

# Pinellas Suncoast Fire & Rescue

## Board of Fire Commissioners Meeting Agenda Packet



June 21, 2022



# *Pinellas Suncoast Fire & Rescue*

**304 FIRST STREET  
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 250-0111  
www.psfrd.org**

**FIRE CHIEF  
JEFFREY DAVIDSON**

## **MEETING NOTICE** **THIS MEETING IS OPEN TO THE PUBLIC**

**June 21, 2022**

**The Workshop Meeting begins at 6:00 pm  
The Regular Meeting begins immediately after the Workshop Meeting**

**LOCATION:  
BELLEAIR BEACH CITY HALL  
444 Causeway Blvd.  
Belleair Beach, FL 33786**

### **AGENDA**

#### **WORKSHOP MEETING**

**MEETING CALLED TO ORDER  
PLEDGE OF ALLEGIANCE**

**ROLL CALL**

---

**ADDITIONS OR DELETIONS TO AGENDA:**

---

**OATH OF OFFICE – FIREFIGHTER/PARAMEDIC SHAWN CLARK**

---

**AUDITOR PRESENTATION**

---

**GENERAL REMARKS FROM THE AUDIENCE:** *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the DISCUSSION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3-minute time limit per speaker.<sup>1</sup>*

---

**DISCUSSION ITEMS:** *Any member of the public may comment on any DISCUSSION ITEM list during this time. Please note the CHAIR will call for public input during the time the DISCUSSION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>2</sup>*

---

<sup>1</sup> Please see Note as to Public Input.

<sup>2</sup> Please see Note as to Public Input.

---

**ADJOURNMENT**

**REGULAR MEETING**

**MEETING CALLED TO ORDER**

---

**ADDITIONS OR DELETIONS TO AGENDA:**

---

**MONTHLY BUSINESS:**

1. Approval of Minutes: May 17, 2022 Workshop and Regular Meetings
2. Treasurer's Report: May, 2022
3. Correspondence

---

**GENERAL REMARKS FROM THE AUDIENCE:** *Any member of the public may comment on any NON-AGENDA or other relevant topic not set on the ACTION ITEM list during this time. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker<sup>3</sup>.*

---

**REPORTS:**

1. COMMISSION
2. ATTORNEY
3. FIRE CHIEF

---

**ACTION ITEMS:** *Any member of the public may comment on any ACTION ITEM during this time. Please note the CHAIR will call for public comment during the time the ACTION ITEM is being considered by the Board. When called upon to speak, the speaker will state their full name and address. There will be a 3 minute time limit per speaker.<sup>4</sup>*

**22-10 Subdistrict Verification per District Charter**

**Attorney**

**22-11 Financial Recommendation**

**Finance Director/Fire Chief**

---

**ADJOURNMENT**

**NEXT MEETING: Workshop & Regular Meetings, July 19, 2022, at 6:00 p.m. at the Indian Shores Municipal Building.**

---

<sup>3</sup> Please see Note as to Public Input.

<sup>4</sup> Please see Note as to Public Input.

---

**Pinellas Suncoast Fire & Rescue District  
Board of Fire Commissioners**

**Public Meeting and Public Hearing Information**

**Requirements for Appeal**

Persons are advised that if they wish to appeal any decision made at a meeting/hearing, they will need a record of the proceedings; and for such purpose, they may need to insure that a verbatim transcript of the meeting is made, which record includes the testimony and evidence upon which the appeal is made.

It is not the responsibility of the Secretary to provide the above-referenced verbatim record. The Secretary will provide an audio recording of the meeting, upon request and payment for the materials used for the recording.

**Public Input**

Persons wishing to speak during any Meeting or Public Hearing should try to complete a Citizen Comment Request Card at the entrance of the meeting room and submit the card to the Secretary to the Board. During each session, the Chair will call for Public Input at the appropriate times. The Board wishes to receive public input on all matters set for discussion on the agenda and on relevant topics that are not on the agenda. When recognized by the Chair and called to the podium, speakers should give their name and address for the record.

Persons may speak on an agenda item when the Board has finished their discussion on that item and prior to the vote. To speak on a non-agenda item, speakers will be called during the "General Remarks from the Audience" section of the agenda.

Please note that the Board reserves the right to adjust the time allotted to each speaker as the Chair deems proper to allow for meaningful input and a fair chance to be heard and to allow the Board fair time to undertake its duties and obligations.

**When is the appropriate time to address my agenda item at a meeting?**

When your non-agenda or agenda item comes up and our Chairperson call for Public Input, that means that the Board desires to take "public input". This is the time to get up and speak. While we understand that some of you might be nervous to speak in public, please note that every effort will be made to help you feel comfortable. When called to the podium, please come to the podium and try to speak so that your input can be heard by the entire Board as well as by the other persons present. Please give your name and address for the record and feel proud that you have participated in "government in the sunshine!"

### **Accommodations**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the Pinellas Suncoast Fire & Rescue District Administration at (727) 595-1117 ext. 100 no later than forty-eight (48) hours prior to the proceeding. If contact is made after that time the District may not have sufficient time to make special accommodations.



# *Pinellas Suncoast Fire & Rescue*

**304 FIRST STREET  
INDIAN ROCKS BEACH, FLORIDA 33785-2587**

**(727) 595-1117 FAX: (727) 250-0111  
[www.psfrd.org](http://www.psfrd.org)**

**FIRE CHIEF  
JEFFREY DAVIDSON**

**MINUTES  
MAY 17, 2022  
WORKSHOP AND REGULAR MEETINGS**

**INDIAN SHORES MUNICIPAL BUILDING  
19305 Gulf Blvd.  
Indian Shores, FL 33785**

**WORKSHOP MEETING CALLED TO ORDER  
PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Commissioners answering roll call were Vice Chair Louis Snelling, Secretary/Treasurer Lawrence Schear, Commissioner David Gardella, and Commissioner Betsey McKenna. A quorum was present with Vice Chair Louis Snelling presiding. Attorney Jeff Albinson, Fire Chief Jeffrey Davidson, and Finance Director Erin Brooks were also present. Chair Joseph Bruni was excused.

---

**ADDITIONS OR DELETIONS:** None.

---

**OATH OF OFFICE** – Fire Chief Davidson administered Firefighter/EMT Mary Miller’s Oath of Office.

---

**GENERAL REMARKS FROM THE AUDIENCE:**

Mrs. Diantha Schear invited all PSFRD firefighters to the Indian Shores Memorial Day picnic.

---

**DISCUSSION ITEMS:**

**22-08 Budget Presentation**

**Discussion:** Finance Director Erin Brooks made a presentation to the Commission, illustrating both actual and projected revenues, expenses, and fund balances, as well as a five-year projection based on the District’s current financial situation. The presentation also included scenarios to attempt to fix the District’s financial situation; however, all scenarios still ultimately resulted in an overall projected loss in the upcoming years.

---

**ADJOURNMENT**

The Workshop was adjourned at 6:24 p.m.

---

**REGULAR MEETING CALLED TO ORDER**

---

**ADDITIONS OR DELETIONS TO AGENDA:** None.

---

**MONTHLY BUSINESS:**

1. Approval of Minutes: April 19, 2022 Workshop and Regular Meetings

*Discussion:* None.

**A motion to approve the minutes of the April 19, 2022  
Workshop and Regular Meetings.**

**MOTION: COMMISSIONER GARDELLA      SECOND: COMMISSIONER SCHEAR**

**All in favor, motion passed unanimously.**

2. Treasurer's Report: April, 2022

*Discussion:* Secretary/Treasurer Lawrence Schear stated balance sheet accounts have been reconciled as of April 30, 2022. Consolidated government funds, assets, and liabilities are \$4.4 million; the investment program in accordance with District policy is \$4.13 million; current liabilities are within normal end-of-month limits, at \$100,000; the capital projects fund revenues total \$20,000. The projected FY2021-2022 Unassigned Fund Balance to Operating Expense ratio is 15%; FGFOA's recommended ratio is 17%.

**A motion to approve the April, 2022 Treasurer's Report.**

**MOTION: COMMISSIONER MCKENNA      SECOND: COMMISSIONER GARDELLA**

**All in favor, motion passed unanimously.**

3. Correspondence: None.

---

**GENERAL REMARKS FROM THE AUDIENCE:** None.

---

**REPORTS:**

1. **COMMISSION:** Commissioner Schear invited everyone to the Indian Shores Memorial Day picnic and added that there is no charge for firefighters.
2. **ATTORNEY:** Attorney Jeff Albinson stated that he had been assisting with language for the contract with Indian Rocks Christian School for the generator and that has been completed. He stated that he has assisted with a couple minor questions about public records requests, but has nothing else to report.

**3. CHIEF'S REPORT:** Chief Davidson stated that he and Finance Director Erin Brooks have been working many hours over the last few months looking at solutions and recommendations to stabilize the District's funding. He stated that they requested three seats of funding as part of the EMS budget request, but that has not yet gone to the County Commission for a vote, but said he feels very positive about it.

Chief Davidson said that the recent Firefighter/Paramedic vacancy has been filled by Shawn Clark who comes to the District from Madeira Beach Fire. Firefighter Clark's first day was May 16<sup>th</sup> and he will be sworn in at the June meeting. He added that there will be promotions occurring over the next few weeks due to vacancies and restructuring for streamlining purposes.

Station 27 was successfully tented for termites, and the crews did a great job working with the Holiday Inn to make sure the relocation was successful. The Chief added that there were no coverage gaps, and Deputy Chief Mortellite ensured that crews had everything they needed.

Chief Davidson stated that the current Collective Bargaining Agreement expires September 30<sup>th</sup> and negotiations will begin soon. He added that Patrick Schwab is the new Union President.

Chief Davidson said he would like to recognize a few employees for going above and beyond during a recent incident involving an Indian Shores police officer. This will tentatively take place at the June Indian Shores Town Council meeting.

The Chief confirmed he has met with every County Commissioner and hopes to continue the relationships that have been established so that those people making the decisions understand the District's requests and why they are being made.

He commended Patrick Schwab for everything that he is doing with his membership, as well as in the community. He added that he feels management and labor have a good relationship right now.

On a personal note, Chief Davidson said that last Wednesday he held his first beach workout and invited everyone to join. The workouts are free and will take place every Wednesday, starting at 6:30 p.m., meeting on the beach, across the street from the Indian Shores Municipal Building.

Commissioner Gardella asked if the grant recently discussed was submitted in time. Chief Davidson stated that the Community Funding Project application was submitted, and staff is pursuing every funding source possible. Commissioner Gardella also asked if the Collective Bargaining Agreement was a 3-year contract, to which Chief Davidson replied that it was. The Chief added that there was a reopener, but the upcoming negotiations are for the full contract. He assured the Commission that they will work together to find a solution that works best for both the body and the District.

---

## **ACTION ITEMS:**

### **22-09 Budget Meeting Dates**

**Discussion:** Vice Chair Snelling asked the Commission if they received the proposed budget meeting dates from Ms. Fugate. There was consensus to hold the first budget meeting on Wednesday, September 7<sup>th</sup>, and the second budget meeting on Thursday, September 22<sup>nd</sup>. Both meetings will likely take place at 6:00 p.m. at Belleair Beach, but Ms. Fugate will confirm. It was also agreed upon that the regularly scheduled September 20<sup>th</sup> Workshop and Regular meetings will be canceled and will instead take place immediately following the budget meeting on September 22<sup>nd</sup>.



There being no further business to come before the Board, the meeting was adjourned in due form at 6:45 p.m.

**APPROVED:**

**ATTEST:**

---

Joseph V. Bruni, Chair

---

Kimberly G. Fugate, District Administrator

---

Date Approved