense Reimbursements	\$17,751	\$0	\$0	\$17,751
<b>Operating Expenditures</b>				
Personnel Services - Compensation	\$3,554,800	\$0	\$0	\$3,554,800
Personnel Services - Benefits	\$2,107,841	\$0	\$0	\$2,107,841
General Operating Expenses	\$852,608	\$28,000	\$0	\$880,608
<b>Total Operating Expenditures</b>	<b>\$6,515,249</b>	<b>\$28,000</b>	<b>\$0</b>	<b>\$6,543,249</b>
<b>Total Expenditures</b>	<b>\$6,533,000</b>	<b>\$28,000</b>	<b>\$0</b>	<b>\$6,561,000</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$133,434</b>	<b>(\$28,000)</b>	<b>\$0</b>	<b>\$105,434</b>
<b>Other Financing Sources:</b>				
County Settlement	\$0			\$0
Unassigned Fund Balance	\$0			\$0
Fund Transfers to Capital Projects Fund	(\$249,030)			(\$205,851)
<b>Total Other Financing Sources</b>	<b>(\$249,030)</b>			<b>(\$205,851)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$115,596)</b>			<b>(\$100,417)</b>
Beginning Fund Balance	\$1,950,307			\$1,858,654
Ending Fund Balance	\$1,834,711			\$1,758,237

**PINELLAS SUNCOAST FIRE & RESCUE  
FY 2020-2021 AMENDED BUDGET  
CAPITAL PROJECTS FUND**

	FY 2020-2021		
	ADOPTED Budget	Amend- ments	Amended Budget
<b>Revenues:</b>			
Impact Fee Income	\$0	\$0	\$0
Other Income	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenditures:</b>			
Impact Fee Expense	\$0	\$0	\$0
<b>Capital Outlays:</b>			
Capital - Administration Division	\$0	\$0	\$0
Capital - Operations Division	\$825,530	(\$6,700)	\$818,830
Capital - EMS Division	\$86,800	(\$16,800)	\$70,000
Capital - Prevention Division	\$32,500	(\$4,500)	\$28,000
Capital - Support Division	\$60,000	\$0	\$60,000
<b>Total Capital Expenditures</b>	<b>\$1,004,830</b>	<b>(\$28,000)</b>	<b>\$976,830</b>
<b>Total Expenditures</b>	<b>\$1,004,830</b>	<b>(\$28,000)</b>	<b>\$976,830</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>(\$1,004,830)</b>	<b>\$28,000</b>	<b>(\$976,830)</b>
<b>Other Financing Sources:</b>			
Restricted Fund Balance Transfers	\$255,800		\$270,979
General Fund Reserve Transfers	\$249,030		\$205,851
Lease Financing	\$500,000		\$500,000
<b>Total Other Financing Sources</b>	<b>\$1,004,830</b>		<b>\$976,830</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$0</b>		<b>\$0</b>
Beginning Fund Balance	\$255,800		\$270,979
Ending Fund Balance	\$0		\$0